

PUBLIC WORKS COMMISSION  
MEETING OF WEDNESDAY, AUGUST 13, 2014  
8:30 A.M.

Present: Michael G. Lallier, Chairman  
Wick Smith, Vice Chairman  
Lynne B. Greene, Secretary  
Darsweil L. Rogers, Treasurer

Others Present: Steve Blanchard, CEO/General Manager  
Karen McDonald, City Attorney  
PWC Staff

Absent: James Arp, Council Liaison  
Billy King, County Liaison  
Mike Bailey, Hope Mills Liaison  
John Ellis, Hope Mills Liaison

Chairman Lallier called the meeting of August 13, 2014 to order.

Approval of Agenda.

Upon motion by Commissioner Rogers, seconded by Commissioner Greene, the agenda was unanimously approved.

Consent Items

Upon motion by Commissioner Rogers, seconded by Commissioner Greene, the following Consent Items were unanimously approved:

- A. Minutes of meeting of July 23, 2014.
  
- B. Resolution No. PWC2014.06 Approving Local Water Supply Plan as required by North Carolina Department of Environment and Natural Resources, Division of Water Resources. (See Resolution PWC2014.06 on Page \_\_\_\_ of Minutes).

General Manager Report

- Since the transition to the CC&B (Customer Care & Billing) system on July 7th, some of the day to day functions such as cutoffs were delayed and are just now getting caught up. Customer Service also has experienced an increase in phone calls as well as additional customer traffic at the Customer Service Center. To help with the added calls and customer traffic, additional help has been provided from various departments at PWC. Adjustments are being made to the phone system to help with the non-billing related calls, plus an additional 24 new trunk lines are being added. Staff is working diligently to help resolve the issues. Chairman Lallier commented he has talked with Bevan Grice, Director of Customer Service and suggested, with the automated attendant, prioritizing starts and stops higher than bill extensions.

Reports and Information: The Commission acknowledges receipt of the following reports and information:

- A. Monthly Incident Summary for July 2014
- B. Personnel Report for July 2014
- C. Position Vacancies
- D. August 2014 Wholesale Power Cost Adjustment
- E. Approved N.C. Department of Transportation Encroachment Agreement(s):
  - Encr. #17954 ó water main extension ó US 401 (Raeford Road)
  - Encr. #17955 ó water lateral ó SR-1415 (Yadkin Road)
- F. Approved Utility Extension Agreements
  - Hairr Family, LLC ó water and sewer utilities to serve Legacy at Traemoor
  - Melanie Solomon-Keefe ó electric, water and sewer utilities to serve Parker Pawn
  - Birchwood Farms, Inc. ó water and sewer utilities to serve Cypress Lakes Village, Section 6
- G. Approved License Agreement(s) and Memorandum of License Agreement(s) with Cellular Companies:
  - Bellsouth Carolinas, dba New Cingular Wireless ó First Amendment to Options and License Agreement to Decatur Drive License Agreement to allow adding three additional antenna attachments
- H. Actions by City Council during meeting of August 4, 2014, related to PWC:
  - Approved PWC Series 2014 Revenue Bonds

Comments:

➤ Commissioner Smith:

- There was a Letter to the Editor a few weeks ago regarding a customer with water leak and no one detected the leak. How does PWC respond to this? Carolyn Hinson, Communications and Community Relations Officer said PWC follows up with the customer.
- For the wholesale power cost adjustment (WPCA) memo which is sent out monthly by Dwight Miller, can the WPCA billing amount per kWh be multiplied out so the Commission can have a perspective each month what the average user is billed. Chairman Lallier thanked Mr. Miller for including the prior month WPCA billing on the memo.
- Electricities Annual Conference was good. The CEO of Duke spoke and discussed the coal ash issue.

➤ Commissioner Rogers: With the new system, will PWC be able to detect the water leak and turn off the water. Mr. Blanchard stated we won't be able to turn water off because they haven't perfected a cutoff valve for the water meter (this is a product issue). Susan Fritzen-Watford, Chief Corporate Services Officer briefly discussed meter data management (MDM) and stated this will give PWC the ability to detect water leaks. She stated she will be providing an update to the Commission at a future meeting on the Connect Project. Mr. Blanchard stated PWC just started installing the new AMI water meters within the last 30 days. Mark Brown, Sr. Customer Programs Officer stated in November, for meters that are installed, PWC can start detecting water leaks. It will take three years to complete the installation of the meters.

➤ Chairman Lallier:

- Has notification been sent out regarding the meter installations and Apex, as the installer? Carolyn Hinson stated yes, notification is being sent out to the service areas prior to the meter installation.
- Requested Dwight Miller to provide information on the next steps (timetable) related to the Bond issuance.

Mr. Miller provided a timeline regarding the bond issuance. He stated the rating agencies will provide their rating by the end of this week. The preliminary official statement (POS) will be sent out (electronically) on Friday, August 15th. The pricing (bids) are due at 11:00 a.m. on August 26th and we will know the rate by 11:30 a.m. that date. Closing is scheduled for September 11<sup>th</sup>.

Closed session as allowed by NC General Statutes 143-318.11(4).

Chairman Lallier entertained a motion to go into closed session as allowed under N.C. General Statutes 143-318.11(4) to discuss an economic development matter.

Upon motion made by Commissioner Greene and seconded by Commissioner Smith, the Commission unanimously voted to go into closed session at 8:57 a.m. as allowed under N.C. General Statutes 143-318.11(4).

Following discussion, upon motion made by Commissioner Greene and seconded by Commissioner Rogers, the Commission voted to return to open session at 9:55 a.m.

There being no further business, upon motion by Commissioner Smith, seconded by Commissioner Greene and unanimously approved, the meeting was adjourned at 9:55 a.m.