

DARSWEIL L. ROGERS, COMMISSIONER  
WADE R. FOWLER, JR., COMMISSIONER  
EVELYN O. SHAW, COMMISSIONER  
D. RALPH HUFF, III, COMMISSIONER  
DAVID W. TREGO, CEO/GENERAL MANAGER



FAYETTEVILLE PUBLIC WORKS COMMISSION  
955 OLD WILMINGTON RD  
P.O. BOX 1089  
FAYETTEVILLE, NORTH CAROLINA 28302-1089  
TELEPHONE (910) 483-1401  
WWW.FAYPWC.COM

PUBLIC WORKS COMMISSION  
MEETING OF WEDNESDAY, JULY 10, 2019  
8:30 A.M.

AGENDA

I. REGULAR BUSINESS

- A. Call to order
- B. Approval of Agenda

II. CONSENT ITEMS *(See Tab 1)*

- A. Approve Minutes of meeting of June 26, 2019
- B. Approve cancellation of August 14, 2019, Commission Meeting due to Electricities Annual Conference
- C. Approve bid recommendation to award contract for the purchase of Annual Steel Poles for a one year period, with the option to purchase additional quantities over a three (3) year period, if agreed upon by both parties to Trinity Meyer Utility Structures, LLC, Memphis, TX, the lowest responsive, responsible bidder in the total amount of \$543,088.00, and forward to City Council for approval.

The funding for this project is budgeted in Inventory.

Bids were received on June 28, 2019, as follows:

<u>Bidders</u>	<u>Total Cost</u>
Trinity Meyer Utility Structures, LLC, Memphis, TN 38815	\$ 543,088.00
Rohn Products, LLC, Peoria, IL 61603	\$ 564,250.00
Shealy Electrical Wholesales, Greenville, SC 29607	\$ 564,620.00
TAPP, Inc., Houston, TX 77066	\$ 584,042.00
Summit Utility Structures LLC, Allentown, PA 18103	\$ 643,947.00
Valmont Newmark, Valley, NE 68064	\$ 959,358.00
Sabre Industries, Alvarado, TX 796009	\$1,092,374.00

**Comments:** Notice of bid was advertised through our normal channels on June 4, 2019, with a bid opening date of June 18, 2019; no bids were received. The bid was then re-advertised on June 18, 2019, with a bid closing date of June 26, 2019. Addendum No. 1 was issued on June 20, 2019, to provide an extension of the bid date to June 28, 2019. **SDBE/Local:** The bidder intends to perform 100% of the work.

- D. Approve bid recommendation to award contract for the Cottonade Water Main Replacement project to BridgePoint Civil, LLC, Goldsboro, NC, the lowest responsive, responsible bidder in the total amount of \$1,359,067.10, and forward to City Council for approval.

This project consists of installing 10,085 linear feet – eight (8) inch water main, 117 water laterals to replace existing water and services. This existing water main is to be filled with grout and abandoned as well as restoring all disturbed turf and pavement areas.

Funding for this project is provided in FY2020 CIP, WS19 (CPR1000395). This project is bond funded.

Bids were received on June 20, 2019, as follows:

<u>Bidders</u>	<u>Total Cost</u>
BridgePoint Civil, LLC, Goldsboro, NC	\$1,359,067.10
Wells Brothers Construction Co., Inc., Turkey, NC	\$1,579,925.40
Sanford Contractors, Inc., Lemon Springs, NC	\$1,877,310.88
Billy Bill Grading Co., Inc., Fayetteville, NC	\$1,921,354.74
T2 Contracting, Inc., Fuquay Varina, NC	\$2,159,399.00

**COMMENTS:** The project was advertised on May 29, 2019. Addendum No. 1 was issued June 14, 2019. This amendment included the sign-in sheet from the June 4, 2019 Pre-bid conference, revisions to the Measurement and Payment section, clarification that the guarantee period is one (1) year, and a list of questions received with the responses. **SDBE/Local:** No SDBE or Local listed in the bidder's proposal.

END OF CONSENT

III. GENERAL MANAGER REPORT *(See Tab 2)*

A. Open Commission Requests

IV. COMMISSIONER/LIAISON COMMENTS

V. REPORTS AND INFORMATION *(See Tab 3)*

A. Personnel Report – June 2019

B. Position Vacancies

C. Approved N.C. Department of Transportation Encroachment Agreement(s):

- Encr. 18815 – install. of 12" RJD water main, 8" DI sewer main, and 1" copper water lateral on SR3828 (Robeson St. & US401/NC87 - MLK Jr. Freeway).

July 10, 2019

- Encr. #18817 – install. of 26LF of 8” water line and abandonment of 1” water lateral on NCHWY59 (Hope Mills Road)
- D. Approved Utility Extension Agreement(s):
  - E/W/S to serve Freedom Town Center located @ 612 Congenial Ct.

VI. ADJOURN

D-R-A-F-T

PUBLIC WORKS COMMISSION  
MEETING OF WEDNESDAY, JUNE 26, 2019

Present: Darsweil L. Rogers, Chairman  
Evelyn O. Shaw, Vice-Chairwoman  
D. Ralph Huff, III, Secretary  
Wade R. Fowler, Jr., Treasurer

Others Present: David W. Trego, CEO/General Manager  
Jay Reinstein, Assistant City Manager  
Kathy Jensen, City Council Liaison  
PWC Staff

Absent: Telly Whitfield, Assistant City Manager  
Michael Boose, Cumberland County Liaison  
Melissa Adams, Hope Mills Town Manager/Liaison  
Media

REGULAR BUSINESS

Chairman Rogers called the meeting of Wednesday, June 26, 2019, to order.

APPROVAL OF AGENDA

Upon motion by Commissioner Shaw, seconded by Commissioner Fowler, the agenda was unanimously approved.

PRESENTATION OF APPA SCATTERGOOD AND ENERGY INNOVATOR AWARDS  
Presented by David W. Trego, CEO/General Manager

David Trego, CEO/General Manager presented the Energy Innovator and the Scattergood Awards.

He stated the Energy Innovator Award is given through the DEED program, which is an R&D arm of the APPA. This award recognizes the ability to determine where a default is based on the information derived from SCADA. Mr. Trego stated this information may not necessarily be a benefit to PWC because we are installing an Outage Management System (OMS), but it has been recognized as a benefit to smaller systems that may not be able to install an OMS or our rural co-ops. Mr. Trego thanked Rick Anderson and the Engineering Group for spearheading this effort.

The Scattergood Award is named after one of the first general managers of the Los Angeles Power District, which is the largest municipal electrical entity in the United States. This is the highest award an organization can receive from the APPA. It recognizes sustained leadership in customer service and other areas. We were specifically recognized for our

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customer service to our customers (internal and external). Mr. Trego stated though this award was awarded through APPA, it is a reflection on the entire organization. Mr. Trego stated we will have the Scattergood Award sent to every department at PWC. It is indicative of the importance of the award and overall contribution of all. He stated this is the second time we have received it over the last five years.

CONSENT ITEMS

Upon motion by Commissioner Shaw and seconded by Commissioner Fowler, Consent Items were unanimously approved.

A. Approve Minutes of meeting of June 5, 2019

B. Approve bid recommendation to award bid for purchase of 6,000 tons of Ferric Sulfate Liquid, over a one-year period, with the option to extend the contract for additional one-year periods upon the agreement of both parties to Pencco, Inc., San Felipe, TX, the lowest responsive, responsible bidder, in the total amount of \$1,060,000.00, and forward to City Council for approval.

Water and Water Reclamation treatment chemicals are budgeted under operating expenses in the water or water reclamation facilities' budgets.

Bids were received June 11, 2019, as follows:

<u>Bidders</u>	<u>Total Cost</u>
Pencco, Inc., San Felipe, TX	\$1,060,000.00
Kemira Water Solutions, Lawrence, KS	\$1,295,000.00

COMMENTS: Bids were solicited from six (6) bidders with two (2) bidders responding. This bid was advertised through the normal channels on May 28, 2019. Addendum No. 1 was issued on May 29, 2019, to clarify the contract term period. Addendum No. 2 was issued on June 5, 2019, to answer questions submitted by the bidders. The bid received from Pencco represents the lowest responsive, responsible bid. Although Pencco's corporate office is located in Texas, they have a manufacturing plant in Middlesex, NC. There are no local providers of this product.

C. Approve Public Meeting for July 24, 2019 during regular Commission Meeting at 8:30 a.m.

PWC is seeking to utilize a low interest North Carolina state loan available through the Clean Water State Revolving Fund to fund the estimated \$17.9 million Wastewater Equalization facility to relieve peak wet-weather flows in the Little Rockfish Creek Outfall. In compliance with the North Carolina Department of Environmental Quality Division of Water Infrastructure's Guidance for the Preparation of Engineering Reports and Environmental Information Documents for Collection System Projects, PWC is required to conduct a public meeting after providing a two week prior advertisement of the public meeting. The notice will contain the time and location of the public meeting, when and where a copy of PWC's ER/EID can be reviewed, a brief description of the

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proposed project, the project cost, the amount of funding required, and the source(s) of funding.

Staff recommends that the Commission authorize the advertisement of a public meeting to be held at the regularly scheduled July 24, 2019 Commission meeting in compliance with the State requirements.

END OF CONSENT

## REHABILITATION PROGRAM STATUS UPDATE

Presented by: John Allen, PE - WR Engineering

Mick Noland, WR Chief Operating Officer, stated there have been a couple years since the last update. This is a strategic item in the Commission's purview.

John Allen, Water Resources Senior Engineer, stated this will be an update on the asset management and rehabilitation programs. He stated we will review our starting point; current progress; performance indicators to measure success of program; next steps; and asset management program.

Mr. Allen stated the Strategic Rehabilitation initiative began in 2004. He stated it basically focused on the main lining of water main, sewer mains and manhole rehabs. The program has evolved over the last 15 years. We are now doing lateral rehabs; lateral replacements; lift station rehab; water and sewer main replacements. We are doing a lot of work under the title of Rehabilitation. The totals below are the totals of the PWC system only. They do not include Norcross or Stedman.

- Water Main Rehabilitation
  - 1,385 miles (FY2017)
  - 1,399 miles (FY2018)
- Sewer Main Rehabilitation
  - 1,265 miles (FY2017)
  - 1,269 miles (FY2018)
- Manhole Rehabilitation
  - 31,511 manholes (FY2017)
  - 31,721 manholes (FY2018)

Mr. Allen stated 29% of our system is over 40 years of age. It does not mean that the assets will begin to fail, but the best years of the asset is behind them. On average, we are completing less than 1 percent of the system each year, which means we are at a replacement cycle of 100 – 200 years of all assets throughout the system.

The rehab program took up approximately 20% of the budget in 2018; and expects to consume 32% of the budget in 2020.

Mr. Allen detailed and compared the rehabilitation totals for the following:

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### Water Main Rehabilitation

	FY2016	FY2018
Epoxy Lined	56+ miles	59+ miles
Replaced	14+ miles	19+ miles
Total Expenditure	\$55,000,000	\$65,000,000
System	1,385 miles	1,399 miles

### Sewer Main Rehabilitation

	FY2016	FY2018
Lined	88+ miles	112+ miles
Replaced	7+ miles	8+ miles
Total Expenditure	\$47,000,000	\$57,000,000
System Size	1,265 miles	1,269 miles

### Manhole Rehabilitation

	FY2016	FY2018
Lined	1,600+	2,000+
Total Expenditure	\$6,700,000	\$9,600,000
System	31,511 manholes	31,721 manholes

### Sewer Lateral Rehabilitation

	FY2016	FY2018
Lined/Replaced	1,100+	1,600+
Total Expenditure	\$3,500,000	\$5,500,000
System Size	85,600 laterals	94,700 laterals

### Performance Indicators:

Mr. Allen provided an update on the Sanitary Sewer Overflows, comparing 2007 thru 2018. He noted the increase in 2017 and 2018. Possible causes include Hurricane Matthew, and increased consistency in reporting SSOs. He also stated most of the overflows are not capacity related. They are the result of grease, roots or vandals. Discussion ensued.

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Unaccounted for Water – the average for 36 month rolling average is 8.36%. Unaccounted for Sewer, the average for a 36 month rolling average is 35.68%.

Mr. Allen stated Water Main Repairs average 9.15 per 100 miles (11.01 in FY2018). Sewer Main Repairs average 1.24 per 100 miles (.95 in FY2018).

### Other Activities - FY2020 & Future

Mr. Allen enumerated the following additional activities PWC is involved in:

Assess Large Water Mains - Pre-stressed Concrete Cylinder Pipe - Total = \$460,900

NCDOT Projects (6-Year CIP) - Replacements - Total = \$60.1 Million

Encase Water Mains under Railroad Tracks (6-Year CIP) - Total = \$4.0 Million

Rockfish Creek Equalization Basin - Total = \$16.9 Million

Large Diameter Sewer Outfall Rehabilitation (6-Year CIP) - Total = \$17.5 Million

### Lift Stations

- Planned Upgrades (1) - \$16.2 Million
- Planned Replacement (1) - \$1.6 Million
- Planned Rehabilitation (8) - \$1.8 Million

In summary, projected expenditures (6-Year CIP) are:

System Rehabilitation - \$174.1 Million

Lift Stations - \$19.6 Million

Equalization Basin - \$16.9 Million

Sewer Outfall Rehabilitation - \$17.5 Million

Water Main Assessment - \$0.46 Million

TOTAL = \$228.56 Million

Mr. Allen also discussed the Asset Management Program and Plan, which includes three Phases, as well as future tasks. Phase 1 began in FY17 and is completed. Phase 2 began in FY18 and is also completed. Phase 3 is ongoing.

### Phase 1 (FY2017 - complete)

- Evaluate Current Asset Management Program
- Perform Gap Analysis
  - Technology (condition assessment, rehab, work order system)
  - Operating Strategy
  - Management Strategy
  - Staffing Needs
  - Budget Needs
- Initial Assessment of Long-Term Financial Needs of the Collection System and Distribution System
- Specific Asset Management Plans
  - Collection (including manholes) and Distribution

### Phase 2 (FY2018 - complete)

- Implement Asset Mgt. Plans for Collection & Distribution Systems
- Develop Prioritization Methodology for Rehab and Replacement



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- Develop KPI's, Levels of Service
- Develop Business Processes for Asset Management
- Cost - \$226,000

### Phase 3 (FY2019)

- Working with Consultant to Implement Prioritization Methodology for Rehab and Replacement
- Develop Change Management strategy
- Implement Business Processes for Data Management
- Integrate Legacy Work Order Data into Prioritization Methodology
- Develop Critical Valve Exercise Program
- Cost - \$283,300

### Asset Management – Future Tasks

- Utilize Prioritization Methodology for CIP Development
- Condition Assessment:
  - Cast Iron Water Mains, Force Mains, Sewer Mains and Manholes
- Develop Rehab and Replacement Strategy
- Collection of Data Needed for Asset Management Program
- Implement and Track KPI's, Levels of Service
- Implement Change Management
- Develop and Implement Data Collection Standards
- Create Asset Management Working Group
- Develop
  - Risk-Based Maintenance Program, and System-Wide Valve Exercise Program

Staff responded to questions and comments from Commissioners and Council Member Jensen regarding parallel of rehabilitation; funds expended; consultant assistance in developing predictive models; and capacity of contractors.

## GENERAL MANAGER REPORT

### JAY REINSTEIN

Mr. Trego recognized Jay Reinstein, Assistant City Manager. Mr. Reinstein will retire as of June 30<sup>th</sup>. Mr. Trego stated not only has Jay Reinstein been a good person to work with on a professional basis, but he has also been a good friend to PWC.

Mr. Reinstein thanked PWC for a great working relationship. He stated the next chapter in his life as he moves away from public service is to work with the National Alzheimer's Board. His focus will be younger onset Alzheimer, raising awareness, and new legislation to increase funding to hopefully find a cure. The Jay Walkers team will walk on September 7<sup>th</sup> and has raised \$10,000 so far. He stated the goal is \$40,000. He thanked Mark Brown in assisting in this effort. Mr. Reinstein will throw out the first pitch on July 27<sup>th</sup> at the ballpark (Alzheimer's Awareness Day).

## FLEET TRANSITION

## D-R-A-F-T

Mr. Trego stated July 1<sup>st</sup> will be the transition of the City's Fleet to Vector. He commented on the smoothness of the transition and the coordination by PWC, the City and Vector. Mr. Trego stated there have been several meetings between PWC/City and Vector to ensure the closeout is done correctly. The parts have been sent over to Vector already, as well as the vehicles that are to be decommissioned. There are a handful of vehicles that may be caught in transition that are out for long-term repairs at a vendor (such as firetrucks or garbage trucks). On a case-by-case basis, it will be determined if the vendor will bill Vector or the City directly.

Mr. Trego stated we will have the lines of communication open with Vector after July 1<sup>st</sup> to answer any questions or concerns. Mr. Trego thanked staff for their assistance in making this transition very smoothly.

Ms. Fritzen stated the bid for the Fleet building construction will be sent out next week, with the opening of the bids on August 8<sup>th</sup>. She expects to bring the recommendation to the Commission on August 28<sup>th</sup>.

## APPA DAY OF GIVING

Mr. Trego stated the APPA has a Day of Giving during the National Conference. PWC has joined in with this effort. Ms. Justice-Hinson stated this is the second year we have participated in the Day of Giving. There are several different fan clubs that give box fans to people who do not have or cannot afford to run their air conditioning. This year PWC employees donated and delivered 93 fans, half were delivered to the WFNC Fan Club, which is administered in conjunction with Fayetteville Urban Ministries and the other half were delivered to the Council on Older Adults.

Ms. Justice-Hinson stated in addition to the fan donations, employees also assisted the Fayetteville Urban Ministries Nehemiah Project. This project helps local residents with their homes. This year we assisted a resident near Hopewell Street. There were 25 PWC employees who assisted the resident with cleaning, mowing and trimming the resident's property. Ms. Hinson stated each year we plan to focus on this type of project on the Day of Giving.

## ELECTRICITIES ANNUAL REPORT

Mr. Trego stated PWC is featured in the middle of this report.

## COMMISSIONER/LIAISON COMMENTS

***Commission Wade Fowler*** - Commissioner Fowler requested an item to be placed on a future agenda: Overlays on Private Streets within the City When PWC Installs Sewer.

## REPORTS AND INFORMATION

The Commission acknowledges receipt of the following reports and information.

#### D-R-A-F-T

- A. Monthly Cash Flow Report – May 2019
- B. Recap of Uncollectible Accounts – May 2019
- C. Investment Report – May 2019
- D. Monthly Incident Summary – May 2019
- E. Personnel Report – May 2019
- F. Position Vacancies
- G. Approved N.C. Department of Transportation Encroachment Agreement(s):
  - Encr. #18288 – install. of 1 pole with 3 phase overhead (primary and neutral)
  - Encr. #18806 – install. of 2” water lateral and 6” RJDJ fire line @ SR3569
  - Encr. #18809 – abandon water laterals and sanitary sewer lateral @ NC59 (Rockfish Rd).
  - Encr. #18811 – install. of 6” RJDJ water main and tapping sleeve and valve on NC 24/87 (Bragg Blvd.)
  - Encr. #18812 – install of 1” copper water lateral @ SR1006 (Clinton Rd) & SR18831 (Baywood Rd.)
  - Encr. #18813 – install. of 24 in. DIP storm water culvert and driveway @ SR1710 (Slocumb Road).
  - Encr. #18814 – install. 12 inch DI storm water culvert @ US401 (Ramsey St.)
- H. Approved Utility Extension Agreement(s):
  - Water and Sewer to serve The Sentinels, located @ Thrower and Cypress Lakes Roads.
  - Electric, Water and Sewer to serve the Skibo Road Project, located at 2050 Skibo Rd.
  - Water and Sewer to serve Campbell Soup Distribution, located at Clark West and Evans Dairy Roads.
- I. Actions by City Council during the meeting of June 10 2019, related to PWC:
  - Approved Bid Recommendation - Annexation Phase V Project X - Area 22 - Emerald Gardens and Arran Lakes West Subdivisions Project

#### CLOSED SESSION PURSUANT TO N.C. GENERAL STATUTES 143-318.11(a)(6) TO DISCUSS PERSONNEL MATTERS

Commissioner Fowler motioned to go into closed session pursuant to NC General Statutes 143-318.11(a)(6) to discuss personnel matters. Motion was seconded by Commissioner Huff and unanimously approved at 9:38 a.m.

Following discussion, upon motion by Commissioner Fowler, seconded by Commissioner Shaw and unanimously approved, the meeting returned to open session at 11:09 a.m.

#### ADJOURNMENT

There being no further business, upon motion by Commissioner Fowler, seconded by Commissioner Shaw, and unanimously approved, the meeting was adjourned at 11:10 a.m.

**PUBLIC WORKS COMMISSION  
ACTION REQUEST FORM**

**TO:** David W. Trego, CEO/General Manager

**DATE:** July 3, 2019

**FROM:** Trent K. Ensley, Procurement Manager

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**ACTION REQUESTED:** Approve contract award for Annual Steel Poles. This project is will provide eight (8) various types of steel poles for a one year period, with the right to order quantities for an additional (3) year period, if agreed upon by both parties.

.....

**BID/PROJECT NAME:** Annual Steel Poles

**BID DATE:** June 28, 2019

**DEPARTMENT:** Electric Inventory

.....

**BUDGET INFORMATION:** Funding for this project will be funded from Inventory.

.....

<b>BIDDERS</b>	<b>TOTAL COST</b>
Trinity Meyer Utility Structures, LLC, Memphis, TN 38815	\$ 543,088.00
Rohn Products, LLC, Peoria, IL 61603	\$ 564,250.00
Shealy Electrical Wholesales, Greenville, SC 29607	\$ 564,620.00
TAPP, Inc., Houston, TX 77066	\$ 584,042.00
Summit Utility Structures LLC, Allentown, PA 18103	\$ 643,947.00
Valmont Newmark, Valley, NE 68064	\$ 959,358.00
Sabre Industries, Alvarado, TX 796009	\$1,092,374.00

.....

**AWARD RECOMMENDED TO:** Trinity Meyer Utility Structures, LLC, Memphis, TN 38815

**BASIS OF AWARD:** Lowest responsive, responsible bidder

.....

**COMMENTS:** The Commission is asked to approve award of a contract to Trinity Meyer Utility Structures, LLC, Memphis, TN 38815, for delivery of steel poles. This will be a one (1) year contract, with the right to order quantities for an additional three (3) year period, if agreed upon by both parties. Meyer Utility Structures, LLC, Memphis, TN 38815, was the lowest responsive, responsible bidder. Notice of the bid was advertised through our normal channels on June 4, 2019 with a bid opening date of June 18, 2019; no bids received. The bid was then Re-Advertised on June 18, 2019 with a bid closing date of June 26, 2018. Addendum No. 1 was issued on June 20, 2019 to provide an extension of the bid date to June 28, 2019. Award is recommended to Trinity Meyer Utility Structures, LLC.

**ACTION BY COMMISSION**

**APPROVED** \_\_\_\_\_ **REJECTED** \_\_\_\_\_

**DATE** \_\_\_\_\_

**ACTION BY COUNCIL**

**APPROVED** \_\_\_\_\_ **REJECTED** \_\_\_\_\_

**DATE** \_\_\_\_\_

**BID HISTORY**  
**Annual Steel Poles**  
**ORIGINAL BID DATE: JUNE 18, 2019**  
**RE-ADVERTISEMENT BID DATE: JUNE 28, 2019**

**Consulting Engineer**

N/A

**Advertisement**

- |    |                        |                               |
|----|------------------------|-------------------------------|
| 1. | PWC Website            | 06/04/2019 through 06/18/2019 |
|    | Re-Advertisement       | 06/18/2019 through 06/28/2019 |
| 2. | The Fayetteville Press | General Monthly Ad            |

**List of Prospective Bidders**

1. Utility Service Agency, Inc., Wake Forest, 27587
2. Trinity Meyer Utility Structures, Memphis, TN 38125
3. Valmont/Newmark, Valley, NE 68064
4. MD Henry Company, Inc., Pelham, AL 35124
5. DISTRAN, Pineville, LA 71360
6. Engineering Endeavors, Newbury, OH 44065
7. CHM Industries, Inc., Saginaw, TX 76179
8. Holly McGonigal (UAI), Mansfield, TX 76063
9. Shealy, Greenville, SC 29607
10. Wesco, Raleigh, NC 27604
11. Anixter, Wake Forest, NC 27587
12. City Electric, Fayetteville, NC 28301
13. Irby, Fredericksburg, VA 22407

**List of Organizations Notified of Bid**

**Small Business Administration Programs:**

Small Business Administration Regional Office (SBA)  
NC Procurement & Technical Assistance Center (NCPTAC)  
Veterans Business Outreach Center (VBOC)  
Small Business Technology Center (SBTDC)  
Women's Business Center of Fayetteville (WBC)

**Local Business and Community Programs**

FSU Construction Resource Office (FSUCRO)  
FSU Economic Development Administration Program (FSUEDA)  
NAACP, Fayetteville Branch  
FTCC Small Business Center (SBC)  
Greater Fayetteville Chamber, RFP Posting submitted  
Hope Mills Chamber  
Spring Lake Chamber

Fayetteville Business & Professional League (FBPL)

**State Business and Community Programs**

NC Institute of Minority Economic Development (The Institute) Durham, NC

NAACP, State Branch Raleigh, NC

National Utility Contracting Association- NC Chapter (NUCA)

Durham Chapter of the National Association of Women in Construction (NAWIC)

South Atlantic Region of National Association of Women in Construction (NAWIC)

**The Hispanic Contractors Association of the Carolinas (HCAC)**

United Minority Contractors of North Carolina

**Media**

Fayetteville Observer

WIDU, AM1600

IBronco Radio at FSU

Fayetteville Press News

Up & Coming Weekly

Bladen Journal

**SDBE/Local Participation**

**SDBE/Local:** The bidder intends to perform 100% of the work.

**PUBLIC WORKS COMMISSION  
ACTION REQUEST FORM**

**TO:** David W. Trego, CEO/General Manager

**DATE:** July 3, 2019

**FROM:** Trent K. Ensley, Procurement Manager

.....

**ACTION REQUESTED:** Approve contract award for Cottonade Water Main Replacement project. This project consists of installing 10,085 linear feet – eight (8) inch water main, 117 water laterals to replace existing water and services. The existing water main is to be filled with grout and abandoned as well as restoring all disturbed turf and pavement areas.

.....

**BID/PROJECT NAME:** Cottonade Water Main Replacement

**BID DATE:** June 20, 2019

**DEPARTMENT:** Water Resources Engineering

**BUDGET INFORMATION:** Funding for this project is from the FY2020 CIP, WS 19 (CPR1000395). The projected contract will be in the amount of \$1,359,067.10. This project is bond funded.

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BIDDERS	TOTAL COST
BridgePoint Civil, LLC, Goldsboro, NC	\$1,359,067.10
Wells Brothers Construction Co., Inc., Turkey, NC	\$1,579,925.40
Sanford Contractors, Inc., Lemon Springs, NC	\$1,877,310.88
Billy Bill Grading Co., Inc., Fayetteville, NC	\$1,921,354.74
T2 Contracting, Inc., Fuquay Varina, NC	\$2,159,399.00

.....

**AWARD RECOMMENDED TO:** BridgePoint Civil, LLC Goldsboro, NC.

**BASIS OF AWARD:** Lowest responsive, responsible bidder

.....

**COMMENTS:** This project was advertised on May 29, 2019. Addendum No. 1 was issued June 14, 2019. This amendment included the sign-in sheet from the June 4, 2019 Pre-bid Conference, revisions to the Measurement and Payment section, clarification that the guarantee period is one (1) year, and a list of questions received with the responses. When the bids were opened and reviewed, BridgePoint Civil, LLC, Goldsboro, NC was the lowest responsive, responsible bidder.

.....

**ACTION BY COMMISSION**

**APPROVED** \_\_\_\_\_ **REJECTED** \_\_\_\_\_

**DATE** \_\_\_\_\_



**ACTION BY COUNCIL**

**APPROVED** \_\_\_\_\_ **REJECTED** \_\_\_\_\_  
**DATE** \_\_\_\_\_

**BID HISTORY**  
**COTTONADE WATER MAIN REPLACEMENT**  
**BID DATE: JUNE 20, 2019**

**Consulting Engineer**

Moorman Kizer & Reitzel Inc., Fayetteville, NC

**Advertisement**

- |    |                              |                                             |
|----|------------------------------|---------------------------------------------|
| 1. | PWC Website<br>Addendum No.1 | 05/29/2019 through 06/20/2019<br>06/14/2019 |
| 2. | The Fayetteville Press       | General Monthly Ad                          |

**List of Prospective Bidders**

1. Sanford Contractors, Sanford, NC
2. BridgePoint Civil, LLC, Goldsboro, NC
3. Sandy's Hauling & Backhoe Service, Inc., Roseboro, NC
4. T2 Contracting, Inc., Fuquay Varina, NC
5. Billy Bill Grading Co., Inc., Fayetteville, NC

**List of Organizations Notified of Bid**

**Small Business Administration Programs:**

Small Business Administration Regional Office (SBA)  
NC Procurement & Technical Assistance Center (NCPTAC)  
Veterans Business Outreach Center (VBOC)  
Small Business Technology Center (SBTDC)  
Women's Business Center of Fayetteville (WBC)

**Local Business and Community Programs**

FSU Construction Resource Office (FSUCRO)  
FSU Economic Development Administration Program (FSUEDA)  
FSU Career Pathways Initiative  
NAACP, Fayetteville Branch  
FTCC Small Business Center (SBC)  
Greater Fayetteville Chamber  
Hope Mills Chamber  
Spring Lake Chamber  
Fayetteville Business & Professional League (FBPL)

**State Business and Community Programs**

NC Institute of Minority Economic Development (The Institute) Durham, NC  
NAACP, State Branch Raleigh, NC

National Utility Contracting Association- NC Chapter (NUCA)  
Durham Chapter of the National Association of Women in Construction (NAWIC)  
South Atlantic Region of National Association of Women in Construction (NAWIC)  
The Hispanic Contractors Association of the Carolinas (HCAC)  
United Minority Contractors of North Carolina (UMCNC)  
International Women in Transportation – Triangle Chapter

**Media**

Bladen Journal  
Fayetteville Press News  
Fayetteville Observer  
iBronco Radio at FSU  
Up & Coming Weekly  
WIDU, AM1600

**SDBE/Local Participation**

**SDBE:** No SDBE or Local listed in the Bidder's Proposal.

# Open Commission Requests

As of 7-10-19

<b><u>Commission Meeting Date</u></b>	<b><u>Presentation/Discussion Item</u></b>	<b><u>Presenter (Staff)</u></b>
<b>To be Determined</b>	Discuss Employees' Compensation Policy outside the Max Payscale Requested by: Commissioner Rogers/Lallier – 7/27/16	D. Trego B. Russell
<b>To be Determined</b>	Presentation on Customer Segmentation Relative to Smart Grid. Requested by: Commissioner Rogers – 2/24/16	M. Brown
<b>To be Determined</b>	Develop criteria for determining successful design-build projects, including evaluating the completed projects against expectations. Requested by: Commissioner Rogers 11-3-17 (via email)	
<b>To be Determined</b>	Action Items as a result of the budget discussions: Provide update on the age of the system: where we are/what has changed. Provide cost analysis of the Wellness Program Ridership of the Faster Bus versus cost Requested by: Commissioner Rogers 5-8-19	
<b>COMPLETED (VIA EMAIL) February 27, 2019</b>	Research how PWC compares to Greensboro and Winston Salem regarding water/wastewater rates and fees. Requested by: Commission – 2-27-19	D. Trego
<b>COMPLETED City Selected New Vendor</b>	Review of Fleet Management Services Agreement Updated: 1/20/17	S. Fritzen
<b>COMPLETED November 14, 2018</b>	Update on the Community Solar Project Requested by: Commissioner Rogers 10-24-18	J. Rynne M. Brown
<b>COMPLETED (VIA EMAIL) 11/7/18</b>	Provide sub-report to the Analysis of Local Procurement Spending in FY2018 Requested by: Commissioner Shaw – 10-24-18	D. Trego

**PREVIOUSLY CLOSED COMMISSION REQUESTS HAVE BEEN ARCHIVED**

June 1-30, 2019

# Personnel Report

<i>DIVISION</i>	<i>AUTHORIZED POSITIONS</i>	<i>ACTUAL EMPLOYEES</i>	<i>Part -time Employees</i>	<i>CONTRACT POSITIONS</i>	<i>VACANT POSITIONS</i>	<i>Staff by Temp Agency</i>
<b>MANAGEMENT</b>						
Executive	5	5				
Customer Programs Admin	1	1				
Human Resources Admin	1	1				
Communications/Comm Rel	1	1				
Corporate Services	1	1				
Financial Administration	1	1				
Water Administration	1	1				
Electric Administration	1	1				
<b>Total</b>	<b>12</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>COMM/COMM REL</b>						
Communications/Comm Relations	4	4				
<b>Total</b>	<b>4</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>HUMAN RESOURCES</b>						
Human Resources	7	7				
Medical	1	1				
OD/Safety & Training	1	1				
<b>Total</b>	<b>9</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>CUSTOMER PROGRAMS</b>						
Programs Call Center	11	10			1	
Development & Marketing	4	4				
Water Meter Shop	2	2				
Electric Meter Shop	2	2				
Utility Field Services	19	17			2	
Meter Data Management	6	6				
<b>Total</b>	<b>44</b>	<b>41</b>	<b>0</b>	<b>0</b>	<b>3</b>	
<b>CORPORATE SERVICES</b>						
Project Management	15	15				
Warehouse	13	13				
Fleet Maintenance	42	35			7	
Facilities Maintenance	7	7				1
<b>Total</b>	<b>77</b>	<b>70</b>			<b>7</b>	<b>1</b>
<b>INFORMAION SYSTEMS</b>						
Information Systems	3	3				
Telecommunications	12	11			1	
Applications Support	9	7			2	
End User Computing	7	5			2	
<b>Total</b>	<b>31</b>	<b>26</b>	<b>0</b>	<b>0</b>	<b>5</b>	

<i>DIVISION</i>	<i>AUTHORIZED POSITIONS</i>	<i>ACTUAL EMPLOYEES</i>	<i>Part -time Employees</i>	<i>CONTRACT POSITIONS</i>	<i>VACANT POSITIONS</i>	<i>Staff by Temp Agency or Part-time</i>
<b><i>FINANCIAL</i></b>						
Accounting	15	15				
Payroll	1	0			1	
Accounts Receivable	9	9				
Customer Accts Call Center	44	*46				2
Customer Service Center	12	11			1	
Risk Management	2	2				1
Environmental Compl	1	1				
Claims	1	0			1	
Property & ROW Mgmt	6	6				
Collections	0	0				
Internal Auditing	1	1				
Budget	2	2				
Rates & Planning	2	2				
Financial Planning Admin	5	5				
Purchasing	8	7			1	3
<b>Total</b>	<b>109</b>	<b>105</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>6</b>
<b><i>WATER RESOURCES</i></b>						
W/R Engineering	36	33			3	
W/R Construction	103	99			4	
P.O. Hoffer Plant	10	9			1	1
Glenville Lake Plant	7	7				1
W/WW Facilities Maint.	25	25				1
Cross Creek Plant	11	10			1	
Rockfish Plant	8	8				
Residuals Management	2	2				
Environmental Services	1	1				
Laboratory	6	6				
W/R Environ. Sys. Prot.	4	4				
Watersheds	1	1				1
<b>Total</b>	<b>214</b>	<b>205</b>	<b>0</b>	<b>0</b>	<b>9</b>	<b>4</b>
<i>DIVISION</i>	<i>AUTHORIZED POSITIONS</i>	<i>ACTUAL EMPLOYEES</i>	<i>Part -time Employees</i>	<i>CONTRACT POSITIONS</i>	<i>VACANT POSITIONS</i>	<i>Staff by Temp Agency</i>
<b><i>ELECTRIC</i></b>						
Electrical Engineering	23	21			2	
Fiber	2	2				
Electric Construction	82	79			3	
Substation	14	14				
Apparatus Repair Shop	5	5				
CT Metering Crews	4	4				
Compliance	3	3				
Power Supply SEPA	0	0				
Power Supply Progress Energy	0	0				
Generation	26	*29			*2	
<b>Total</b>	<b>159</b>	<b>154</b>		<b>0</b>	<b>5</b>	
<b><i>TOTAL</i></b>	<b>659</b>	<b>626</b>	<b>0</b>	<b>0</b>	<b>33</b>	<b>11</b>

\*2 temporary overstaff in Customer Service

\*5 temporary overstaff in Generation

DARSWEIL L. ROGERS, COMMISSIONER  
WADE R. FOWLER, JR., COMMISSIONER  
EVELYN O. SHAW, COMMISSIONER  
D. RALPH HUFF, III, COMMISSIONER  
DAVID W. TREGO, CEO/GENERAL MANAGER



FAYETTEVILLE PUBLIC WORKS COMMISSION  
955 OLD WILMINGTON RD  
P.O. BOX 1089  
FAYETTEVILLE, NORTH CAROLINA 28302-1089  
TELEPHONE (910) 483-1401  
WWW.FAYPWC.COM

June 21, 2019

MEMO TO: ALL PWC EMPLOYEES

FROM: Adrian Clarke  
Adrian.Clarke@faypwc.com

SUBJECT: Job Vacancy

POSITION: END USER DEVICE ANALYST

DEPARTMENT: Information Systems

HOURS: MONDAY-FRIDAY 8AM TO 5PM

GRADE LEVEL: 411 - \$55,856.43 TO \$69,820.53

**QUALIFICATIONS & DUTIES:** Any "regular" employee may apply to the Human Resources Department. Please log into EBS, I-Recruitment, Employee Candidate to apply for this position no later than 5pm, July 5, 2019.

SUPERVISORS, PLEASE POST ON BULLETIN BOARD

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June 27, 2019

MEMO TO: ALL PWC EMPLOYEES

FROM: Brittany Sisco  
Brittany.Sisco@faypwc.com

SUBJECT: Job Vacancy

POSITION: W/R SR. TREATMENT PLANT OPERATOR  
(Functional Employment Testing Required)

DEPARTMENT: P.O. Hoffer WTF

HOURS: MONDAY-FRIDAY 7:30AM- 4:00PM

GRADE LEVEL: 406 \$21.56- \$26.96 /Hourly

**QUALIFICATIONS & DUTIES:** Any "regular" employee may apply to the Human Resources Department. Please log into EBS, I-Recruitment, Employee Candidate to apply for this position no later than 5pm, July 11th, 2019.

SUPERVISORS, PLEASE POST ON BULLETIN BOARD

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WWW.FAYPWC.COM

July 3, 2019

**MEMO TO:** ALL PWC EMPLOYEES

**FROM:** Brittany Sisco  
Brittany.Sisco@faypwc.com

**SUBJECT:** Job Vacancy

**POSITION:** W/R ENGINEERING TECH  
(Functional Employment Testing Required)

**DEPARTMENT:** Water Resources Engineering

**HOURS:** MONDAY-FRIDAY 8:00AM-5:00PM  
(Overtime as required)

**GRADE LEVEL:** 405 \$19.39- \$24.24/Hourly

**QUALIFICATIONS & DUTIES:** Any "regular" employee may apply to the Human Resources Department. Please log into EBS, I-Recruitment, Employee Candidate to apply for this position no later than 5pm, July 17<sup>th</sup>, 2019.

SUPERVISORS, PLEASE POST ON BULLETIN BOARD