

DARSWEIL L. ROGERS, COMMISSIONER
WADE R. FOWLER, JR., COMMISSIONER
EVELYN O. SHAW, COMMISSIONER
D. RALPH HUFF, III, COMMISSIONER
DAVID W. TREGO, CEO/GENERAL MANAGER



FAYETTEVILLE PUBLIC WORKS COMMISSION
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PUBLIC WORKS COMMISSION
MEETING OF WEDNESDAY, NOVEMBER 9, 2016
8:30 A.M.

AGENDA

I. REGULAR BUSINESS

- A. Call to order
- B. Approval of Agenda

II. CONSENT ITEMS *(See Tab 1)*

- A. Approve Minutes of meeting of October 26, 2016

III. HURRICANE MATTHEW LESSONS LEARNED
Presented by: David Trego, CEO/General Manager

IV. WATER AND WASTEWATER RATE SESSION
*Presented by: J. Dwight Miller, Chief Finance Officer and
Jeffery Hughes, UNC School of Government*

V. PRESENTATION OF FINANCIAL HIGHLIGHTS AND ANNUAL AUDIT REPORT
FOR FISCAL YEAR 2016 PREPARED BY CHERRY BEKAERT LLP
(PWC STRATEGIC GOAL #1)

*Presented by: J. Dwight Miller, Chief Finance Officer
Michelle Thompson, CPA, Partner - Cherry Bekaert LLP
Brenda Brown, CPA, Controller
Rhonda Haskins, CPA, Director of Financial Planning*

Recommendation: Accept Audit as prepared and presented by Cherry Bekaert LLP

VI. RECOMMENDED CHANGES TO PWC BACKFLOW PREVENTION INSPECTION FEE (See Tab 2)

*Presented by: David Trego, CEO/General Manager
Dwight Miller, Chief Finance Officer*

Recommendation: Approve changes to Backflow Prevention Inspection Fee

VII. GENERAL MANAGER REPORT (See Tab 3)

A. Open Commission Requests

VIII. REPORTS AND INFORMATION (See Tab 4)

- A. Monthly Incident Summary for October 2016
- B. Personnel Report for October 2016
- C. Position Vacancies

IX. ADJOURN

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PUBLIC WORKS COMMISSION
MEETING OF WEDNESDAY, OCTOBER 26, 2016
8:30 A.M.

Present: Evelyn O. Shaw, Chairman
Wade R. Fowler, Jr., Vice Chairman
D. Ralph Huff, Secretary
Darsweil L. Rogers, Treasurer

Others Present: David Trego, CEO/General Manager
Karen McDonald, City Attorney
Jay Reinstein, Assistant City Manager
Jim Arp, City Council Liaison
PWC Staff

Absent: Kenneth Edge, County Liaison
John Ellis, Hope Mills Liaison
Media

CALL TO ORDER

Chairman Shaw called the meeting of Wednesday, October 26, 2016, to order.

SPECIAL RECOGNITION OF EMPLOYEES / DEPARTMENTS FOR STORM
RESPONSE

Chairman Shaw recognized PWC employees in attendance that were part of the initial response to Hurricane Matthew. Commissioner Shaw presented David Trego, Chief Executive Officer to introduce the employees.

Mr. Trego stated the Commissioners wanted to make certain that employees knew the Commissioners appreciated their efforts during and after Hurricane Matthew. Mr. Trego also stated he felt it was important to acknowledge the employees and departments who were part of the initial response to the hurricane. Though all the employees who assisted could not be in attendance, Mr. Trego stated the following employees were here representing their respective departments.

Joseph LaMadrid – Utility Field Services
Scott Enloe – Electric Substations
Michael Sharpe – Customer Programs
Ray Jackson – Legal Risk Management

Michael Willis – Utility Field Services
Rene Denis – Telecommunications
Barbara Gonzalez – Customer Service
Tony Rooks - Warehouse

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Debbie Sturgis – Customer Programs	Danny Jordan – Facilities Maintenance
Nicole Stiff – Comm./Community Rel.	Floyd Chandler – Fleet Management
Keith Young – Water Reclamation	Milton Stevens – Water Treatment Facilities
Mike Willis – WR Construction	Stacy McFadden – Electric Line Construction
Dewayne Jernigan – Electric Construction	Wendy Dunaway – Watershed Programs
Mike Wright – W/WW Fac. Maintenance	Keith Reid – Electrical Engineering
Joel Valley – Electrical Substations	

Commissioners' Comments

Commissioner Evelyn Shaw stated PWC employees were extraordinary and the citizens appreciate how PWC employees maneuvered and navigated all the energies from their respective departments to keep the citizens safe and to keep them pretty much with power and water. She stated though she experienced a couple hours without power and water, she used it to teach her grandchildren the art of reading by candlelight. She went on to say the employees are fantastic and the Board of Commissioners wanted to see their faces and to personally say 'thank you'.

Commissioner Wade Fowler stated he had the opportunity before the storm to speak to a Kiwanis group about the value of public power and tell the story of the great work PWC does. He stated they got a chance to see it first hand when the storm came. He went on to say it is fantastic to see what could have happened and did not because the PWC employees were willing to go out and work in the middle of the storm, through the nasty conditions. Employees did it when their homes were in the same trouble as those whom they were assisting. Commissioner Fowler went on to say this is the value we need to get out into the community. He noted while some PWC employees were out helping others, their cars were flooded in the employee parking lots; others came in voluntarily to see what they could do to help. Commissioner Fowler said it is this kind of spirit that makes for a great organization. He went on to say the employees were fantastic and thanked them.

Commissioner Ralph Huff stated he is so impressed and marvel at the efficiency and the depth of this organization. He stated it has been an eye-opening experience to see this organization perform like clock-work. He attributes this to the management and every employee who works at PWC. Commissioner Huff stated his message is the same as Commissioner Fowler's. He went on to say the employees really stood up when the ox was in the ditch and every citizen in the county should appreciate what PWC employees have done.

Commissioner Darsweil Rogers said that the spirit that PWC is exhibiting is flowing throughout our community. This sense of cooperation and the sense that we are stronger together are really going to be key factors that will propel us to the realm of success he believes we should have been achieving all along.

Mr. Trego also commented on the heroic efforts of Mike Willis. He stated Mr. Willis was doing routine patrols when he came upon a truck blocking the roadway. The driver in the

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truck stated there was another truck driver who was in a flood zone and the water was coming up to the cab of the truck. Mr. Willis swam to the driver to assist him. The driver assured Mr. Willis he knew how to swim, but upon exiting the vehicle, the driver sank. Mike Willis went under water to retrieve the driver, helped him get to the roof of the cab of his truck and waited with him until help arrived. Mr. Trego stated, in his eyes, Mike Willis is a hero.

APPROVAL OF AGENDA

Upon motion by Commissioner Rogers and seconded by Commissioner Fowler, the Agenda was unanimously approved.

CONSENT ITEMS

Upon motion by Commissioner Rogers and seconded by Commissioner Huff the Consent Items were unanimously approved.

- A. Approve minutes of meeting of October 12, 2016
- B. Approve canceling the November 23, 2016 and December 28, 2016 Commission Meetings

(Note: order of discussion was changed due to Gray Styers being delayed)

GENERAL MANAGER REPORT

David Trego, CEO/General Manager requested for Mick Noland, Chief Officer of Water Resources to give an update on the Interbasin Transfer. Mr. Noland stated the hearings are completed. The briefs and the rebuttal to the briefs are also completed. The judge has all he needs to make a decision. The schedule is 45 days or December 5th to receive a decision. Mr. Noland stated that there needs to be a return requirement, similar to what was in the 2001 certificate. Mr. Noland went on to state that either side can appeal the decision of the Administrative Law Judge which is binding. Council Member Arp commented on the need to ensure water is put back into the Cape Fear River. Discussion ensued.

Mr. Noland responded to questions regarding the Neuse River from Commissioners.

Mr. Trego played a video to show the flows we experienced at the Glenville Lake Spillway during Hurricane Matthew. Mr. Noland stated the Glenville Plant was shut down during the hurricane to prevent flooding, although the Hoffer Plant was running. Additional discussion ensued.

Commissioners, Council Member Arp and staff discussed the flooding in the lower Murchison Road area. Mr. Trego also mentioned the possible availability of grant money for preventative measures on the storm water side for the City to look into. Discussion ensued.

Mick Noland asked Joe Glass to relay comments from the North Carolina Department of Transportation related to PWC. Mr. Glass stated he had a conversation with Bob M., the Deputy Director of the Public Water Supply. He commended PWC for being proactive in issuing the boil water advisory so quickly and also for lifting it so quickly. Mr. Glass stated it is a monumental task to get it lifted on the first try.

Council Member Arp apologized for being a little late to the meeting but he wanted to comment on the work PWC performed before, during and after the storm. He stated the feedback he received was very positive. Council Member Arp stated it was possible because of the work of everyone in the room. He thanked Carolyn Justice-Hinson for the information disseminated on Facebook and Twitter. On behalf of the City, he said ‘thank you’.

Mr. Trego updated the Commission on the bids received regarding the Market House project. He stated the bids were considerably over our estimate of \$650,000. Actually they were \$250,000 over. Mr. Trego stated the bids were not according to our specifications and were not compliant. PWC will reject the latest bids. He also discussed additional dialogue with the Downtown Alliance to consider changing the phases from four to two. This change may increase the bidders for the project. Discussion ensued.

Mr. Trego also updated the Commission on the Atlanta Coast Pipeline. Its completion date will be delayed from 2018 to 2019 due to the regulatory process at FERC. He stated it should not have an impact on our look at the different options for power supply.

Mr. Trego requested for Rhonda Haskins, Director of Financial Planning to update the Commission on the Hope Mills refunds. Ms. Haskins stated we have received almost 25% (3,000) of eligible claims. 415 have been paid and the others are in the ready status. This amounts to \$2.2 million. Ms. Haskins also stated 33 were not eligible claims and were denied. Mr. Trego stated we continue to receive the claims. Since we had the flood we will wait to see what is coming in. We plan to send out another communication to the customers to inform them they are eligible and need to submit the form to PWC.

PUBLIC AUTHORITY OVERVIEW AND TRAINING

Presented by: Gray Styers, Smith Moore Leatherwood

Katie M. Jobe, Smith Moore Leatherwood

Mr. Trego presented Gray Styers of Smith Moore Leatherwood. Mr. Styers introduced Katie Jobe, a fellow attorney working with him.

Gray Styers began the presentation by stating the keys to success for any organization are: working together or teamwork; anticipation, planning and preparation; embracing challenges, evaluation, and resilience and finally celebrating successes. He stated he has observed Fayetteville PWC, its staff and board work and they have exemplified these successful characteristics.

Mr. Styers stated the new charter hopefully provides clarity as it relates to PWC's relationship with the City and the City Council. He stated he will not detail the history of the litigation as many have lived it with him and others have read about it in the newspaper. Most of the language in the former charter was written in 1905. A lot of the language has not changed but some of it has been clarified to provide clarity to the relationship with the City Council and provide clarity of what the Commissioners' responsibilities are. He stated, to the extent we were working with 1905 language we had problems with what the Commissioners' responsibilities were under the law. Hopefully under the charter we have clarity of those responsibilities. This was the objective of then Chairman Darsweil Rogers and former CEO/General Manager Steven Blanchard.

The clarity that came from it is PWC is now a Public Authority under North Carolina law. In North Carolina and under our statutes, the constitution of our state creates the State of North Carolina; creates the General Assembly and the governor of the council state. In subparts subdivision of the state is a function and creation of the General Assembly. The City of Fayetteville is created by the General Assembly like every other municipality. Gray Styers went on to say we are created by statute. The issue with PWC was, we are a part of the Charter of the City of Fayetteville but exactly what is/was the PWC was an undefined and disputed issue that has now been clarified. The Fayetteville PWC is a Public Authority under the Local Government Budget Fiscal Control Act (LGBFCA). As such PWC is now a legal entity that is regulated under the rules of the Local Government Commission.

Mr. Styers stated the relationship between the City and the Commission regarding budgets and contracts were in dispute which were documented for the last 20, 30, if not 100 years. Now we have clarity. David Trego, CEO/General Manager asked for Gray Styers and his team to speak to the board regarding that clarity under the new charter.

The general fiduciary obligations to the ratepayers, customers, various constituents or stakeholders are: duty of care; duty of diligence; duty of governance and duty of loyalty. Commissioners also have the duty of financial management. They are stewards of PWC's assets. They have obligations of budget / monitoring financial status; ratemaking (revenues) / prudent cost management; planning (short-term and long range / strategic); comply with Open Meetings and Public Records requirements.

Individually, Commissioners are required to be prepared; participate in meetings; avoid conflicts of interest; maintain confidentiality, when required by law. Discussion ensued regarding conflicts of interest.

Council Member Arp asked if annual training is required for a Public Authority. Mr. Styers responded it is not required but it may fall under best practices. Karen McDonald, City

Attorney, stated the City of Fayetteville does have a Conflict of Interest Ordinance and requires the boards and commissions members participate in the training.

Mr. Styers reiterated although the PWC is a Public Authority, it is very much in a relationship with the City and City Council. Mr. Trego also stated the Charter states that Commissioners are to act in the best interest of the City of Fayetteville.

There are minimum standards of service required by law and the Charter, although PWC has high standards of service which is consistent with the PWC mission and tradition or 'best practices'.

What does it mean to be a Public Authority under the LGBFCA? "Public authority" is defined in G.S. Chapter 159. PWC must comply with LGBFCA (Charter § 6A.7(1)) . The LGC oversees PWC's financial management (budgeting and accounting). The LGC is staffed by Department of State Treasurer. This Commission approves issuance of debt for all units of local government and assists units of local government with fiscal management. The act requires a greater accountability and transparency of records.

PWC still has the same obligations under the same bond documents. PWC still sets the rates for its customers (electric, water and sewer). Contracts involving real property still require City Council approval. Real property is owned by the City of Fayetteville.

Gray Styers detailed the changes in the Charter related to the budget, budget officer, filings, and publication of the budget. He also detailed the need for public hearings, and public notice before the budget ordinance is adopted as well as required timelines for the adoption of budget ordinance. Mr. Styers detailed the special provisions in the Charter related to charitable contributions and economic development. He noted PWC retains control of contributions related to public education (related to conservation and utility use).

Mr. Styers and staff discussed the audit process and filings with the LGC. Discussion ensued.

Authorization for expenditures over \$10,000 is no longer needed. PWC generally has the right to enter into contracts (as long as 3 Commissioners approve the contract), unless it falls into the following categories: contracts above the statutory public bidding requirement (\$500,000 for construction and repair work and \$90,000 for equipment and supplies; contracts involving any real property interest; bond documents (financing). Discussion ensued regarding real property leasing as well as legal requirements of ownership and management of real property.

The Charter (§ 6A.21) is clear there can be Shared or Centralized Services. This provision is governed by the LGC rules. Services are provided only at or below prevailing market rates.

Mr. Styers also reiterated PWC's Mission (Fayetteville PWC Strategic Plan: 2016-2021) which is to be a safe, highly productive utility; investing in team, facilities and infrastructure;

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supporting the interests of the City of Fayetteville; and helping customers make informed choices.

Commission thanked Gray Styers and Katye Jobe for the detailed discussion.

ADDITIONAL DISCUSSION

Following this discussion Commissioner Rogers asked for clarity on PWC's Economic Development projects that have to go to City Council. Mr. Trego stated there are only two pieces of our budget that have to go to City Council for approval (Supporting Fayetteville Cumberland Economic Development Group and Southeastern Partnership). He stated anything we do that have to do with rates is in PWC's purview. Discussion ensued on charitable giving and sponsorships.

Mr. Trego also distributed the revised budget calendar to Commissioners.

Council Member Arp stated, as we go through the budget process, there an opportunity to make sure we are building in synergy with both budgets. He stated as much as we can it would be good to sync up in an effort to not miss the opportunity for synergy. He also invited Commissioners to attend the Council's Strategic Planning Session.

Commissioner Huff informed the Commission he will call-in for the next meeting due to health reasons.

REPORTS AND INFORMATION

Commission acknowledges receipt of the following reports and information.

- A. Purchase Order Detail Report – September 2016
- B. Approved the N.C. Department of Transportation Encroachment Agreement:
 - Encr# 18459 – Erosion Control – a 2" SDR-21 fire line –SR 1344
- C. Position Vacancies

ADJOURNMENT

Upon motion by Commissioner Rogers and seconded by Commissioner Fowler and unanimously approved the Commission meeting was adjourned at approximately 10:40 a.m.

Following Adjournment:

New Commissioner Orientation which included City Council Orientation and a review of the PWC Guide.

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November 3, 2016

MEMO TO: David Trego, CEO

MEMO FROM: J. Dwight Miller, CFO

A handwritten signature in cursive script, reading 'J. Dwight Miller'.

SUBJECT: Backflow Prevention Assembly Inspection Charge

PWC charges a monthly fee to single-family residential customers with a split water lateral for periodic inspection of the backflow prevention assembly device. Since 2007, this fee was \$0.90 per month. The recent increase in the contractor charges from \$13.50/valve to \$24.50/valve prompted a re-evaluation of the fee for this service. The updated calculation is \$1.60 per month.

Approximately 6,300 customers with irrigation meters will be affected by this increase.

Staff recommends that the Commission adopt the \$1.60 monthly fee applied to residential irrigation meter accounts effective January 1, 2017 (as represented on the following 2 pages).



Electric & Water Utilities

RESIDENTIAL WATER IRRIGATION SERVICE - OUTSIDE CITY

(This schedule applies to PCS Rate 311, 371/
CC&B Rate W-RESIR)

AVAILABILITY Available throughout the territory served by the Public Works Commission, outside the limits of the City of Fayetteville, in accordance with the Commission's established service regulations.

APPLICABILITY Applies to water supplied for irrigation purposes at a single point of delivery through a single meter for a residential customer.

CHARACTER OF SERVICE The volume of water flow and residual pressure at the point of delivery shall be in accordance with the Commission's approved flow standards.

MONTHLY RATE The monthly rate shall be the Usage Charge plus the Basic Facilities Charge, plus the Backflow Prevention Assembly Inspection Charge for residential customers.

Basic Facilities Charge

<u>Meter Size</u>	<u>Monthly Charge</u>
5/8 " and 3/4"	\$ 16.50
1"	\$ 26.40
1 1/2"	\$ 44.55
2"	\$ 74.25
3"	\$132.00
4"	\$214.50
6"	\$420.75
8"	\$660.00

Usage Charge

Block 1	First 30 Mgals (30,000 gallons)	\$ 8.02 per MGAL or \$0.00802 per gallon
Block 2	Next 30 Mgals (30,001 –60,000 gallons)	\$ 9.83 per MGAL or \$0.00983 per gallon
Block 3	Each additional gallon	\$15.26 per MGAL or \$0.01526 per gallon

BACKFLOW PREVENTION ASSEMBLY INSPECTION CHARGE In situations where a single-family residential customer has a split water lateral for the purpose of lawn and garden watering, swimming pool filling, etc., an additional monthly charge of ~~\$0.90~~ **\$1.60 (90-cents)** shall be assessed for periodic inspection of the backflow prevention assembly device.

CONTRACT PERIOD The contract period shall be continuous from the date of connection through the date of disconnection.

WATER SHORTAGE ORDINANCE Should the Commission declare/proclaim a water shortage, this rate is subject to change by adding 15% to the rate blocks.

PAYMENTS Bills are due when rendered and are payable within 20 days. If a bill is not so paid, PWC has the right to suspend service in accordance with the Service Regulations.

SCHEDULE WISO (Rev 14)

Adopted: ~~March 11, 2015~~

Effective: May 1, 2016



Electric & Water Utilities

RESIDENTIAL WATER IRRIGATION SERVICE - INSIDE CITY

(This schedule applies to PCS Rate 310/CC&B Rate W-RESIR)

AVAILABILITY Available throughout the territory served by the Public Works Commission, inside the limits of the City of Fayetteville, in accordance with the Commission's established service regulations.

APPLICABILITY Applies to water supplied for irrigation purposes at a single point of delivery through a single meter for a residential customer.

CHARACTER OF SERVICE The volume of water flow and residual pressure at the point of delivery shall be in accordance with the Commission's approved flow standards.

MONTHLY RATE The monthly rate shall be the Usage Charge plus the Basic Facilities Charge plus the Backflow Prevention Assembly Inspection Charge for residential customers.

Basic Facilities Charge

<u>Meter Size</u>	<u>Monthly Charge</u>
5/8 " and 3/4"	\$ 10.00
1"	\$ 16.00
1 1/2"	\$ 27.00
2"	\$ 45.00
3"	\$ 80.00
4"	\$130.00
6"	\$255.00
8"	\$400.00

Usage Charge

Block 1	First 30 Mgals (30,000 gallons)	\$4.86 per MGAL or \$0.00486 per gallon
Block 2	Next 30 Mgals (30,001 –60,000 gallons)	\$5.96 per MGAL or \$0.00596 per gallon
Block 3	Each additional gallon	\$9.25 per MGAL or \$0.00925 per gallon

BACKFLOW PREVENTION ASSEMBLY INSPECTION CHARGE In situations where a single-family residential customer has a split water lateral for the purpose of lawn and garden watering, swimming pool filling, etc., an additional monthly charge of ~~\$0.90~~ **\$1.60** shall be assessed for periodic inspection of the backflow prevention assembly device.

CONTRACT PERIOD The contract period shall be continuous from the date of connection through the date of disconnection.

WATER SHORTAGE ORDINANCE Should the Commission declare/proclaim a water shortage, this rate is subject to change by adding 15% to the rate blocks.

PAYMENTS Bills are due when rendered and are payable within 20 days. If a bill is not so paid, PWC has the right to suspend service in accordance with the Service Regulations.

SCHEDULE WISI (Rev 12)

Adopted: ~~March 11, 2015~~

Effective: May 1, 2016

Open Commission Requests

As of 11/09/16

<u>Commission Meeting Date</u>	<u>Presentation/Discussion Item</u>	<u>Presenter (Staff)</u>
To Be Determined	Discuss Employees' Compensation Policy outside the Max Payscale Requested by: Commissioner Rogers/Lallier	D. Trego B. Russell
To Be Determined	Presentation to Commission that describes the method PWC uses to track our assets. Requested by: Commissioner Rogers	D. Miller I. Copeland
To be Determined	Presentation on progress of Purchasing Initiatives, including update on DOT Projects as listed below Requested by: Commissioner Rogers/Lallier and Shaw	D. Miller I. Copeland
To be Determined	Report to Commission regarding DOT Projects and Bid Recommendations <ol style="list-style-type: none"> 1. Understanding on how we spend money on a typical basis (understanding the buckets) 2. Outline the differences between the DOT federal rules and State guidelines. 3. Determine if there is a capacity issue, and/or an ability to perform issue 4. Will there be a likely price issue if things are broken out Requested by: Rogers/Lallier and Shaw	D. Miller I. Copeland
To be Determined	Staff to return with Health Reserve Policy recommendation as well as presentation on all other reserves (with policy recommendations). Requested by: Commissioner Lallier	D. Miller
To be Determined	Communications to develop strategy to communicate to customers PWC's ability to switch to alternate power source in case of outage. Requested by: Commissioner Lallier	C. Hinson
To be Determined	Presentation on Customer Segmentation Relative to Smart Grid. Requested by: Commissioner Rogers	M. Brown
To Be Determined	Update Commission on details of lead in water pipes.	M. Noland/ J. Glass
To Be Determined	Review of Fleet Management Services Agreement	S. Fritzen
To Be Determined	Provide feedback on creating of a Risks Group/Team to review cyber security and other security risks throughout the Commission	Mr. Trego
COMPLETED 10/26/16	Provide training for Commissioners relevant to Public Authority and Governance Requested by: Commissioner Rogers	D. Trego
COMPLETED 9/28/16	Provide feedback on staff's efforts to research the practice of other utilities on the acceptable percentage contractors are allowed to subcontract their work	M. Noland/G. Wrench
COMPLETED 9/28/16	Staff to return with options for retirees to stay in the PWC plan or to go to the marketplace for health insurance (OPEB Benefits). Requested by: Commissioner Lallier	D. Trego D. Miller
COMPLETED 8/24/16	Community Solar Presentation	M. Brown
COMPLETED 8/10/16	Report on final agreement with Wildfire Camera	D. Trego M. Brown
COMPLETED 7/28/16	Provide additional explanation on payments over \$25,000 (VIA EMAIL) Requested by: Commissioner Lallier	D. Miller/R. Haskins
COMPLETED 7/28/16	Explain returned Speedpay Transactions (VIA EMAIL) Requested by: Commissioner Lallier	D. Miller/ R. Haskins
COMPLETED 7/13/16	Provide Update on PO Hoffer Expansion Engineering Costs Requested by: Commissioner Lallier	M. Noland
COMPLETED 6/22/16	Send to Commissioners, information relevant IBT Hearing information. Requested by:	M. Noland
COMPLETED 6/22/16	Presentation on the different types of Insurance Coverage Requested by: Commissioner Rogers	D. Miller/ I. Copeland
COMPLETED 6/8/16	Staff to provide future Annexation Costs thru Project 32 (Variance over Original), including increased costs for Overlay and Permanent Patch. (VIA EMAIL) Requested by: Commissioner Lallier	M. Noland

COMPLETED 6/8/16	<i>Update Commission on efforts to advertise bids in a local newspaper.</i> <i>Requested by: Commissioner Shaw</i>	<i>D. Trego</i> <i>C. Hinson</i>
COMPLETED 6/6/16	<i>Provide Commission with the miles of water and sewer mains rehabbed yearly.</i> <i>(VIA EMAIL)</i> <i>Requested by: Commissioner Lallier</i>	<i>M. Noland</i>
COMPLETED 6/6/16	<i>Staff to provide percentage of outside city rate customers and what outside city rate differential will generate on the new category of Outside Customers (VIA EMAIL)</i> <i>Requested by: Commissioner Lallier</i>	<i>D. Miller</i> <i>R. Haskins</i>
COMPLETED 6/2/16	<i>Follow-up on Marine Insurance Coverage on Forestry Track Loader and effect to PWC budget. (VIA EMAIL)</i> <i>Requested by: Commissioner Lallier</i>	<i>D. Miller</i>
COMPLETED 05/25/16	<i>Provide a report on the REPS Fund</i> <i>Requested by: Commissioner Lallier</i>	<i>R. Wallace / R. Haskins</i>

PREVIOUSLY CLOSED COMMISSION REQUESTS HAVE BEEN ARCHIVED

PUBLIC WORKS COMMISSION

MONTHLY INCIDENT SUMMARY

10/2016

F/Y 2016-2017 PERSONAL INJURIES					
DIVISION	CHIEF OFFICER	NUMBERS		EXPENSES	
		THIS MONTH	Y-T-D	THIS MONTH	Y-T-D
MANAGEMENT	TREGO	-	-	-	-
C & CR	HINSON	-	-	-	-
HUMAN RESOURCES	RUSSELL	-	-	-	-
CUSTOMER PROG	BROWN	-	-	-	\$3,400.00
CORPORATE SERVICES	FRITZEN	-	-	-	-
FINANCIAL	MILLER	-	-	-	-
WATER RESOURCES	NOLAND	-	4	-	\$5,468.48
ELECTRIC SYSTEMS	WALLACE	-	2	-	\$4,090.96
F/Y TOTALS		0	6	\$0.00	\$12,959.44

F/Y 2016-2017 VEHICLE/EQUIPMENT DAMAGE					
DIVISION	CHIEF OFFICER	NUMBERS		EXPENSES	
		THIS MONTH	Y-T-D	THIS MONTH	Y-T-D
MANAGEMENT	TREGO	-	-	-	-
C & CR	HINSON	-	-	-	-
HUMAN RESOURCES	RUSSELL	-	-	-	-
CUSTOMER PROG	BROWN	4	6	-	-
CORPORATE SERVICES	FRITZEN	-	4	-	\$5,411.81
FINANCIAL	MILLER	-	-	-	-
WATER RESOURCES	NOLAND	1	14	-	\$5,590.13
ELECTRIC SYSTEMS	WALLACE	2	6	-	\$1,908.41
F/Y TOTALS		7	30	\$0.00	\$12,910.35

October 1-31, 2016

Personnel Report

<i>DIVISION</i>	<i>AUTHORIZED POSITIONS</i>	<i>ACTUAL EMPLOYEES</i>	<i>Part -time Employees</i>	<i>CONTRACT POSITIONS</i>	<i>VACANT POSITIONS</i>	<i>Staff by Temp Agency</i>
MANAGEMENT						
Executive	4	4				
Customer Programs Admin	1	1				
Human Resources Admin	1	1				
Communications/Comm Rel	1	1				
Corporate Services	1	1				
Financial Administration	1	1				
Water Administration	1	1				
Electric Administration	1	1				
Total	11	11	0	0	0	0
COMM/COMM REL						
Communications/Comm Relations	3	3				
Total	3	3	0	0	0	0
HUMAN RESOURCES						
Human Resources	5	5				1
Medical	1	0		1		1
OD/Safety & Training	2	2				
Total	8	7	0	1	0	2
CUSTOMER PROGRAMS						
Programs Call Center	11	10			1	6
Development & Marketing	7	6			1	
Water Meter Shop	2	2				
Electric Meter Shop	3	3				
Utility Field Services	22	21			1	4
Total	45	42	0	0	3	10
CORPORATE SERVICES						
Project Management	15	14			1	
Warehouse	12	12				
Fleet Maintenance	43	42			1	1
Facilities Maintenance	7	7				
Information Systems	2	2				3
Telecommunications	7	6			1	
Database Support	4	2			2	
IS Security	2	2				
Applications Support	10	9			1	5
End User Computing	7	7				
Total	109	103	0	0	6	9

October 1-31, 2016

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<i>DIVISION</i>	<i>AUTHORIZED POSITIONS</i>	<i>ACTUAL EMPLOYEES</i>	<i>Part -time Employees</i>	<i>CONTRACT POSITIONS</i>	<i>VACANT POSITIONS</i>	<i>Staff by Temp Agency</i>
FINANCIAL						<i>or Part-time</i>
Accounting	11	11				1
Payroll	1	1				
Accounts Receivable	10	10				
Customer Accts Call Center	44	*44			*2	2
Customer Service Center	12	12				
Risk Management	2	2				1
Environmental Compl	1	1				
Claims	1	1				
Property & ROW Mgmt	4	4				
Collections	2	2				
Internal Auditing	1	1				
Financial Planning	8	8				2
Budget	2	1			1	
Rates & Planning	2	2				
Purchasing	8	5			3	2
Total	109	105	0	0	4	8
WATER RESOURCES						
W/R Engineering	35	34			1	1
W/R Construction	102	100			2	
P.O. Hoffer Plant	9	9				1
Glenville Lake Plant	6	6				
W/W Facilities Maint.	22	21			1	1
Cross Creek Plant	10	10				
Rockfish Plant	7	7				
Residuals Management	2	2				
Environmental Services	1	1				
Laboratory	6	6				
W/R Environ. Sys. Prot.	4	4				
Watersheds	1	1				
Total	205	201	0	0	4	3
<i>DIVISION</i>	<i>AUTHORIZED POSITIONS</i>	<i>ACTUAL EMPLOYEES</i>	<i>Part -time Employees</i>	<i>CONTRACT POSITIONS</i>	<i>VACANT POSITIONS</i>	<i>Staff by Temp Agency</i>
ELECTRIC						
Electrical Engineering	23	21			2	4
Fiber	2	2				
Electric Construction	77	75			2	
Substation	14	13			1	
Apparatus Repair Shop	5	5				
CT Metering Crews	4	4				
Compliance	3	3				
Power Supply SEPA	0	0				
Power Supply Progress Energy	0	0				
Generation	26	25			1	
Total	154	148		0	6	4
TOTAL	644	620	0	1	23	36

*2 temporary overstaff in Customer Service

DARSWEIL L. ROGERS, COMMISSIONER
WADE R. FOWLER, JR., COMMISSIONER
EVELYN O. SHAW, COMMISSIONER
D. RALPH HUFF, III, COMMISSIONER
DAVID W. TREGO, CEO/GENERAL MANAGER



FAYETTEVILLE PUBLIC WORKS COMMISSION
955 OLD WILMINGTON RD
P.O. BOX 1089
FAYETTEVILLE, NORTH CAROLINA 28302-1089
TELEPHONE (910) 483-1401
WWW.FAYPWC.COM

October 20, 2016

MEMO TO: ALL PWC EMPLOYEES

FROM: Corrie Attaway
Corrie.Attaway@FAYPWC.COM

SUBJECT: Job Vacancy

POSITION: AUTO TECHNICIAN

DEPARTMENT: 0375 FLEET MAINTENANCE

HOURS: MONDAY-FRIDAY, 2:30 PM – 11:30 PM
(SECOND SHIFT)

GRADE LEVEL: 405 \$19.01 – \$23.76 / HOURLY

QUALIFICATIONS & DUTIES: Any "regular" employee may apply to the Human Resources Department. Please submit a completed Job Vacancy Request Form to Glenda McLean by 5pm, NOVEMBER 2, 2016.

SUPERVISORS, PLEASE POST ON BULLETIN BOARD

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WADE R. FOWLER, JR., COMMISSIONER
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October 20, 2016

MEMO TO: ALL PWC EMPLOYEES

FROM: Corrie Attaway
Corrie.Attaway@FAYPWC.COM

SUBJECT: Job Vacancy

POSITION: GIS TECHNICIAN

DEPARTMENT: 0610 W/R ENGINEERING

HOURS: MONDAY-FRIDAY, 8:00 AM -5:00 PM

GRADE LEVEL: 406 21.14- \$26.43 / HOURLY

QUALIFICATIONS & DUTIES: Any "regular" employee may apply to the Human Resources Department. Please submit a completed Job Vacancy Request Form to Corrie Attaway by 5pm, NOVEMBER 2, 2016.

SUPERVISORS, PLEASE POST ON BULLETIN BOARD

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TELEPHONE (910) 483-1401
WWW.FAYPWC.COM

October 21, 2016

MEMO TO: ALL PWC EMPLOYEES

FROM: Corrie Attaway
Corrie.Attaway@FAYPWC.COM

SUBJECT: Job Vacancy

POSITION: SR. AUTO TECHNICIAN
(Functional Employment Testing Required)

DEPARTMENT: 0375 FLEET MAINTENANCE

HOURS: MONDAY-FRIDAY, 2:30 PM – 11:30 PM
(SECOND SHIFT)

GRADE LEVEL: 406 \$21.14 – \$26.43 / HOURLY

QUALIFICATIONS & DUTIES: Any "regular" employee may apply to the Human Resources Department. Please submit a completed Job Vacancy Request Form to Glenda McLean by 5pm, NOVEMBER 3, 2016.

SUPERVISORS, PLEASE POST ON BULLETIN BOARD

BUILDING COMMUNITY CONNECTIONS SINCE 1905

AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

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TELEPHONE (910) 483-1401
WWW.FAYPWC.COM

October 31, 2016

MEMO TO: ALL PWC EMPLOYEES

FROM: Corrie Attaway
Corrie.Attaway@FAYPWC.COM

SUBJECT: Job Vacancy

POSITION: W/R FACILITY MECHANICAL TECHNICIAN
(Functional Employment Testing Required)

DEPARTMENT: 0632- Water/Wastewater Facilities Maintenance

HOURS: MONDAY-FRIDAY, 7:00 AM– 3:30 PM
(On Call and Overtime as Required)

GRADE LEVEL: 405 \$19.01- \$23.76/HR

QUALIFICATIONS & DUTIES: Any "regular" employee may apply to the Human Resources Department. Please submit a completed Job Vacancy Request Form to Corrie Attaway by 5pm, NOVEMBER 11, 2016.

SUPERVISORS, PLEASE POST ON BULLETIN BOARD