

PUBLIC WORKS COMMISSION
MEETING OF WEDNESDAY, JANUARY 22, 2020
8:30 AM

Present: Evelyn O. Shaw, Chairwoman
Wade R. Fowler, Jr., Vice Chairman
D. Ralph Huff, III, Secretary
Darsweil L. Rogers, Treasurer

Others Present: David W. Trego, CEO/General Manager
Telly Whitfield, Assistant City Manager
Christopher Davis, City Council Liaison
Chancer McLaughlin, Hope Mills Dev. & Planning Administrator
PWC Staff

Absent: Media

REGULAR BUSINESS

Chairwoman Evelyn Shaw called the meeting of Wednesday, January 22, 2020, to order.

APPROVAL OF AGENDA

Upon motion by Commission Fowler, seconded by Commission Huff, the agenda was unanimously approved.

CONSENT ITEMS

Upon motion by Commissioner Fowler, seconded by Commissioner Rogers, Consent Items were unanimously approved.

- A. Approve Minutes of meeting of January 8, 2020
- B. Approve bid recommendation to award bid for purchase of one (1) 54,000 GVWR Cab and Chassis with Flatbed to White's International Truck, Greensboro, NC, the lowest responsive, responsible bidder in the total amount of \$91, 921.86, and forward to City Council for approval.

The 54,000 GVWR Cab and Chassis with Flatbed is a budgeted item in the amount of \$162,000, budgeted in the FY2020 budget, Fleet Maintenance Capital Budget Codes (2008201860).

Bids were received on November 21, 2019, as follows:

Bidders

Total Cost

White's International Truck, Greensboro, NC	\$91,921.86
H&H Freightliner, Hope Mills, NC	\$93,946.00
Triple T, Wilmington, NC	\$96,653.00

COMMENTS: This vehicle will be used by Electric Construction. Notice of the bid was advertised through our normal channels on October 31, 2019. Addendum No. 1 was issued on November 12, 2019 to provide clarification to the specification. Bids were solicited from various vendors with three (3) vendors responding. **SDBE:** White's International Truck, Greensboro, NC, is not classified as a SDBE, minority or woman-owned business.

END OF CONSENT

GENERAL MANAGER REPORT

Building Business Rally

Mr. Trego updated the Commission on the Rally. He stated we have many signups and volunteers. We are accepting walk-ins as well.

Darsweil Rogers thanked the staff, especially Carolyn Justice-Hinson and Lexi Hasapis. He stated there is definitely momentum that did not exist before.

Kiosks

Mr. Trego stated we are ready to roll out kiosks for customers to make payments. We did a soft launch and employees tested out the system. Customers will be able to make payments conveniently 24 hours a day. Commissioner Rogers asked, if they are making a payment and the service is off, how does it work. Mr. Brown responded as to how the process works.

OMS

Mr. Trego stated the first phase of OMS is going live on January 31st. There is one part of the customer interface that will be active. The IVR piece will work in that the customers can call and leave a message regarding their payment or issue. Discussion ensued.

Mr. Trego stated Mark Brown will make a presentation to City Council and will coordinate with Telly Whitfield, Assistant City Manager.

1,4 Dioxane

PWC has been leading the effort regarding it. The State sent notices of violations to both Greensboro and Reidsville. Discussion ensued.

Chemours

Mr. Trego discussed the issues in the Grays Creek area. Mr. Trego and Mr. Noland responded to Commission questions regarding possible plans. Additional discussion ensued.

Flickering Lights

Commissioner Fowler inquired about flickering lights in various areas. Mr. Rynne stated the last issue was a failing switch, which was arcing. It was affecting a large area. Once it was discovered and replaced, that problem was solved. He went on to state that some of the other issues are the result of work they are doing on Raeford Road or Murchison Road. Residents are seeing the effects of improvement.

COMMISSIONER/LIAISON COMMENTS

Council Member Davis asked for a point of contact, someone he can call when there are issues. He can contact any Commissioner or Mr. Trego. If it is just a routine question, he can call or contact Mark Brown.

REPORTS AND INFORMATION

- A. Monthly Cash Flow Report
 - November 2019
 - December 2019
- B. Recap of Uncollectible Accounts
 - November 2019
 - December 2019
- C. Purchase Orders – December 2019
- D. Monthly Incident Summary – December 2019
- E. Position Vacancies
- F. January Changes to
 - Large Power - Coincident Peak Service
 - Large Power Service Owing Transmission
 - Buy All – Sell All Rider Formula Rates
- G. Letter from Mayor Mitch Colvin Regarding Appointment of City Council Member Christopher Davis to PWC Liaison Position
- H. Approved N.C. Department of Transportation Encroachment Agreement(s):
 - Encr. #18455 – 8” watermain on SR1315
- I. Actions by City Council during the meeting of January 13, 2020, related to PWC:
 - Approved Bid Recommendation – HW401 N. Water Improvement Project Contract 2 Booster Pump Station
 - Approved Bid Recommendation – Rehabilitation of Cross Creek Outfall, Blue Street to Gale Street
 - Approved Bid Recommendation – 2019 Annual Transformer Contract
 - Approved Bid Recommendation – One (1) 18K Excavator
- J. Financial Statement Recaps
 - Electric – December 2019
 - Water – December 2019
 - Fleet – December 2019

STRATEGIC PLANNING

Presented by: Steve VanderMeer, Hometown Connections
Tim Blodget, Hometown Connections

Hometown Connections, the Commission and Staff met to begin the update of PWC's Strategic Plan.

The Commission, Staff and Hometown Connections introduced themselves and gave an overview of their respective responsibilities. Mr. VanderMeer then discussed the objectives for the Strategic Planning process.

He stated the following questions need to be answered.

- What role do you play today? Why do you exist?
- What role do you aspire to in the future?
- Who will you serve?
- What will be the most important things to focus on to get there?
- What's going to help you? What needs to be overcome?
- What actions will you take to achieve your goals?
- How will you measure your success?

He stated Public Power Strategic Planning is customer focused; open and transparent; inclusive; empowering, iterative; values-driven; and disciplined.

Mr. Blodgett and VanderMeer discussed the process for developing a viable strategic plan. Extensive conversation began regarding the areas of focus, which are: PWC's strengths today; areas of concern or additional focus; looking ahead, strategic issues that must be addressed.

The current PWC Strategic Plan was reviewed, and discussion began on revising the Vision, Mission and Values Statements. The Commission will provide a draft outline of key elements of a PWC vision statement. The Implementation Team (staff) will review existing language and discussion notes regarding a mission statement and a values statement.

Mr. VanderMeer provided the next steps in the process. Mr. Blodgett asked to be placed on PWC's agenda to complete the next two strategic planning sessions. Discussion ensued.

ADJOURNMENT

There being no further business, upon motion by Commissioner Rogers, seconded by Commissioner Fowler, and unanimously approved, the meeting adjourned at 1:15 p.m.