



MICHAEL G. LALLIER, COMMISSIONER  
LYNNE B. GREENE, COMMISSIONER  
DARSWEIL L. ROGERS, COMMISSIONER  
WADE R. FOWLER, JR., COMMISSIONER  
DAVID W. TREGO, CEO/GENERAL MANAGER

**PUBLIC WORKS COMMISSION**  
OF THE CITY OF FAYETTEVILLE

955 OLD WILMINGTON RD  
P.O. BOX 1089  
FAYETTEVILLE, NORTH CAROLINA 28302 1089  
TELEPHONE (910) 483-1401  
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***ELECTRIC & WATER UTILITIES***

**PUBLIC WORKS COMMISSION**  
**MEETING OF WEDNESDAY, OCTOBER 14, 2015**  
**8:30 A.M.**

**AGENDA**

**ADMINISTER OATH OF OFFICE:**

Administer Oath of Office to:

- ❖ Evelyn O. Shaw as a Commissioner of the Public Works Commission of the City of Fayetteville, North Carolina.

**I. REGULAR BUSINESS**

- A. Call to order.
- B. Election of Officers for Fiscal Year 2015-2016
  - ❖ Chairman
  - ❖ Vice Chairman
  - ❖ Secretary
  - ❖ Treasurer
- C. Approval of Agenda.

**II. CONSENT ITEMS (See Tab 1)**

- A. Approve Minutes of meeting of September 23, 2015
- B. Approve bid recommendation to award bid for purchase and installation of a Transformer Loss Test System to Phenix Technologies, Accident, MD, in the total amount of 268,570.00 and forward to City Council for approval. The Transformer Loss Test System is a budgeted item (budgeted amount of \$284,000 in FY2016 CIP EL 71). Bids were received on August 27, 2015 as follows:

**BUILDING COMMUNITY CONNECTIONS SINCE 1905**

**AN EQUAL EMPLOYMENT OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER**

<u>Bidders</u>	<u>Total Cost</u>
Phenix Technologies, Accident, MD	\$268,570.00
* Automated Systems & Diagnostics, Inc. (ASD), Apex, NC)	\$171,620.00
<i>* Please see notes in comments section and on attached.</i>	

Comments: Invitations to bid were sent to three (3) vendors with two (2) vendors responding. PWC staff is only aware of three (3) vendors who supply this type of equipment. Staff has reviewed and evaluated the proposals and has determined the bid from Automation Systems & Diagnostics, Inc. (ASD) is non-compliant to our specifications. Please see attached document indicating key deficiencies of the ASD bid. The lowest responsible, responsive bid is recommended.

C. Approve Interlocal Agreement With North Carolina Department Of Environmental Quality, Storage Tank Division

Note: Interlocal Agreement is required to participate in the extension of a water main to serve two properties with contaminated wells on Dixie Trail.

D. Approve General Fund Budget Amendment #1, Electric Rate Stabilization Fund Amendment #23 and Establish the NCDOT Capital Project Fund and Budget

1. General Fund Budget Amendment #1 – The original adopted Budget for Fiscal Year 2016 is \$360,439,769. Budget Amendment #1 request will decrease the General Fund budget by \$1,572,800 for an amended total of \$358,866,969. This amendment represents a 0.44% adjustment.
2. The estimated true up from Duke Energy of \$2,600,000 is expected to be due in November 2015. The amendment moves \$2,225,300 from the Wholesale Power Cost Adjustment (WPCA) Reserve to the General Fund for payment of the true-up (credit on December 2014 invoice). We received a true-up credit in June 2015 of \$920,400 and \$70,000 of WPCA surplus. A difference of \$600,000 will be transferred to the Electric Rate Stabilization Fund (ERSF) for future disbursement.

The Electric Rate Stabilization Fund Amendment #23 receives the \$600,000 identified above.

3. Staff is requesting the Commission establish a NCDOT Capital Project Fund (NCDOT CPF) and move the associated capital projects, funding and reserves from the Water and Wastewater General Fund Budget to the NCDOT CPF. There are six completed projects totaling \$3,124,995 and is payable to NCDOT but not invoiced. Five projects are in progress with an approximate value of \$4,604,000. The initial budget request for this fund is \$7,730,000. By establishing NCDOT CPF the funding and projects can be tracked more easily and simplifies the General Fund capital project process.

*Staff recommends that the Commission adopt: (1) the attached General Fund Amendment #1 for Fiscal Year 2016; (2) Amendment #23 to the Electric Rate Stabilization Fund; (3) the NCDOT CPF and Initial Budget; and forward to the City Council for inclusion in their budget at the October 26, 2015, City Council meeting.*

III. PRESENTATION OF FINANCIAL HIGHLIGHTS AND ANNUAL AUDIT REPORT FOR FISCAL YEAR 2015 PREPARED BY CHERRY BEKAERT LLP (PWC STRATEGIC GOAL #1)

*Presented by: Dwight Miller, Chief Finance Officer  
Michelle Thompson, Partner - Cherry Bekaert LLP*

*Recommendation: Accept Audit as prepared and presented by Cherry Bekaert LLP*

IV. GENERAL MANAGER REPORT (See Tab 3)

A. Open Commission Requests

V. REPORTS AND INFORMATION (See Tab 4)

A. Monthly Incident Summary for September 2015

B. Budget Transfers – FY2015

C. Personnel Report for September 2015

D. Position Vacancies

E. Approved N.C. Department of Transportation Encroachment Agreement(s):

- Encr # 18233 – 8” DIP water main, fire hydr. and 1” water services – SR 1146
- Encr # 18231 – new water line fittings for water main rehab – SR1006 (Person St.)
- Encr # 18234 – 16” Steel Casing & 8 “ RJD Water Main – SR1112 (Rockfish Road)
- Encr # 18232 – 12” sewer main and 24” steel casing – U-2519CA Proposed Future Outer Loop

F. Approved Railroad Encroachment Agreement(s):

- CSX Transportation – Encr # 17969 – 12” Sewer Force Main and 30” Water Main off of Cape Fear River Railroad Trestle
- CSX Transportation – Encr # 17970 - 12” Sewer Force Main and 30” Water Main off of Cape Fear River Railroad Trestle

G. Approved Utility Extension Agreement(s):

- Tarheel Taco, LLC – electric, water and sewer utilities to serve 2180 Skibo Road
- Harold Kidd – water utilities to serve Hoke Loop Water
- Coldstream Developers, LLC – electric, water and sewer utilities to serve Village at Rockfish, Phase II

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- H. Actions by City Council during meeting of September 28, 2015, related to PWC:
  - Approved Budget Ordinance Amendment 2016-3 (Purchasing Fund Transition)
  - Approved Bid Recommendation – Replacement Stationary Batteries

VI. CLOSED SESSION PURSUANT TO N.C. GENERAL STATUTES 143-318.11(A)(3)  
FOR LEGAL MATTERS

VII. ADJOURN

D-R-A-F-T

PUBLIC WORKS COMMISSION  
MEETING OF WEDNESDAY, SEPTEMBER 23, 2015  
8:30 A.M.

Present: Michael G. Lallier, Chairman  
Lynne B. Greene, Vice Chairman  
Wade R. Fowler, Jr., Secretary  
Darsweil L. Rogers, Treasurer

Others Present: David Trego, CEO/General Manager  
Karen McDonald, City Attorney  
Kristoff Bauer, Deputy City Manager  
James Arp, City Council Liaison  
Glenn Adams, County Liaison  
Media  
PWC Staff

Absent: Mike Bailey, Hope Mills Liaison  
John Ellis, Hope Mills Liaison

Chairman Lallier called the meeting of September 23, 2015, to order.

APPROVAL OF AGENDA

Upon motion by Commissioner Fowler, seconded by Commissioner Rogers, the agenda was unanimously approved.

CONSENT ITEMS

Upon motion by Commissioner Rogers, seconded by Commissioner Fowler Consent Item 2B was pulled for discussion.

Upon motion by Commissioner Rogers, seconded by Commissioner Fowler Consent Items 2A and 2C were unanimously approved.

- A. Minutes of meeting of September 9, 2015
- C. PWC Resolution No. PWC2015.05 to declare personal property described as one (1) 2005 Ford F-550 Sewer Jetter Truck, VIN #1FDAF57P85EC54290 as surplus and authorize its sale by public auction.

*DISCUSSION ON CONSENT ITEM 2B WHICH WAS PULLED FOR DISCUSSION:*

Commissioner Rogers questioned why there was only one bidder for the project.

Mick Noland, Water Resources Chief Operations Officer and Joe Glass, Manager of Water Resources Engineering, gave an overview of the project and the need for the replacement of water and sewer mains. John Allen, Water Resources Project Manager, stated in an effort to minimize disturbance to the golf course and surrounding areas, they utilized trenchless

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methods to put in the water mains and sewer mains. This trenchless technology (directional drilling) is somewhat specialized work which may have had an impact on the number of contractors bidding for the project.

Commissioner Lallier requested to know if using the trenchless technology added to the cost. John Allen replied although they did not complete a cost analysis, there was a slight increase to the material and installation cost, yet there were savings in the restoration cost, including pavement and sod replacement since they did not utilize the traditional method.

Staff responded to questions regarding the merits of trenchless technology (directional drilling) and digging a trench (traditional method) based on value to neighborhoods; the disruption to residents; need to do overlays, etc.

Mr. Noland explained funds were allocated for the entire project, yet when the budget documents were prepared the funds for the water portion were inadvertently omitted. He stated this is a very rare occurrence.

Ms. Gloria Wrench, Purchasing Manager gave a detailed account of the process Purchasing uses when posting a request for bids. She also stated they reposted a second time because there was only one initial bid. Discussion ensued.

Commissioner Lallier requested for staff to research the practice of other utilities/companies on the acceptable percentage contractors are allowed to subcontract their work.

Following discussion, upon motion by Commissioner Rogers and seconded by Commissioner Greene Consent Item 2B was unanimously approved.

- B. Bid recommendation to award contract for Surrey Road Sewer and Water Replacement to Sandy's Hauling & Backhoe Service, Roseboro, NC, the lowest responsive, responsible bidder in the total amount of \$734,284.00 and forward to City Council for approval.

Project is budgeted in CIP WS 69 – Surrey Road Sewer Main - \$490,000 and CIP WS53 – Surrey Road Water Main, however, inadvertently, no funds were allocated for the project in WS53; thereby necessitating budget transfers, with a budget transfer of \$210,000 from WS15 – Lakeview Water Main, and \$140,000 from WS57 – Lakeview Sewer Main (the Lakeview project was completed in FY2015), for a total amount of \$840,000.

Bids were received on September 9, 2015.

<u>Bidders</u>	<u>Total Cost</u>
Sandy's Hauling & Backhoe Service, Roseboro, NC	\$734,284.00

Comments: Plans and specifications were requested by eight (8) contractors with one (1) contractor responding. Sandy's Hauling & Backhoe Service submitted a responsive, responsible bid and a review of their qualifications found that they are adequately qualified to perform the work on this project. This project was advertised twice due to the fact that an insufficient number of bids were received on the first advertisement.

PRESENTATION - CUSTOMER BILL REDESIGN EFFORTS

*Presented by: Susan Fritzen, Chief Corporate Services Officer  
Carolyn Justice-Hinson, Communications and Community Relations Officer*

Susan Fritzen, Chief Corporate Services Officer and Carolyn Justice-Hinson, Communications and Community Relations Officer presented an update on the customer bill redesign efforts. Ms. Justice-Hinson stated the customer bill redesign efforts were a collaboration of several departments, including Communications, Corporate Services, Project Management and Finance.

Ms. Justice-Hinson discussed the Billing Process; Bill Types; History of Billing Changes; Revisions to Current Bill; Future Bill Design and the Schedule.

Ms. Justice-Hinson stated 115,000 bills are generated monthly and meters are read in 18 billing cycles (Days of Service: 28-32). PWC utilizes 3rd-Party Vendors to generate/deliver bills. The billing data is sent from PWC to the 3rd party to create bills and bills are mailed by the 3<sup>rd</sup> party or emailed to eBill customers.

Bills are past due after 25 days from the date mailed and a 5% of the amount due (or minimum of \$5.00) late fee is assessed. Customer's service is cut approximately 15 days after bill is due (or approximately 40 days after date mailed).

Billing represents multiple combination of services which impacts length of bill and layout. Examples are: Electric, Water, Sewer, Irrigation, Area Light, Sewer-Only and Assessment. The bill types are Standard (current bill), Past Due Amount and Disconnection Notice. There are at least 24 bill scenarios which impact the calculation of bills.

Carolyn Justice-Hinson detailed the history of bill changes from 2001 thru 2014. Graphs were added back last month. Revisions currently in process for completion in October are increasing font size, adding lines between services for easier reading, reinstating "Previous Charges Past Due" amount, adding "new meter" notation (meter readings reflect the advanced meter change out reading), changing Estmt to Email (eStatement notation confused for estimated bills).

The team is considering the following in the future bill design: Time of Use Rates; Residential Demand Rates; Critical Peak Pricing; Prepaid Program; and other enhancements and data available through Oracle Systems & meter data.

Ms. Justice-Hinson stated PWC incorporated feedback from the PWC Community Advisory Group and they have asked for larger print, graphs, colors and at a glance summary. She stated they are soliciting input from focus groups; other utilities (electric and multiple services) and other Oracle Users. The team will create an RFP to determine the ability of vendors to design and deliver bills.

She also stated it will take 18 to 24 months to design and implement the future bill design. PWC plans to introduce the new bill design in 2017 as major initiatives are complete, such as Customer Care & Billing (Oracle) Upgrade; Advanced Meter Installation and adoption of New Rate Structure.

Commissioner Rogers questioned the length of time to implement the new bill design. Ms. Justice-Hinson stated the new bill is timed to coincide with the new initiatives. Mr. Trego

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also stated the pre-paid billing will be an option with the new CC&B upgrade along with other options which will need to be incorporated into the new bill design. In the interim there will also be customer surveys and feedback from the focus groups on the changes already made to the bill.

Commissioner Lallier inquired on the pace of the Advanced Meter installs. Susan Fritzen replied that we now have two contractors performing the installation because we had poor performance with the first one. The contract states there are milestones as to how many meters must be installed. Ms. Fritzen stated we have redefined the milestones for September and December. At that time PWC will evaluate their progress and consider if we are going down the right path. She stated by December the contractors should be caught up and then we can consider increasing the installations. Commissioner Greene inquired if we fell behind because of the first contractor. Ms. Fritzen responded yes. And if they are caught up, we can consider shortening the timeframe and the impact it will have on staff. Staff's involvement was discussed in detail by Ms. Fritzen and Paula Shambach, Corporate Development Manager.

Commissioners requested for staff to explore accelerating deployment of AMI meters. Discussion then ensued on the business decision to delay turning on features of the smart meters until all are deployed and tested.

Chairman Lallier thanked staff for the presentation and discussion.

Commissioner Lallier asked staff to review a white paper relevant to late fee charges and their effects on customers.

### GENERAL MANAGER REPORT

David Trego, CEO/General Manager reported PWC will celebrate 5 Million Hours Worked with no Loss Time Injuries on October 23<sup>rd</sup>. Labor Commissioner Cherie Berry will be in attendance and Mayor Nat Robertson also plans to join in the celebration.

The United Way Kickoff is coming soon. The leadership giving breakfast will be on November 3<sup>rd</sup> with the full campaign following soon after.

Mr. Trego asked Mick Noland to give an update on the stealth drought in the Jordan Lake. Mr. Noland informed the Commission that the water levels in the Jordan Lake have dropped to 60% or 40% depleted and the last time the lake level dropped this low was 2008. He reviewed voluntary conservation procedures. Discussion ensued.

### COMMISSIONER COMMENTS:

Commissioner Fowler stated he has attended several safety meetings in the Water Division and Electric Division and they do a very good job in promoting safety. He is looking forward to 6 Million Hours.

### REPORTS AND INFORMATION

The Commission acknowledges receipt of the following reports and information.

- A. Monthly Cash Flow Report for August 2015
- B. Recap of Uncollectible Accounts



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- C. Investment Report for August 2015
- D. Approved N.C. Department of Transportation Encroachment Agreement(s):
  - Encr. #18227 – 12”, 8”, 6”, 4” DIP and 2” SDR-21 Water Main @ SR2299
- E. Actions by City Council during meeting of September 14, 2015, related to PWC:
  - Appointed Evelyn Shaw to the Fayetteville Public Works Commission for a four year term - October 1, 2015 to September 30, 2019.

ADJOURNMENT

There being no further business, upon motion by Commissioner Greene, seconded by Commissioner Fowler and unanimously approved, the meeting was adjourned at 9:59 a.m.

**PUBLIC WORKS COMMISSION  
ACTION REQUEST FORM**

**TO:** David W. Trego, CEO/General Manager      **DATE:** October 7, 2015

**FROM:** Gloria Wrench, Procurement Manager

.....  
**ACTION REQUESTED:** Award contract for the purchase and installation of a Transformer Loss Test System

**BID/PROJECT NAME:** Transformer Loss Test System

**BID DATE:** August 27, 2015      **DEPARTMENT:** Apparatus Repair Shop

**BUDGET INFORMATION:** FY2016 CIP EL 71 - \$284,000

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BIDDERS	TOTAL COST
<u>Phenix Technologies, Accident, MD</u>	<u>\$268,570.00</u>
<u>*Automation Systems &amp; Diagnostics, Inc. (ASD), Apex, NC</u>	<u>\$171,620.00</u>
<i>*please see notes in comments section and on attached sheet</i>	

.....  
**AWARD RECOMMENDED TO:** Phenix Technologies, Accident, MD

**BASIS OF AWARD:** Lowest responsive, responsible bidder

**AWARD RECOMMENDED BY:** Tibor Turcsanyi, Apparatus Repair Shop Supervisor,  
Gloria Wrench, Purchasing Manager

.....  
**COMMENTS:** Invitations to Bid were sent to three (3) vendors with two (2) vendors responding. PWC staff is only aware of three (3) vendors who supply this type of equipment. Staff has reviewed and evaluated the proposals and has determined the bid from Automation Systems & Diagnostics, Inc. (ASD) is non-compliant to our specifications. Please see attached document indicating key deficiencies of the ASD bid. The lowest responsive, responsive bid is recommended.

**ACTION BY COMMISSION**  
**APPROVED** \_\_\_\_\_ **REJECTED** \_\_\_\_\_  
**DATE** \_\_\_\_\_

**ACTION BY COUNCIL**  
**APPROVED** \_\_\_\_\_ **REJECTED** \_\_\_\_\_  
**DATE** \_\_\_\_\_

## **DEFICIENCIES IN AUTOMATION SYSTEMS & DIAGNOSTICS (ASD) BID**

- ASD is proposing to custom build a transformer loss test system. They do not currently have a system that will meet the requirements of our bid specifications. The fact that they are proposing a custom built system is concerning as we cannot properly evaluate a system that does not exist and is not currently in use by any other users. Part of our evaluation process is to check references from existing system users and we are not able to do that with the proposed system from ASD.
- ASD is not ISO 9001 certified, which was a specified requirement.
- ASD's proposal does not include an overhead boom on the test system regulator per stated specifications.
- ASD's proposal provided an ambiguous timeline for the project. While they listed the steps that would be completed, they did not assign any time frames (i.e. days, weeks, etc.). We feel this is in part due to the fact that they are proposing to custom build a system. PWC requested a very specific timeframe for installation, testing and go-live for the system.
- It is unclear whether ASD included the cost of an electrical contractor to install the necessary electrical connections for the system. This was a requirement of the bid and ASD's response was "electrical contractor if needed".
- ASD's proposal does not list the required panel view operator interface color touch screen.
- We are unable to confirm that ASD's proposed system would have a "power regulator rated to the full KVA of the test system" as required. ASD's current systems do not provide this. Current ASD systems use compactor compensation, which is not compliant to our specifications.
- ASD's proposal has conflicting information as to the responsibility of who installs the power source for the system, as well as other responsibilities specified to be that of the vendor, but referenced in some areas of their proposal as being the responsibility of FPWC. Our specifications clearly state that the vendor is responsible for a turn-key proposal to include delivery and complete installation (including all electrical connections).

## **BID HISTORY**

### **TRANSFORMER LOSS TEST SYSTEM**

**BID DATE: AUGUST 27, 2015**

#### **Advertisement**

Public Works Commission Website 08/13/15 through 08/27/15

Matchforce 08/13/15 through 08/27/15

#### **List of Organizations Notified of Bid**

1. NAACP Fayetteville Branch, Fayetteville, NC
2. NAWIC, Fayetteville, NC
3. N.C. Institute of Minority Economic Development, Durham, NC
4. CEED, Fayetteville, NC
5. Fayetteville Business & Professional League, Fayetteville, NC
6. SBTDC, Fayetteville, NC
7. FTCC Small Business Center, Fayetteville, NC
8. Fayetteville Area Chamber of Commerce, Fayetteville, NC

#### **List of Prospective Bidders**

1. Automation Systems & Diagnostics, Inc., Apex, NC
2. Haefely Hipotronics, Brewster, NY
3. Phenix Technologies, Accident, MD

#### **SDBE Participation**

Phenix Technologies is not classified as a SDBE.



MICHAEL G. LALLIER, COMMISSIONER  
WICK SMITH, COMMISSIONER  
LYNNE B. GREENE, COMMISSIONER  
DARSWEIL L. ROGERS, COMMISSIONER  
STEVEN K. BLANCHARD, CEO/GENERAL MANAGER

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October 2, 2015

**MEMO TO:** David W. Trego, CEO/General Manager

**FROM:** Mark Brown, Senior Customer Programs Officer

**SUBJECT:** Approval of Interlocal Agreement with North Carolina Department of Environmental Quality, Storage Tank Division

Please add the following Consent Item to the Commission's October 14, 2015 meeting.

Public Works Commission staff recommends that the Commission approve an Interlocal Agreement to participate in the extension of a water main to serve two properties with contaminated wells on Dixie Trail.

**cc:** Carolyn Justice-Hinson  
Mick Noland  
Dwight Miller  
Bobby Russell  
Susan Fritzen

STATE OF NORTH CAROLINA  
COUNTY OF CUMBERLAND

INTERLOCAL AGREEMENT  
NORTH CAROLINA DEPARTMENT OF  
ENVIRONMENTAL QUALITY

THIS AGREEMENT made this 28<sup>th</sup> day of September, 2015 by and between the North Carolina Department of Environmental Quality, Storage Tank Division (hereinafter referred to as "DEQ") and the City of Fayetteville, a North Carolina municipal corporation, acting by and through its Public Works Commission of the City of Fayetteville, North Carolina (hereinafter referred to as "Commission").

W I T N E S S E T H

THAT WHEREAS, a petroleum release from an underground storage tank occurred at the site known as "Former Ball's Grocery," located at 3615 Boone Trail, Fayetteville, North Carolina which is on the southeast corner of the Boone Trail and Carlos Avenue intersection in Fayetteville.

WHEREAS, that release resulted in a plume of contamination which spread to several drinking water wells on nearby residential properties, and contamination levels at two of those wells exceed the regulatory limits set forth in 15A NCAC 2L .0202, and numerous other wells are at risk of contamination from the plume.

WHEREAS, the Former Ball's Grocery site was admitted into DEQ's UST Section's State-Lead program pursuant to N.C. Gen. Stat. § 143-215.94G, and in order to provide water to the two wells impacted by the release, the UST Cleanup Funds have been providing bottled water to the properties located at 2205 Dixie Trail, Fayetteville, NC, and a Point of Entry system for the well located at 2209 Dixie Trail, Fayetteville, NC.

WHEREAS, the nearest waterline to these residences is located at the intersection of Piedmont Avenue and Dixie Trail about 1,000 feet away, and connecting the residences impacted by this release to a source of clean water is a permanent solution for providing water to affected residences that may allow DEQ to close this site.

WHEREAS, DEQ has received external funding of \$154,116.84 to extend a water main and install laterals to provide water to two residences located at 2205 Dixie Trail and 2201 Dixie Trail to address the well contamination on those two properties.

WHEREAS, DEQ and Commission will mutually benefit from the extension of the existing 8 inch water main located along Dixie Trail between Atlantic Ave and Mitchell Blvd and the installation of up to 15 water laterals.(hereinafter referred to as "Project");

**WHEREAS**, the estimated total cost for the design and construction of Project is \$ 154,116.84("Project Cost"); and

**NOW THEREFORE**, in consideration of the mutual benefits each of the parties shall derive from construction of Project, they mutually agree as follows:

1. DEQ will be the lead agency providing surveying, drafting, engineering, construction project bidding and oversight, inspection, easements and other aspects of the Project. DEQ will arrange for the design and construction, at DEQ's expense, of the Project. Prior to proceeding on the construction, the DEQ shall provide Commission an itemized fixed price quote for the design and construction of the Project. DEQ shall not authorize or initiate any work that Commission is expected to pay, without prior authorization by Commission. However, DEQ may enter into any change order or change orders not exceeding, in total, ten percent of the fixed price quote, without further approval by Commission, up to a maximum of \$154,116.84 and subject to the other provisions of this interlocal agreement, including but not limited paragraph 3 below.
2. DEQ will furnish all material, perform all labor, and pay all other costs not provided for herein to construct, by a contractor licensed to perform utilities construction in North Carolina, to PWC and City of Fayetteville standards those utilities. DEQ will first obtain for and in the name of the City of Fayetteville deeds or easements of conveyance for all unencumbered rights-of-way necessary for said construction.
3. DEQ shall not waive any liquidated damages that may be assessed to DEQ's Contractor without prior authorization from the Commission
4. Commission shall contribute to the project the incremental cost of installing an 8 inch water main versus a 6 inch water main. DEQ shall request a base construction bid for a 6 inch water main and an alternate bid for an 8 inch water main. Commission's contribution to the upsizing shall be equal to the difference between the alternate and the base bid. Commission shall pay any additional costs resulting from upsizing of the water main to 8-inches diameter.
5. DEQ shall pay the cost of installing laterals to properties that DEQ deems to have contaminated wells. If the Commission requests any water laterals to be installed to properties not deemed by DEQ to have contaminated wells, Commission shall pay the cost of such laterals.
6. DEQ shall pay the Commission's Facility Investment Fee (FIF) for any property that DEQ deems to have a contaminated well, if that property connects to the Commission water system. Any property owner not deemed by DEQ to have a contaminated well and requesting PWC water service shall be responsible for paying the FIF.
7. On August 10, 2015, at their Regular Meeting, the Fayetteville City Council waived their policy requiring a voluntary annexation petition in order to receive water service from Commission for the single family properties served by Project. Commission will communicate this information to the property owners.
8. Upon satisfactory completion of construction of Project and written acceptance of such construction by Commission, said utility infrastructure shall be the property solely of Commission and Commission will operate and maintain same. It is understood by the parties that DEQ is constructing this utility as part of remediation of a contaminated site that is in the UST State-Lead program, and, accordingly, does not own any easements

obtained as part of construction of the utility infrastructure. The Department shall own said utility infrastructure at all stages prior to completion of the project.

9. Upon completion of the Project, DEQ will provide a certified final itemized invoice for the design and construction costs for Project.
10. Should the Project Cost exceed \$ 154,116.84, Commission shall contribute the cost in excess of \$ 154,116.84 (in addition to the payment of any additional costs resulting from upsizing of the water main to 8-inches diameter) up to, but not exceeding, \$39,000.00. The Total Project Cost shall not exceed \$193,611.84. Absent amendment of this agreement by the Parties, cost overruns are not allowed on this Project and bids for this Project are not allowed to include provisions allowing for cost overruns. If chosen bids for the Total Project Cost exceed \$193,611.84, this agreement shall be void prior to the initiation of this Project, unless amended by mutual agreement of the Parties.
11. Payment by Commission will be upon acceptance of the itemized costs submitted to Commission, which shall not be unreasonably withheld, and shall be made within thirty (30) days of Commission receiving the final invoice.
12. Connections of structures shall not be made until Commission determines all work has been satisfactorily completed and accepts it in writing. Such determination shall not be unreasonably withheld by Commission.
13. Utility services supplied to structures now or hereinafter located along the Project shall be in accordance with Commission rules, regulations, and rate schedules applicable for such structures and in effect at the time of application for service and provided all customary Commission fees and charges for installation and activation of such service have been paid by the applicant[s] for said services. All original operating fees, charges, rates, etc. shall be solely at Commission's discretion in accordance with its established policies which shall be subject to change by the Commission.
14. Nothing in this Agreement shall be construed to create a partnership or joint venture between Developer and Commission. The parties intend that each party shall perform its duties and obligations hereunder as an independent contractor.
15. DEQ and its contractor shall be responsible for complying with all statutes, rules, regulations, and/or ordinances, which may be imposed by other governmental agencies (local, state, and federal) having jurisdiction over the Project, its construction, or its operation and maintenance.  
DEQ agrees to require any and all contractors or subcontractors performing work on this project to name PWC and the City of Fayetteville as additional insureds as it relates to the performance of work related to this project, provided, however, that failure to do so by DEQ's contractors shall not constitute a breach of this Agreement by DEQ.
16. Binding Effect: This contract shall be binding upon and inure to the benefit of the parties hereto, and their respective heirs, successors, and assigns.
17. Entire Agreement: This contract contains the entire agreement of the parties and there are no representations, inducements, or other provisions other than those expressed herein in writing.
18. Governing Law: This contract shall be governed by the internal laws of the State of North Carolina without regard to the conflict of law provisions thereof.

**IN WITNESS WHEREOF**, DENR and Commission have executed this Agreement as of the date first above written.



NORTH CAROLINA DEPARTMENT OF  
ENVIRONMENTAL QUALITY

By: \_\_\_\_\_

*R. Lance Jackson, Jr.*

ATTEST:

*Leann D. Ishak*

LEANN D. ISHAK  
NOTARY PUBLIC  
WAKE COUNTY, N.C.

PUBLIC WORKS COMMISSION OF  
THE CITY OF FAYETTEVILLE

By: \_\_\_\_\_

Michael G. Lallier, Chairman

ATTEST:

\_\_\_\_\_  
Wade R. Fowler Jr., Secretary

Approved, as to form this \_\_\_\_\_ day of \_\_\_\_\_ 2015

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Scott Flowers  
Public Works Commission Attorney

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

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J. Dwight Miller, PWC Chief Financial Officer



MICHAEL G. LALLIER, COMMISSIONER  
LYNNE B. GREENE, COMMISSIONER  
DARSWEIL L. ROGERS, COMMISSIONER  
WADE R. FOWLER, JR., COMMISSIONER  
DAVID W. TREGO, CEO/GENERAL MANAGER

**PUBLIC WORKS COMMISSION**  
OF THE CITY OF FAYETTEVILLE

955 OLD WILMINGTON RD  
P.O. BOX 1089  
FAYETTEVILLE, NORTH CAROLINA 28302 1089  
TELEPHONE (910) 483-1401  
WWW.FAYPWC.COM

**ELECTRIC & WATER UTILITIES**

October 7, 2015

**MEMO TO: David W. Trego CEO/General Manager**

**FROM: J. Dwight Miller, CFO**

**SUBJECT: General Fund Budget Amendment #1, Electric Rate Stabilization Fund Amendment #23 and Establish the NCDOT Capital Project Fund and Budget**

The original adopted Budget for Fiscal Year 2016 is \$360,439,769. Budget Amendment #1 request will decrease the General Fund budget by \$1,572,800 for an amended total of \$358,866,969. This amendment represents a 0.44% adjustment.

Staff is requesting the Commission establish a NCDOT Capital Project Fund (NCDOT CPF) and move the associated capital projects, funding and reserves from the Water and Wastewater General Fund Budget to the NCDOT CPF. There are six completed projects totaling \$3,124,995 and is payable to NCDOT but not invoiced. Five projects are in progress with an approximate value of \$4,604,000. The initial budget request for this fund is \$7,730,000. By establishing NCDOT CPF the funding and projects can be tracked more easily and simplifies the General Fund capital project process.

The estimated true up from Duke Energy of \$2,600,000 is expected to be due in November 2015. The amendment moves \$2,225,300 from the Wholesale Power Cost Adjustment (WPCA) Reserve to the General Fund for payment of the true-up (credit on December 2014 invoice). We received a true-up credit in June 2015 of \$920,400 and \$70,000 of WPCA surplus. A difference of \$600,000 will be transferred to the Electric Rate Stabilization Fund (ERSF) for future disbursement.

The Electric Rate Stabilization Fund Amendment #23 receives the \$600,000 identified above.

Staff recommends that the Commission Adopt: (1) the attached General Fund Amendment #1 for Fiscal Year 2016, (2) the NCDOT CPF and Initial Budget, (3) Amendment #23 to the Electric Rate Stabilization Fund and forward to the City Council for inclusion in their budget at their October 26, 2015 City Council Meeting.

2015-2016 BUDGET ORDINANCE AMENDMENT  
CHANGE 2016-15

BE IT ORDAINED by the Commissioners of the Fayetteville Public Works Commission (FPWC):

That the Fayetteville Public Works Commission Budget Ordinance adopted June 8, 2015 is hereby amended as follows:

Section 1. It is estimated that the following revenues and other financing sources will be available during the fiscal year beginning July 1, 2015, and ending June 30, 2016, to meet the appropriations listed in Section 2.

<u>Item</u>	<u>Listed As</u>	<u>Revision</u>	<u>Revised Amount</u>
<u>Schedule L: Public Works Commission</u>			
Electric Fund			
Operating and Other Revenues	\$ 223,644,999	\$ -	\$ 223,644,999
Customer Contributions	3,350,000	-	3,350,000
Budgetary Appropriations	16,840,000	2,225,300	19,065,300
Total Estimated Electric Fund Revenues	<u>\$ 243,834,999</u>	<u>\$ 2,225,300</u>	<u>\$ 246,060,299</u>
Water and Wastewater Fund			
Operating and Other Revenues	\$ 84,624,400	\$ -	\$ 84,624,400
Customer Contributions	4,008,800	-	4,008,800
Interfund Transfers	-	-	-
Budgetary Appropriations	18,432,670	(3,798,100)	14,634,570
Total Estimated Water and Wastewater Fund Revenues	<u>\$ 107,065,870</u>	<u>\$ (3,798,100)</u>	<u>\$ 103,267,770</u>
Total Estimated Public Works Commission Revenues	\$ 350,900,869	\$ (1,572,800)	\$ 349,328,069

Section 2. The following amounts are hereby appropriated for the operations of the Fayetteville Public Works Commission and its activities for the fiscal year beginning July 1, 2015, and ending June 30, 2016, according to the following schedules:

<u>Item</u>	<u>Listed As</u>	<u>Revision</u>	<u>Revised Amount</u>
<u>Schedule L: Public Works Commission</u>			
Electric Fund			
Operating Expenditures	\$ 201,421,380	\$ -	\$ 201,421,380
Capital	24,865,400	-	24,865,400
Interfund Transfers - General Fund	9,487,800	-	9,487,800
Budgetary Appropriations	8,060,419	2,225,300	10,285,719
Total Estimated Electric Fund Expenditures	<u>\$ 243,834,999</u>	<u>\$ 2,225,300</u>	<u>\$ 246,060,299</u>
Water and Wastewater Fund			
Operating Expenditures	\$ 79,523,770	\$ (4,368,800)	\$ 75,154,970
Capital	22,711,000	(4,603,810)	18,107,190
Budgetary Appropriations	4,831,100	5,174,510	10,005,610
Total Estimated Water and Wastewater Fund Expenditure	<u>\$ 107,065,870</u>	<u>\$ (3,798,100)</u>	<u>\$ 103,267,770</u>
Total Estimated Public Works Commission Expenditures	\$ 350,900,869	\$ (1,572,800)	\$ 349,328,069

Adopted this 14th day of October, 2015.

2015-2016 BUDGET ORDINANCE AMENDMENT  
CHANGE 2016-15

BE IT ORDAINED BY THE CITY COUNCIL OF FAYETTEVILLE, NORTH CAROLINA:

That the City of Fayetteville Budget Ordinance adopted June 8, 2015 is hereby amended as follows:

Section 1. It is estimated that the following revenues and other financing sources will be available during the fiscal year beginning July 1, 2015, and ending June 30, 2016, to meet the appropriations listed in Section 2.

<u>Item</u>	<u>Listed As</u>	<u>Revision</u>	<u>Revised Amount</u>
<u>Schedule L: Public Works Commission</u>			
Electric Fund			
Operating and Other Revenues	\$ 223,644,999	\$ -	\$ 223,644,999
Customer Contributions	3,350,000	-	3,350,000
Budgetary Appropriations	16,840,000	2,225,300	19,065,300
Total Estimated Electric Fund Revenues	<u>\$ 243,834,999</u>	<u>\$ 2,225,300</u>	<u>\$ 246,060,299</u>
Water and Wastewater Fund			
Operating and Other Revenues	\$ 84,624,400	\$ -	\$ 84,624,400
Customer Contributions	4,008,800	-	4,008,800
Interfund Transfers	-	-	-
Budgetary Appropriations	18,432,670	(3,798,100)	14,634,570
Total Estimated Water and Wastewater Fund Revenues	<u>\$ 107,065,870</u>	<u>\$ (3,798,100)</u>	<u>\$ 103,267,770</u>
Total Estimated Public Works Commission Revenues	\$ 350,900,869	\$ (1,572,800)	\$ 349,328,069

Section 2. The following amounts are hereby appropriated for the operations of the City Government and its activities for the fiscal year beginning July 1, 2015, and ending June 30, 2016, according to the following schedules:

<u>Item</u>	<u>Listed As</u>	<u>Revision</u>	<u>Revised Amount</u>
<u>Schedule L: Public Works Commission</u>			
Electric Fund			
Operating Expenditures	\$ 201,421,380	\$ -	\$ 201,421,380
Capital	24,865,400	-	24,865,400
Interfund Transfers - General Fund	9,487,800	-	9,487,800
Budgetary Appropriations	8,060,419	2,225,300	10,285,719
Total Estimated Electric Fund Expenditures	<u>\$ 243,834,999</u>	<u>\$ 2,225,300</u>	<u>\$ 246,060,299</u>
Water and Wastewater Fund			
Operating Expenditures	\$ 79,523,770	\$ (4,368,800)	\$ 75,154,970
Capital	22,711,000	(4,603,810)	18,107,190
Budgetary Appropriations	4,831,100	5,174,510	10,005,610
Total Estimated Water and Wastewater Fund Expenditure	<u>\$ 107,065,870</u>	<u>\$ (3,798,100)</u>	<u>\$ 103,267,770</u>
Total Estimated Public Works Commission Expenditures	\$ 350,900,869	\$ (1,572,800)	\$ 349,328,069

Adopted this 26th day of October, 2015.

CAPITAL PROJECT ORDINANCE  
NCDOT CAPITAL PROJECT FUND

BE IT ORDAINED by the Fayetteville Public Works Commission (FPWC) that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized is for the funding of various water and wastewater infrastructure relocation and replacement projects committed under Municipal Agreements with North Carolina Department of Transportation.

Section 2. The officers of this unit are hereby directed to proceed with the project within the terms of the various agreements executed and within the funds appropriated herein.

Section 3. The following revenues are anticipated to be available to complete the project:

Transfers from Water/Wastewater Fund	\$ 7,730,000
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Section 4. The following amounts are appropriated for the project:

Project Expenditures	\$ 7,730,000
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Section 5. Copies of the capital project ordinance amendment shall be made available to the City of Fayetteville budget officer and finance officer and the FPWC general manager and finance officer.

Adopted this 14th day of October, 2015.

CAPITAL PROJECT ORDINANCE  
ORD 2016-14  
NCDOT CAPITAL PROJECT FUND  
FAYETTEVILLE PUBLIC WORKS COMMISSION - INITIAL BUDGET

BE IT ORDAINED by the City Council of the City of Fayetteville (CITY) that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized is for the funding of various water and wastewater infrastructure relocation and replacement projects committed under Municipal Agreements with North Carolina Department of Transportation.

Section 2. The officers of Fayetteville Public Works Commission (FPWC) are hereby directed to proceed with the project within the terms of the various agreements executed and within the funds appropriated herein.

Section 3. The following revenues are anticipated to be available to FPWC to complete the project:

Transfers from Water/Wastewater Fund	\$ 7,730,000
--------------------------------------	--------------

Section 4. The following amounts are appropriated for the project:

Project Expenditures	\$ 7,730,000
----------------------	--------------

Section 5. Copies of the capital project ordinance amendment shall be made available to the CITY budget officer and finance officer and the FPWC general manager and finance officer.

Adopted this 26th day of October, 2015.

ELECTRIC UTILITY SYSTEM RATE STABILIZATION FUND AMENDMENT  
AMENDMENT #23

BE IT ORDAINED by the Commissioners of the Fayetteville Public Works Commission (FPWC) that pursuant to Chapter 159 of the General Statutes of North Carolina, the following capital project fund ordinance is hereby amended:

Section 1. The amendment authorized is to the Electric Utility System Rate Stabilization Fund (ERSF) adopted April 8, 1998 and April 20, 1998 by FPWC and the City of Fayetteville, NC (CITY), respectively, as amended, for the accumulation of funds to maintain electric rate competitiveness and rate stability.

Section 2. This fund will remain operational until the Commissioners of FPWC determine the need for such fund no longer exist.

Section 3. The following revenues and other financing sources are anticipated to be available and authorized to be accumulated by FPWC for the ERSF:

	Listed As	Amendment	Revised
Transfer from Electric General Fund	\$ 69,127,155	\$ -	\$ 69,127,155
Transfer from Electric General Fund - WPCA	3,761,600	70,100	3,831,700
Transfer from Electric General Fund - TrueUp Credits	-	529,900	529,900
Rate Stabilization Transfer	4,169,725	-	4,169,725
Interest Income	4,600,000	-	4,600,000
	<u>\$ 81,658,480</u>	<u>\$ 600,000</u>	<u>\$ 82,258,480</u>

Section 4. The following uses of accumulated funds are authorized:

	Listed As	Amendment	Revised
Transfer to Electric Fund - Pre-2013	\$ 5,000,000	\$ -	\$ 5,000,000
Transfer to Electric Fund - 2013 and forward	37,770,900	-	37,770,900
Transfer to Electric Fund - Duke Energy True-Up	3,761,600	-	3,761,600
Appropriated Net Assets	35,125,980	600,000	35,725,980
	<u>\$ 81,658,480</u>	<u>\$ 600,000</u>	<u>\$ 82,258,480</u>

Section 5. Copies of this budget ordinance amendment shall be made available to the CITY budget officer and finance officer and the FPWC general manager and finance officer.

Adopted this 14th day of October 2015.



CAPITAL PROJECT FUND AMENDMENT  
CHANGE 2016-24 (Electric Utility System Rate Stabilization Fund)  
FAYETTEVILLE PUBLIC WORKS COMMISSION AMENDMENT#23

BE IT ORDAINED by the City Council of the City of Fayetteville (CITY) that pursuant to Chapter 159 of the General Statutes of North Carolina, the following capital project fund ordinance is hereby amended:

Section 1. The amendment authorized is to the Electric Utility System Rate Stabilization Fund (ERSF) adopted April 8, 1998 and April 20, 1998 by Fayetteville Public Works Commission (FPWC) and the CITY, respectively, as amended, for the accumulation of funds to maintain electric rate competitiveness and rate stability.

Section 2. This fund will remain operational until the Commissioners of FPWC determine the need for such fund no longer exist.

Section 3. The following revenues and other financing sources are anticipated to be available and authorized to be accumulated by FPWC for the ERSF:

	Listed As	Amendment	Revised
Transfer from Electric General Fund	\$ 69,127,155	\$ -	\$ 69,127,155
Transfer from Electric General Fund - WPCA	3,761,600	70,100	3,831,700
Transfer from Electric General Fund - TrueUp Credits	-	529,900	529,900
Rate Stabilization Transfer	4,169,725	-	4,169,725
Interest Income	4,600,000	-	4,600,000
	<u>\$ 81,658,480</u>	<u>\$ 600,000</u>	<u>\$ 82,258,480</u>

Section 4. The following uses of accumulated funds are authorized:

	Listed As	Amendment	Revised
Transfer to Electric Fund - Pre-2013	\$ 5,000,000	\$ -	\$ 5,000,000
Transfer to Electric Fund - 2013 and forward	37,770,900	-	37,770,900
Transfer to Electric Fund - Duke Energy True-Up	3,761,600	-	3,761,600
Appropriated Net Assets	35,125,980	600,000	35,725,980
	<u>\$ 81,658,480</u>	<u>\$ 600,000</u>	<u>\$ 82,258,480</u>

Section 5. Copies of this budget ordinance amendment shall be made available to the CITY budget officer and finance officer and the FPWC general manager and finance officer.

Adopted this 26th day of October 2015.

**COMMISSION MEETING AGENDA ITEMS - FY 2015-2016**  
**(Incorporating Open Commission Requests)**  
 As of 10/14/15

<b><u>Commission Meeting Date</u></b>	<b><u>Presentation/Discussion Item</u></b>	<b><u>Presenter (Staff)</u></b>
9/9/15	4 <sup>th</sup> Quarter Financial Recap (Preliminary Report) (Goal #1)	D. Miller
9/23/15	Presentation on Redesign of Customer Bills	S. Fritzen/C. Hinson
10/14/15	Election of Officers Annual Audit Report by Auditors (Goal #1)	D. Miller
10/28/15	1 <sup>st</sup> Quarter (July – September) Financial Recap (Goal #1) Community Solar Update Request to Cancel November 25th & December 23rd Meetings due to Thanksgiving/Christmas Holidays (Consent Item) New Commissioner Orientation following regular meeting	D. Miller D. Trego/M. Brown
11/11/15	Update on WR Projects for FY2017 and Beyond	M. Noland
11/25/15	(Meeting to be Cancelled - Thanksgiving Holiday)	
12/9/15	Budget Amendment (If Necessary) Update on Connect Project	D. Miller S. Fritzen
12/23/15	(Meeting to be Cancelled - Christmas Holiday)	
1/13/16	Update on Business Continuity Facility - Disaster Recovery Facility	S. Fritzen
1/27/16	2 <sup>nd</sup> Quarter (October-December) Financial Recap (Goal #1) The Economic Development Alliance of Fayetteville and Cumberland County, NC (Goal #6 – R. Rogerson)	D. Miller
2/10/16		
2/24/16	2015 Sustainable Activities Report (Goal #6)	C. Hinson
3/9/16	Rate Review (Electric) (Goal #1)	D. Trego/GM
3/23/16	Flexible Benefit Plan Review (Goal #4)	D. Miller/B. Russell
4/13/16	Capital & Operating Budget Presentation (Goal #1)	D. Trego/GM
4/27/16	Approve Capital & Operating Budget (Goal #1) 3 <sup>rd</sup> Quarter (January-March) Financial Recap (Goal #1)	D. Trego/GM D. Miller
5/11/16		
5/25/16	Final FY2015 Budget Amendment (Goal #1)	D. Miller
6/8/16		
6/10-15/16	APPA National Conference, Phoenix, Arizona	
6/22/16		
COMPLETED 9/9/15	Evaluate budget/resources to determine a new timeline for installation of surveillance system in remaining substations and PODs	Trego (Electric)
To Be Determined	Review of Fleet Management Services Agreement	Fritzen
To Be Determined	Report on final agreement with Wildfire Camera	Brown
To Be Determined	Provide feedback on creating of a Risks Group/Team to review cyber security and other security risks throughout the Commission	Trego (Executive)
To Be Determined	Provide feedback on Areas 18 and 19 construction improvements	Trego

		(Executive)
<b>To Be Determined</b>	Provide recommendation to accelerate water, sewer and manhole rehabilitation considering the impact to rates.	M. Noland
<b>To Be Determined</b>	Provide feedback on staff's efforts to research the practice of other utilities on the acceptable percentage contractors are allowed to subcontract their work	M. Noland/G. Wrench
<b>To Be Determined</b>	Provide feedback on staff's efforts to explore accelerating deployment of AMI meters.	S. Fritzen
<b>Prior to FY2017 Budget Approval</b>	Add additional narrative to Summary pages in future budget documents	Miller
<b>Prior to FY2017 Budget Approval</b>	<p>Future budget documents should include the following:</p> <ol style="list-style-type: none"> <li>1. Key assumptions that went into developing the budget.</li> <li>2. Risks identified by management</li> <li>3. Discussion on the key trends in financial performance including reasons for changes.</li> </ol>	Miller

**PUBLIC WORKS COMMISSION**  
**MONTHLY INCIDENT SUMMARY**  
9/2015

<b>F/Y 2015-2016 PERSONAL INJURIES</b>					
<b>DIVISION</b>	<b>CHIEF OFFICER</b>	<b>NUMBERS</b>		<b>EXPENSES</b>	
		<b>THIS MONTH</b>	<b>Y-T-D</b>	<b>THIS MONTH</b>	<b>Y-T-D</b>
MANAGEMENT	TREGO	-	-	-	-
C & CR	HINSON	-	-	-	-
HUMAN RESOURCES	RUSSELL	-	-	-	-
CUSTOMER PROG	BROWN	-	-	\$1,204.80	\$25,772.43
CORPORATE SERVICES	FRITZEN	-	-	-	-
FINANCIAL	MILLER	-	-	-	-
WATER RESOURCES	NOLAND	-	2	\$972.26	\$1,754.38
ELECTRIC SYSTEMS	TREGO.	-	1	\$271.02	\$2,015.36
<b>F/Y TOTALS</b>		<b>0</b>	<b>3</b>	<b>\$2,448.08</b>	<b>\$29,542.17</b>

<b>F/Y 2015-2016 VEHICLE/EQUIPMENT DAMAGE</b>					
<b>DIVISION</b>	<b>CHIEF OFFICER</b>	<b>NUMBERS</b>		<b>EXPENSES</b>	
		<b>THIS MONTH</b>	<b>Y-T-D</b>	<b>THIS MONTH</b>	<b>Y-T-D</b>
MANAGEMENT	TREGO	-	-	-	-
C & CR	HINSON	-	-	-	-
HUMAN RESOURCES	RUSSELL	-	-	-	-
CUSTOMER PROG	BROWN	-	-	-	-
CORPORATE SERVICES	FRITZEN	1	2	-	\$330.15
FINANCIAL	MILLER	-	-	-	-
WATER RESOURCES	NOLAND	3	10	-	\$2,093.82
ELECTRIC SYSTEMS	TREGO.	1	3	-	\$1,132.27
<b>F/Y TOTALS</b>		<b>5</b>	<b>15</b>	<b>\$0.00</b>	<b>\$3,556.24</b>

## FY 2015 BUDGET TRANSFERS

	ACCOUNT NUMBER	TRANSFER TO	TRANSFER FROM
<b><u>MANAGEMENT DIVISION</u></b>			
Management Consulting - Financial Administration	001/002.0140.0426	123,400	
Contingency - Electric and Water Funds	001/002.0910.0450		123,400
To transfer funds needed for services regarding audit.			
<b>TOTAL MANAGEMENT DIVISION</b>		<b>\$123,400</b>	<b>\$123,400</b>
<b><u>HUMAN RESOURCES DIVISION</u></b>			
Contractual Services - Human Resources	001/002.0260.0435	65,000	
Contingency - Electric and Water Funds	001/002.0910.0450		65,000
To transfer funds for the executive search firm services to find a replacement for the General Manager position.			
<b>TOTAL HUMAN RESOURCES DIVISION</b>		<b>\$65,000</b>	<b>\$65,000</b>
<b><u>CUSTOMER PROGRAMS DIVISION</u></b>			
Capital - Water Meter Shop	002.0320.0802	11,000	
Capital - Utility Field Services	001/002.0322.0802	29,200	
CIP - Customer Programs Projects	001/002.0121.0802		25,600
CIP - Water Resources Project	002.0160.0802		14,600
To transfer funds to replace the HVAC system and Itron handhelds.			
Contractual Services - Utility Field Services	001/002.0322.0435	261,000	
Computer Equipment - Customer Programs	001/002.0311.0417	2,900	
Office Furniture & Small Equipment - Customer Programs	001/002.0311.0416	70,000	
Contingency - Electric and Water Funds	001/002.0910.0450		333,900
To transfer additional funds needed for contract field services staff and equipment needed for Call Center consolidation.			
<b>TOTAL CUSTOMER PROGRAMS DIVISION</b>		<b>\$374,100</b>	<b>\$374,100</b>
<b><u>CORPORATE SERVICES DIVISION</u></b>			
Capital - Telecommunication Systems	001/002.0381.0802	254,800	
Capital - Telecommunication Systems	001/002.0381.0802		245,800
CIP - Corporate Services Projects	001.0135.0802		4,500
CIP - Water Resources Projects	002.0160.0802		4,500
To transfer funds needed for software and to replace equipment.			
Capital - Facilities Maintenance	001.0378.0802	10,400	
Capital - Facilities Maintenance	001.0378.0802		5,600
CIP - Water Resources Projects	002.0160.0802		4,800
To transfer additional funds needed for the chiller upgrade and to replace a gate.			
Capital - Warehouse	001/002.0370.0802	30,000	
Capital - Warehouse	001/002.0370.0802		10,000
CIP - Water Resources Project	002.0160.0802		10,000
Capital - Facilities Maintenance	001.0378.0802		10,000
To transfer additional funds needed for the Warehouse roof and surplus lot.			
Capital - Fleet Maintenance Internal Fund	055.0375.0802	56,800	
Capital - Fleet Maintenance Internal Fund	055.0375.0802		56,800
To transfer funds needed for Oil Water Separator project, to replace a vehicle lift and HVAC unit.			
Management Consulting - Project Management	001/002.0360.0426	232,000	
Contingency - G&A	001/002.0910.0450		232,000
To transfer funds needed for services for the Oracle upgrade and services provided by USP.			

## FY 2015 BUDGET TRANSFERS

	ACCOUNT NUMBER	TRANSFER TO	TRANSFER FROM
<b>TOTAL CORPORATE SERVICES DIVISION</b>		<b>\$584,000</b>	<b>\$584,000</b>
<b><u>FINANCIAL DIVISION</u></b>			
Capital - Customer Service Center	001/002.0428.0802	9,800	
Capital - Customer Service Center To transfer funds needed to upgrade the remittance processor.	001/002.0428.0802		9,800
Temporary Personnel Fees - Customer Call Center	001/002.0420.0422	16,700	
Temporary Personnel Fees - Customer Service Center	001/002.0428.0422	59,700	
Contingency - Electric and Water Funds To transfer funds needed for temporary personnel fees needed during implementation of CC&B.	001/002.0910.0450		76,400
Contractual Services - Environmental Compliance	001/002.0432.0435	169,900	
Contingency - Electric and Water Funds To transfer funds needed for cleanup and disposal of soil due to leaking of oil water separators.	001/002.0910.0450		169,900
Capital - Accounting	001/002.0410.0802	57,000	
Capital - Utility Field Services To transfer funds needed for the Spreadsheet Server software.	001/002.0322.0802		57,000
<b>TOTAL FINANCIAL DIVISION</b>		<b>\$313,100</b>	<b>\$313,100</b>
<b><u>WATER RESOURCES DIVISION</u></b>			
Capital - Cross Creek	002.0640.0802	160,400	
CIP - Water Resources Projects To transfer funds for structure improvements and to replace pumps, grinders and a HVAC unit.	002.0160.0802		160,400
Capital - Hoffer	002.0630.0802	25,000	
Capital - Cross Creek	002.0640.0802	25,000	
Capital - Water Construction	002.0620.0802	100,000	
Capital - Watersheds	002.0653.0802		25,000
CIP - Water Resources Projects To transfer funds for roof replacements.	002.0160.0802		125,000
Capital - Glenville	002.0631.0802	35,000	
CIP - Water Resources Projects To transfer funds to purchase a submersible pump.	002.0160.0802		35,000
Capital - Water Construction	002.0620.0802	3,500	
Capital - Water Construction To transfer additional funds needed for the electric service upgrade and to replace vehicle # 390 and 3301.	002.0620.0802		3,500
CIP - Water Resources Projects	002.0160.0802	918,000	
CIP - Water Resources Projects To transfer funds needed for water main replacements for Cameron Road, Morganton Road, Russell Street, Rowan Street, and Camden Road; NCDOT project for Bragg Boulevard; Cross Creek Primary Clarifier Rehabilitation and Alkalinity Feed projects; and land purchase.	002.0160.0802		918,000
Capital - Water Resources Construction	002.0620.0802	301,800	
CIP - Water Resources Projects	002.0160.0802		298,500
Capital - Water Construction To transfer funds for a cutter head attachment, impact wrench, backhoe, excavator, brush cutter and trailer.	002.0620.0802		3,300
Capital - Hoffer	002.0630.0802	127,000	
CIP - Water Resources Projects	002.0160.0802		127,000

## FY 2015 BUDGET TRANSFERS

	ACCOUNT NUMBER	TRANSFER TO	TRANSFER FROM
To transfer funds needed for a boom truck, pump and welder/ generator replacement and an ethernet cabinet.			
Capital - Residuals Management	002.0642.0802	10,000	
CIP - Water Resources Projects	002.0160.0802		10,000
To transfer funds needed for a lime/potash spreader.			
Capital - Water Resources Engineering	002.0610.0802	39,200	
CIP - Water Resources Projects	002.0160.0802		39,200
To transfer funds needed for 6 flow monitors and Transportation Equipment.			
CIP - Water Resources Projects	002.0160.0802	17,000	
Capital - Watersheds	002.0653.0802		17,000
To transfer funds needed for the Glenville Exterior project.			
Capital - Rockfish	002.0641.0802	6,000	
CIP - Water Resources Projects	002.0160.0802		6,000
To transfer funds to replace a HVAC unit.			
<b>TOTAL WATER RESOURCES DIVISION</b>		<b>\$1,767,900</b>	<b>\$1,767,900</b>
<b><u>ELECTRIC SYSTEMS DIVISION</u></b>			
Capital - Steam Production	001.0832.0802	17,000	
Capital - Other Production	001.0831.0802		5,000
Capital - Electric Construction	001.0820.0802		12,000
To transfer funds to cover the purchase of a fire pump and the alignment.			
Capital - Other Production	001.0831.0802	500	
Capital - Other Production	001.0831.0802		500
To transfer additional funds needed for the EZ-GO Cart.			
CIP - Electric Systems Project	001.0170.0802	2,043,000	
CIP - Electric Systems Project	001.0170.0802		2,043,000
To transfer funds for NCDOT projects at Glensford Drive, Raeford Road, Reilly Road, Legion Road and Camden Road; street light fixture replacement project, distribution system reliability improvement project, substation projects, cable replacement project and video security system project.			
Capital - Substations	001.0821.0802	2,300	
Capital - Substations	001.0821.0802		2,300
To transfer additional funds needed for the FLIR camera.			
Capital - Electrical Engineering	001.0810.0802	40,100	
Capital - Electric Construction	001.0820.0802	40,100	
CIP - Electric Systems Projects	001.0170.0802		80,200
To transfer additional funds needed for the GIS upgrade project.			
Capital - Electrical Engineering	001.0810.0802	1,500	
Capital - Electrical Engineering	001.0810.0802		1,500
To transfer additional funds needed for a Power Quality Recording Meter.			
Capital - Electric Construction	001.0820.0802	5,100	
Capital - Electric Construction	001.0820.0802		5,100
To transfers funds to cover the cost of an equipment trailer for the ATV that is being used to patrol cross country lines.			

## FY 2015 BUDGET TRANSFERS

	ACCOUNT NUMBER	TRANSFER TO	TRANSFER FROM
Capital - Fiber	001.0815.0802	13,400	
Capital - Electric Construction	001.0820.0802		13,400
To transfers funds for a battery back-up system for Fiber Distribution Closet (FDC) 4.			
Capital - Other Production	001.0831.0802	45,000	
Capital - Other Production	001.0831.0802		45,000
To transfers funds for fuel oil filtration skid.			
<b>TOTAL ELECTRIC SYSTEMS DIVISION</b>		<b>\$2,208,000</b>	<b>\$2,208,000</b>
<b>TOTAL 2015 BUDGET TRANSFERS</b>		<b>\$5,435,500</b>	<b>\$5,435,500</b>



September 1-30, 2015

# Personnel Report

<i>DIVISION</i>	<i>AUTHORIZED POSITIONS</i>	<i>ACTUAL EMPLOYEES</i>	<i>Part -time Employees</i>	<i>CONTRACT POSITIONS</i>	<i>VACANT POSITIONS</i>	<i>Staff by Temp Agency</i>
<b>MANAGEMENT</b>						
Executive	16	4			12	
Customer Programs Admin	1	1				
Human Resources Admin	1	1				
Communications/Comm Rel	1	1				
Corporate Services	1	1				
Financial Administration	1	1				
Water Administration	1	1				
Electric Administration	1	0			1	
<b>Total</b>	<b>23</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>13</b>	<b>0</b>
<b>COMM/COMM REL</b>						
Communications/Comm Relations	3	3				
<b>Total</b>	<b>3</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>HUMAN RESOURCES</b>						
Human Resources	5	5				
Medical	1	0		1		
OD/Safety & Training	2	2				
<b>Total</b>	<b>8</b>	<b>7</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>
<b>CUSTOMER PROGRAMS</b>						
Programs Call Center	13	11			2	
Development & Marketing	7	7				
Water Meter Shop	2	2				
Electric Meter Shop	3	3				
Utility Field Services	21	21				7
<b>Total</b>	<b>46</b>	<b>44</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>7</b>
<b>CORPORATE SERVICES</b>						
Project Management	8	6			2	
Corporate Analytics	1	1				
Technical Support	1	1				
Warehouse	12	12				
Fleet Maintenance	43	43				
Facilities Maintenance	7	7				
Information Systems	6	6				
Telecommunications	6	6				
Database Support	4	3			1	
IS Security	2	2				
Applications Support	8	8				
End User Computing	7	7				
<b>Total</b>	<b>105</b>	<b>102</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>0</b>

September 1-30, 2015

Page 2

<i>DIVISION</i>	<i>AUTHORIZED POSITIONS</i>	<i>ACTUAL EMPLOYEES</i>	<i>Part -time Employees</i>	<i>CONTRACT POSITIONS</i>	<i>VACANT POSITIONS</i>	<i>Staff by Temp Agency</i>
<b><i>FINANCIAL</i></b>						<i>or Part-time</i>
Accounting	11	11				
Payroll	1	1				
Accounts Receivable	8	8				1
Customer Accts Call Center	43	**45				1
Customer Service Center	12	11			1	1
Risk Management	2	2				3
Environmental Compl	1	1				
Claims	1	1				
Property & ROW Mgmt	3	3				
Collections	3	3				
Internal Auditing	1	0			1	
Financial Planning	7	7				
Budget	2	2				
Rates & Planning	2	2				
Purchasing	8	7			1	
<b>Total</b>	<b>105</b>	<b>102</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>6</b>
<b><i>WATER RESOURCES</i></b>						
W/R Engineering	33	31			2	
W/R Construction	102	97			5	
P.O. Hoffer Plant	9	9				
Glenville Lake Plant	6	6				
W/W Facilities Maint.	22	21			1	
Cross Creek Plant	10	9			1	
Rockfish Plant	7	7				
Residuals Management	2	2				
Environmental Services	1	1				
Laboratory	6	5			1	
W/R Environ. Sys. Prot.	4	4				
Watersheds	1	1				
<b>Total</b>	<b>203</b>	<b>193</b>	<b>0</b>	<b>0</b>	<b>10</b>	
<i>DIVISION</i>	<i>AUTHORIZED POSITIONS</i>	<i>ACTUAL EMPLOYEES</i>	<i>Part -time Employees</i>	<i>CONTRACT POSITIONS</i>	<i>VACANT POSITIONS</i>	<i>Staff by Temp Agency</i>
<b><i>ELECTRIC</i></b>						
Electrical Engineering	23	22			1	
Fiber	2	2				
Electric Construction	74	72			2	
Substation	14	14				
Apparatus Repair Shop	5	5				
CT Metering Crews	4	4				
Compliance	3	3				
Power Supply SEPA	0	0				
Power Supply Progress Energy	0	0				
Generation	26	23			3	
<b>Total</b>	<b>151</b>	<b>145</b>		<b>0</b>	<b>6</b>	
<b><i>TOTAL</i></b>	<b>644</b>	<b>606</b>	<b>0</b>	<b>1</b>	<b>37</b>	<b>13</b>

\*\*2 temporary overstaff in Customer Service



MICHAEL G. LALLIER, COMMISSIONER  
LYNNE B. GREENE, COMMISSIONER  
DARSWEIL L. ROGERS, COMMISSIONER  
WADE R. FOWLER, JR., COMMISSIONER  
DAVID W. TREGO, CEO/GENERAL MANAGER

**PUBLIC WORKS COMMISSION**  
OF THE CITY OF FAYETTEVILLE

955 OLD WILMINGTON RD  
P.O. BOX 1089  
FAYETTEVILLE, NORTH CAROLINA 28302 1089  
TELEPHONE (910) 483-1401

***ELECTRIC & WATER UTILITIES***

September 17, 2015

**MEMO TO:** ALL PWC EMPLOYEES

**FROM:** Corrie Attaway  
[Corrie.Attaway@FAYPWC.COM](mailto:Corrie.Attaway@FAYPWC.COM)

**SUBJECT:** Job Vacancy

**POSITION:** W/R FACILITY MECHANICAL TECHNICIAN  
(Functional Employment Testing Required)

**DEPARTMENT:** 0632- W/R Facilities Maintenance

**HOURS:** MONDAY-FRIDAY, 7:00 AM– 3:30 PM  
(On Call and Overtime as Required)

**GRADE LEVEL:** 405 \$18.10- \$22.63/HR

**QUALIFICATIONS & DUTIES:** Any "regular" employee may apply to the Human Resources Department. Please submit a completed Job Vacancy Request Form to Corrie Attaway by 5pm, September 30, 2015.

**SUPERVISORS, PLEASE POST ON BULLETIN BOARD**

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WWW.FAYPWC.COM

September 21, 2015

**MEMO TO:** ALL PWC EMPLOYEES

**FROM:** Kim Long  
[Kim.Long@FAYPWC.COM](mailto:Kim.Long@FAYPWC.COM)

**SUBJECT:** Job Vacancy

**POSITION:** CUSTOMER SERVICE SUPERVISOR

**DEPARTMENT:** 0420-Customer Accounts Call Center

**HOURS:** MONDAY-FRIDAY, 8:00 AM -5:00 PM  
(Extended hours as required)

**GRADE LEVEL:** 411 \$49,782-\$62,228/annually

**QUALIFICATIONS & DUTIES:** Any "regular" employee may apply to the Human Resources Department. Please submit a completed Job Vacancy Request Form to Kim Long by 5pm, October 2, 2015.

SUPERVISORS, PLEASE POST ON BULLETIN BOARD

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WWW.FAYPWC.COM

September 24, 2015

**MEMO TO:** ALL PWC EMPLOYEES

**FROM:** Magie Fishburne  
[magie.fishburne@faypwc.com](mailto:magie.fishburne@faypwc.com)

**SUBJECT:** Job Vacancy

**POSITION:** POWER PLANT MECHANIC  
(Functional Employment Testing Required)

**DEPARTMENT:** 0831 – Butler Warner Generation Plant

**HOURS:** MONDAY – FRIDAY, 7AM – 3:30PM  
(On-Call and Extended Hours as necessary)

**GRADE LEVEL:** (405X) \$19.95 - \$24.93/HOURLY

**QUALIFICATIONS & DUTIES:** Any "regular" employee may apply to the Human Resources Department. Please submit a completed Job Vacancy Request Form to Magie Fishburne by 5pm, October 7, 2015.

***SUPERVISORS, PLEASE POST ON BULLETIN BOARD***

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TELEPHONE (910) 483-1401  
WWW.FAYPWC.COM

October 5, 2015

**MEMO TO:** ALL PWC EMPLOYEES

**FROM:** Magie Fishburne  
[magie.fishburne@faypwc.com](mailto:magie.fishburne@faypwc.com)

**SUBJECT:** Job Vacancy

**POSITION:** E/S LINE CLEARANCE TREE TRIMMER  
(Functional Employment Testing Required)

**DEPARTMENT:** 0820 – Electric Construction

**HOURS:** MONDAY – FRIDAY, 7AM – 3:30PM  
(On-Call, Call-Out and Extended Hours as necessary)

**GRADE LEVEL:** (403) \$14.61- \$18.26/HOURLY

**QUALIFICATIONS & DUTIES:** Any "regular" employee may apply to the Human Resources Department. Please submit a completed Job Vacancy Request Form to Magie Fishburne by 5pm, October 16, 2015.

***SUPERVISORS, PLEASE POST ON BULLETIN BOARD***

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TELEPHONE (910) 483-1401  
WWW.FAYPWC.COM

October 5, 2015

**MEMO TO:** ALL PWC EMPLOYEES

**FROM:** Magie Fishburne  
[magie.fishburne@faypwc.com](mailto:magie.fishburne@faypwc.com)

**SUBJECT:** Job Vacancy

**POSITION:** LINEWORKER 1<sup>ST</sup> CLASS (OH)  
(Functional Employment Testing Required)

**DEPARTMENT:** 0820 – Electric Construction

**HOURS:** MONDAY – FRIDAY, 7AM – 3:30PM  
(On-Call, Call-Out and Extended Hours as necessary)

**GRADE LEVEL:** (406) \$20.13- \$25.17/HOURLY

**QUALIFICATIONS & DUTIES:** Any "regular" employee may apply to the Human Resources Department. Please submit a completed Job Vacancy Request Form to Magie Fishburne by 5pm, October 16, 2015.

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