

DARSWEIL L. ROGERS, COMMISSIONER  
WADE R. FOWLER, JR., COMMISSIONER  
EVELYN O. SHAW, COMMISSIONER  
D. RALPH HUFF, III, COMMISSIONER  
DAVID W. TREGO, CEO/GENERAL MANAGER



FAYETTEVILLE PUBLIC WORKS COMMISSION  
955 OLD WILMINGTON RD  
P.O. BOX 1089  
FAYETTEVILLE, NORTH CAROLINA 28302-1089  
TELEPHONE (910) 483-1401  
WWW.FAYPWC.COM

PUBLIC WORKS COMMISSION  
MEETING OF WEDNESDAY, SEPTEMBER 9, 2020  
8:30 A.M.

AGENDA

I. REGULAR BUSINESS

- A. Call to order
- B. Approval of Agenda

II. CONSENT ITEMS

*(See Tab 1)*

- A. Approve Minutes of meeting of August 28, 2020
- B. Approve Resolution # PWC2020.11 – Resolution Approving the Public Works Commission’s 2019 Local Water Supply Plan
- C. Approve bid recommendation to award bid for the purchase of two (2) 67kV Delta Primary Voltage Power Transformers to Niagara Transformer Corp., Buffalo, NY, the lowest responsive, responsible bidder in the total amount of \$1,767,652.00 and forward to City Council for approval.

One transformer is for the Black & Decker Substation Rebuild project and one is for the PO Hoffer 66-12 kV Substation Rebuild project.

The Black and Decker & PO Hoffer Substations 67kV Delta to 13.09Y – 7.46kV LTC Power Transformers project is a budgeted item. Funding is provided through EL30 Black and Decker Substation Rebuild (CPR1000321) for \$883,826.00 and EL32 PO Hoffer 66-12kV Substation Rebuild (CPR1000421) for \$883,826.00.

Bids were received on August 27, 2020 as follows:

<u>Bidders</u>	<u>Total Cost</u>
*Virginia Transformer Corp., Roanoke, VA 24012	\$ 718,979.00
*ABB Inc., Crystal Springs, MS 39059	\$1,000,330.00
**Anixter, Apex, NC	\$1,753,730.00

**BUILDING COMMUNITY CONNECTIONS SINCE 1905**

**AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

Niagara Transformer Corp., Buffalo, NY	\$1,767,652.00
SPX Transformer Solutions, Inc., Waukesha, WI	\$1,855,858.00
WEG Transformers USA, Washington, MO	\$1,993,263.00
Delta Star, Inc., Lynchburg, VA	\$2,042,084.00

\*Bidders only provided bids for the Black and Decker Substation Power Transformers.

\*\*Bidder did not meet the bids specifications

**COMMENTS:** Notice of the bid was advertised through our normal channels on July 31, 2020 with a bid date of August 27, 2020. The bid as originally published was only for the Black and Decker substation. Addendum No. 1 was issued on August 17, 2020. The addendum was requested by Electric to include the PO Hoffer Substation, increasing the bid quantities and bid requirements. The bid specified the award would be based on the purchase of both substation power transformers to the lowest, responsive, responsible bidder. Seven bids (7) bids were received during the bid process. Bidders, Virginia Transformer Corp and ABB Inc., provided a bid with only the Black and Decker Substation power transformer, resulting in non-responsive bids. Electric conducted a thorough review of Anixter's - GE bid proposal and determined the proposal had several deficiencies and did not meet the bids specifications. GE had proposed shipping to be in the third quarter of 2021, bid documents specified a delivery requirement for June 2021 (Second Qtr.) for delivery. Anixter excluded a required Dry-Keep RT-9 oil dry device on the bid proposal form's base bid price but included the valued price of \$19,900 (each) within the GE bid literature. GE also stated they do not use AK Steel - USA, or ThyssenKrupp Steel per our specification. In addition, their transformer failure rate, per their bid, is 10 failures from 304 units. The Niagara failure rate of their last 100 transformers is 0.0%. An industry published report of an investigated transformer population that covered more than 23,800 unit-years revealed a failure rate of 0.3% for 110kV for major failures. Due to the deficiencies of the Anixter bid, the award is recommended to the lowest responsive, responsible bidder Niagara Transformer Corp., Buffalo, NY 14225. **SDBE/Local Participation:** Niagara Transformer Corp., Buffalo, NY is not classified as a SDBE, minority or woman-owned business.

- D. Approve bid recommendation to award bid for the purchase of two (2) 67kV Delta Primary Voltage Power Transformers for the Distribution Station 66-12kV Power Transformer project to Virginia Transformer Corp., Roanoke, VA, the lowest responsive, responsible bidder in the total amount of \$1,437,958.00 and forward to City Council for approval.

The two (2) 67kV Delta to 13.09Y-7.46kV Wye LTC Power Transformers project is a budgeted item. Funding is provided through EL35 Distribution Station 66-12kV Power Transformer (CPR1000384) for \$1,750,000.00.

Bids were received on August 27, 2020 as follows:

<u>Bidders</u>	<u>Total Cost</u>
Virginia Transformer Corp., Roanoke, VA	\$1,437,958.00
Anixter, Apex, NC	\$1,753,730.00
SPX Transformer Solutions, Inc., Waukesha, WI	\$1,855,858.00
ABB Inc., Crystal Springs, MS	\$1,945,540.00
WEG Transformers USA, Washington, MO	\$1,993,263.00
Delta Star, Inc., Lynchburg, VA	\$2,042,084.00

**COMMENTS:** Notice of the bid was advertised through our normal channels on July 31, 2020, with a bid date of August 27, 2020. Six (6) bids were received during the bid process. **SDBE/Local Participation.** Virginia Transformer Corp., Roanoke, VA is not classified as a SDBE, minority or woman-owned business.

END OF CONSENT

III. GENERAL MANAGER REPORT *(See Tab 2)*

A. Open Commission Requests

IV. COMMISSIONER/LIAISON COMMENTS

V. REPORTS AND INFORMATION *(See Tab 3)*

A. Personnel Report – August 2020

B. Position Vacancies

VI. CLOSED SESSION PURSUANT TO NORTH CAROLINA GENERAL STATUTES 143-318.10(E), 143-318.11(C), 143-318.11(A)(1), 143-318.11(A)(3), AND 143-318.11(A)(6), IN ORDER TO REVIEW AND APPROVE CLOSED SESSION MINUTES FROM COMMISSION MEETINGS ON THE FOLLOWING DATES: OCTOBER 9, 2019; NOVEMBER 13, 2019; JANUARY 8, 2020; MAY 13, 2020; AUGUST 12, 2020.

VII. CLOSED SESSION PURSUANT TO NORTH CAROLINA GENERAL STATUTES 143-318.11(A)(3) TO DISCUSS LEGAL MATTERS.

VIII. ADJOURN

D R A F T

PUBLIC WORKS COMMISSION  
MEETING OF WEDNESDAY, AUGUST 26, 2020  
VIA VIDEOCONFERENCE  
8:30 AM

Present: Evelyn O. Shaw, Chairwoman  
Wade R. Fowler, Jr., Vice Chairman  
D. Ralph Huff, III, Secretary  
Darsweil L. Rogers, Treasurer

Others Present: David W. Trego, CEO/General Manager  
Christopher Davis, City Council Liaison

Absent: Melissa Adams, Hope Mills Town Manager/Liaison  
Telly Whitfield, Assistant City Manager  
Media

I. REGULAR BUSINESS

Chairwoman Evelyn Shaw called the meeting of Wednesday, August 26, 2020, to order. Considering this is a remote, video-conference meeting, a roll-call of Commissioners was taken. The following Commissioners confirmed their attendance: Evelyn O. Shaw, Wade R. Fowler, Jr., D. Ralph Huff, and Darsweil L. Rogers.

APPROVAL OF AGENDA

Commissioner Fowler motioned to approve the agenda. Commissioner Huff seconded and it was unanimously approved. (Commissioners Rogers, Fowler, Huff and Shaw-4 Aye, 0 Nay).

II. CONSENT ITEMS

Upon motion by Commissioner Huff, seconded by Commissioner Fowler, Consent Items were unanimously approved. (Commissioners Rogers, Fowler, Huff and Shaw-4 Aye, 0 Nay).

A. Approve Minutes of meeting of August 12, 2020.

B. Approve PWCORD2020-25 – FY21 Electric & W/WW Amendment #3

PWCORD2020-25 is an Electric and Water/Wastewater Fund amendment changing the fund balances. The Electric Fund is increasing by \$6,743,800 to \$270.0 million and the Water/Wastewater Fund is increasing \$533,400 to \$143.1 million.

C. Approve PWCORD2020-26 – P.O. Hoffer-Glenville Lake WTP's Reliability Improvements State Revolving Loan CPF

PWCORD2020-26 establishes a \$10.7 million P.O. Hoffer-Glenville Lake WTP's Reliability Improvements State Revolving Loan Capital Project Fund for a project to be funded with State Loan proceeds. This loan was applied for in Spring 2020 and PWC received a letter of intent to fund dated August 3, 2020.

## END OF CONSENT

### III. LEADERSHIP SUCCESSION DEVELOPMENT PLAN

Presented by: Bobby Russell, Human Resource Officer

Linda Van Noy Stamp, Consultant - Professional Outlook

Mr. David Trego, CEO/General Manager stated this is a timely discussion considering we are moving into a new phase and we are working on Strategic Planning. Mr. Trego reminded the Commission, employee development and succession has been previously discussed, and this is an update.

Mr. Russell stated we have with us today an HR Consultant with Professional Outlook, Ms. Linda Van Noy Stamp. She has been working with the PWC Officers and Managers in putting together the Succession Planning program. She will give the highlights of where we are and where we are going.

Ms. Van Noy Stamp stated she has been working with PWC since 2006. She stated between 2006 and 2009 she spent a lot of time waving at every PWC truck she encountered because she trained every PWC employee working in this building at some point (Workplace Violence, Sexual Harassment, or Hostile Work Environment). Ms. Van Noy Stamp also facilitated American Management Association (AMA) classes for the supervisors and leadership at PWC for approximately three years. She stated though she trained employees she learned a lot about the mission of PWC.

#### **Phase I**

Ms. Van Noy Stamp She noted the last time she met with the Commission was July 24, 2019. At that time Officers were working on the individual development plans and selected the individuals who would be potentially a successor for their position should they decide to move on, move up or find other avenues.

Because the potential successors had various levels of experience and came from different backgrounds some would be ready sooner than others. Some would be able to take the reigns after a year and others two to five years.

Fourteen (14) potential successors were identified and selected by Direct Reports. She was able to speak to each of the first 14 people selected to see where their passion and motivation was. Each of the potential successors were perfect for the selection. She stated this did not infer that outside candidates were not considered, sometimes when you find a gap you have to consider external candidates, but you must also consider individuals already employed because they know our culture.

Mr. Trego stated while we have 14 potential successors for the Officer level position, he does not consider this a significant deep bench. In many of the positions people listed going to the outside as a potential second choice or third choice. He thinks for him and the officers it identified where we have holes from a succession standpoint. When we are hiring people into the manager's position, this is one question he asks 'is this someone who can potentially be an officer level successor.

Each candidate was evaluated by the officer and they were very honest where the development needed to come from. They were very specific in how they would address developing those qualities. There has been a lot of cross-training and special projects.

## **Phase II**

Meetings were held with potential successors of Direct Reports to familiarize them with the Leadership Succession Development Plan (LSDP) and their role in developing and completing their plan

Development and execution of Individual Development Plans (IDPs) for potential successors is anticipated by September 1, 2020

## **Phase III**

Meetings will be conducted with the supervisors at the remaining levels and individuals in critical positions beginning in September 2020

Development and execution of IDPs for their potential successors is anticipated by December 2020

Ms. Van Noy Stamp stated by the end of the year, everyone should have in their hand what their individual development needs are and how their manager is going to address them, so they will be strong year after year. Every single person (executive, manager, director, department head, supervisor, and anyone who is occupying a critical position) will have a plan for their people to develop them in the next one to five years.

Ms. Van Noy Stamp stated she broke the process down into phases to show the process. Though they started a few years ago, they picked it back up and restructured it to make it easier for our leaders to go through the program. It will not be a burden, but easy to navigate through year after year. Because it has a digital base, it is easy to make changes. The LSDP is a living document. Throughout the process, managers and supervisors will be updating and modifying activities and employee participation based on workplace changes.

Ms. Van Noy Stamp noted potential successors represent a diverse and multi-generational group of motivated seeds of higher-level leadership.

Commissioner Shaw asked Ms. Van Noy Stamp if she sees multigenerational disparity. She responded she is still seeing baby boomers; she is seeing lots of millennials that are part of our potential successors; and some Gen Xers. Commissioner Shaw also asked if staff has found if the Gen Xers have a different desire for a work culture at PWC. Ms. Van Noy Stamp stated in some of her conversations it has occurred, but it has not been prevalent. Mr. Trego stated we have revamped our compensation and advancement throughout the Commission to more of a skills-based progression. When employees receive certifications that benefit PWC, we provide an increase to them. Mr. Russell also stated because of the pandemic we have been able to do a lot of work scheduling with millennials. Employees can work at home as well as work here. We have been able to observe them to see how well they manage WFH as well as in the office.

Additional discussion began regarding individuals with institutional knowledge who retire or leave employment. Ms. Van Noy Stamp stated those she has spoken with at PWC want to pass on the knowledge they have, and they have demonstrated it through their IDPs (individual development plans).

Mr. Russell added, when we have someone who is planning to retire and they give us a long lead time, we can promote someone into that position so they can cross-train. He gave examples of taking advantage of institutional knowledge.

Commissioner Shaw asked Ms. Van Noy Stamp if she has found that though a department runs well, and the employees within that department are performing at an exceptional level, if for some reason an employee leaves or is out of their position for any particular amount of time, does it become apparent there is a need for additional personnel to carry the workload. Ms. Van Noy Stamp stated if she came across such a department, she would inform the HR Officer, but she has not witnessed such at PWC. She stated she does not believe she has spent enough time in the departments to make such an assessment.

Commissioner Rogers stated he did not hear anything specifically regarding enhancing individuals' ability to communicate more effectively, and teamwork. He asked if there was anything involving these areas in the work they have done. Ms. Van Noy Stamp responded in the IDPs, almost all the managers listed communications, managing conflict, and unbiased consciousness. She and Mr. Russell gave an updated regarding the courses that are scheduled which focus on those specific skillsets, including a series of courses from Franklin Covey and CAI. Mr. Russell expanded on additional institutions we are exploring to provide coursework.

Staff responded to additional questions from Commission.

#### IV. GENERAL MANAGER REPORT

##### **COVID-19 Update**

Mr. Trego stated Governor Cooper announced yesterday that he is allocating \$175M to assist citizens in NC to help with rental payments and utility payments. We are attempting to get details so we can refer our customers to the organizations that will assist.

We are now out of EO 124 and 142 which said we could not disconnect customers for non-payment. We are in the first month (of six months) of customers paying off their arrears.

Ms. Haskins stated we have billed 14 cycles and we have 4 more to go for this month. As of yesterday we have about 23,700 payment arrangements. They total \$7.4M. For the remaining cycles, there are approximately 6,300 customers. If their balances are not paid, our payment arrangements will total about 30,000. Ms. Haskins described how our process is working.

Mr. Trego updated the Commission on the status of our non-residential customers and our outreach to them.

##### **Update on Disposition Study**

Mr. Noland stated we are maintaining contacts with congressional staffers. There has been no indication Congress will take any action anytime soon. It has not made it out of the core office in Wilmington yet. And it will not make it to Congress until the Corps finish their study. He stated with the inquiries and back checking we are doing with the legislature and through Congress, Fort Bragg and other Corps staff, they are taking seriously some of the issues we have raised. Mr. Trego stated we have taken the lead on

this issue and we have made a positive impact, with Mr. Noland's leadership and the Commission's support.

## **Annexation**

Ms. Justice Hinson stated last night we had our largest virtual meeting so far. We had over 50 participants. This was regarding Annexation, Project Area 23, Section 2 (Rayconda); and Project Area 24, Section 2 (Cliffdale Estates). We have these meetings for the beginning of the construction projects, so the residents can see what will happen in their neighborhoods. Commissioner Shaw asked if there is a tie with the age of the neighborhoods and the age of the residents. Ms. Justice-Hinson stated some of these neighborhoods are older and the virtual meetings were a concern for us. We offered to call them or meet with them in small groups.

Commissioner Fowler asked if staff has found there is less concern about the work now that there are overlays and not just a patch in the road. Ms. Justice-Hinson stated in years past paving was always an issue but now we don't hear very much about it.

## **V. COMMISSIONER/LIAISON COMMENTS**

### **Council Member Davis**

Action Pathways has received grants for the COVID response (Cares Act). They are specific to paying PWC bills for constituents who qualify. He stated the process to do it has proven to be hard. The money is in place, and he is attempting to find a way to streamline the process.

Mr. Trego stated as far as we know, no one has reached out to us regarding the process. Typically, if they qualify, the money would flow to us as it is administered by third parties. Council Member Davis will forward the relevant contact information to Mr. Trego.

## **VI. REPORTS AND INFORMATION**

The Commission acknowledges receipt of the following reports and information.

- A. Cashflow Report – July 2020
- B. Uncollectible Accounts – July 2020
- C. Investment Report – July 2020
- D. PO Report – July 2020
- E. Position Vacancies
- F. Actions by City Council during the meeting of August 10, 2020, related to PWC:
  - Removed - Resolution to Grant Easement Authority to PWC CEO/General Manager

## **VII. ADJOURNMENT**

There being no further business, upon motion by Commissioner Fowler, seconded by Commissioner Huff, and unanimously approved (Commissioners Rogers, Fowler, Huff and Shaw-4 Aye, 0 Nay), the meeting was adjourned at 9:33 a.m.



**RESOLUTION FOR APPROVING THE PUBLIC WORKS COMMISSION'S  
2019 LOCAL WATER SUPPLY PLAN**

WHEREAS, North Carolina General Statute 143-355 (l) requires that each unit of local government that provides public water service or that plans to provide public water service and each large community water system shall, either individually or together with other units of local government and large community water systems, prepare and submit a Local Water Supply Plan; and

WHEREAS, as required by the statute and in the interests of sound local planning, a Local Water Supply Plan for the Fayetteville Public Works Commission (PWC), has been developed and submitted to the PWC Commissioners for approval; and

WHEREAS, the PWC Commissioners find that the Local Water Supply Plan is in accordance with the provisions of North Carolina General Statute 143-355 (l) and that it will provide appropriate guidance for the future management of water supplies for Fayetteville, NC, as well as useful information to the Department of Environmental Quality for the development of a state water supply plan as required by statute;

NOW, THEREFORE, BE IT RESOLVED by the Public Works Commission of Fayetteville, NC that the Local Water Supply Plan entitled, Fayetteville Public Works Commission 2019 Local Water Supply Plan dated March 31, 2020, is hereby approved and shall be submitted to the Department of Environmental Quality, Division of Water Resources; and

BE IT FURTHER RESOLVED that the Public Works Commission intends that this plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department, in accordance with the statute and sound planning practice.

This the 9th day of September, 20 20.

FAYETTEVILLE PUBLIC WORKS COMMISSION

\_\_\_\_\_  
Evelyn O. Shaw, Chairwoman

ATTEST:

\_\_\_\_\_  
D. Ralph Huff, III, Secretary

**PUBLIC WORKS COMMISSION  
ACTION REQUEST FORM**

**TO:** David W. Trego, CEO/General Manager

**DATE:** September 2, 2020

**FROM:** Trent K. Ensley, Procurement Manager

.....

**ACTION REQUESTED:** Approve award for the purchase of two (2) 67kV Delta Primary Voltage Power Transformers. One (1) for the Black and Decker Substation Rebuild project and one (1) for the PO Hoffer 66-12 kV Substation Rebuild project.

.....

**BID/PROJECT NAME:** Black and Decker & PO Hoffer Substations  
67kV Delta to 13.09Y- 7.46kV LTC Power Transformers.

**BID DATE:** August 27, 2020

**DEPARTMENT:** Substations & Electrical Support  
Services

**BUDGET INFORMATION:** Funding for this project will be funded from  
EL 30 Black and Decker Substation Rebuild (CPR1000321) for \$883,826.00 and  
EL 32 PO Hoffer 66-12 kV Substation Rebuild (CPR1000421) for \$883,826.00

.....

BIDDERS	TOTAL COST
*Virginia Transformer Corp., Roanoke, VA 24012	\$ 718,979.00
* ABB Inc., Crystal Springs, MS 39059	\$ 1,000,330.00
**Anixter, Apex, NC 27502	\$ 1,753,730.00
Niagara Transformer Corp., Buffalo, NY 14225	\$ 1,767,652.00
SPX Transformer Solutions, Inc., Waukesha, WI 53186	\$ 1,855,858.00
WEG Transformers USA, Washington, MO 63090	\$ 1,993,263.00
Delta Star, Inc., Lynchburg, VA 24501	\$ 2,042,084.00

\*Bidders only provided bids for the Black and Decker Substation Power Transformers.

\*\*Bidder did not meet the bids specifications

.....

**AWARD RECOMMENDED TO:** Niagara Transformer Corp., Buffalo, NY 14225

**BASIS OF AWARD:** Lowest responsive, responsible bidder

.....

**COMMENTS:** The Commission is asked to approve award of the purchase two (2) 67kV Delta Primary Voltage Power Transformers. One (1) Power transformer for the Black and Decker Substation Rebuild project and one (1) power transformer for the PO Hoffer 66-12 kV Substation Rebuild project. Award is recommended to the lowest responsive, responsible bidder, Niagara

Transformer Corp., Buffalo, NY 14225. Notice of the bid was advertised through our normal channels on July 31, 2020 with a bid date of August 27, 2020. The bid as originally published was only for the Black and Decker substation. Addendum No. 1 was issued on August 17, 2020. The addendum was requested by Electric to include the PO Hoffer Substation, increasing the bid quantities and bid requirements. The bid specified the award would be based on the purchase of both substation power transformers to the lowest, responsive, responsible bidder. Seven bids (7) were received during the bid process. Bidders, Virginia Transformer Corp and ABB Inc., provided a bid with only the Black and Decker Substation power transformer, resulting in non-responsive bids. Electric conducted a thorough review of Anixter's - GE bid proposal and determined the proposal had several deficiencies and did not meet the bids specifications. GE had proposed shipping to be in the third quarter of 2021, bid documents specified a delivery requirement for June 2021 (Second Qtr.) for delivery. Anixter excluded a required Dry-Keep RT-9 oil dry device on the bid proposal form's base bid price but included the valued price of \$19,900 (each) within the GE bid literature. GE also stated they do not use AK Steel - USA, or ThyssenKrupp Steel per our specification. In addition, their transformer failure rate, per their bid, is 10 failures from 304 units. The Niagara failure rate of their last 100 transformers is 0.0%. An industry published report of an investigated transformer population that covered more than 23,800 unit-years revealed a failure rate of 0.3% for 110kV for major failures. Due to the deficiencies of the Anixter bid, the award is recommended to the lowest responsive, responsible bidder Niagara Transformer Corp., Buffalo, NY 14225.

**ACTION BY COMMISSION**

**APPROVED** \_\_\_\_\_ **REJECTED** \_\_\_\_\_

**DATE** \_\_\_\_\_

**ACTION BY COUNCIL**

**APPROVED** \_\_\_\_\_ **REJECTED** \_\_\_\_\_

**DATE** \_\_\_\_\_

**BID HISTORY**  
**TWO (2) 67 KV DELTA TO 13.09Y – 7.46 KV WYE WITH**  
**LTC POWER TRANSFORMERS**  
**BID DATE: AUGUST 27, 2020**

**Advertisement**

- |    |                              |  |
|----|------------------------------|--|
| 1. | PWC Website<br>Addendum No.1 | 07/31/2020 through 08/27/2020<br>08/17/2020 through 08/27/2020 |
| 2. | The Fayetteville Press       | General Monthly Ad   |

**List of Prospective Bidders**

1. Lekson and Associates, Raleigh, NC for WEG Electric Corporations, Duluth GA
2. W.R. Daniel for SPX Transformer Solutions, Inc., Goldsboro, NC
3. NTS for Seigmans Energy, Inc., Cary, NC
4. Power Tech Bo Lewis, Waxhaw, NC, for ABB, Inc., Raleigh, NC
5. Anixter, Wake Forest, NC, for GE Prolec
6. Jake Rudisill Associates, Charlotte, NC, for HICO America, Pittsburg, PA
7. Chapman Company, Charlotte, NC for Delta Star, Lynchburg, VA
8. Ensales LLC, Raleigh, NC, for VA Transformer, Roanoke, VA

**PWC Procurement Mailing List- Registered vendors via the PWC website and BBR registrants. (approximately 900+ contacts)**

**Small Business Administration Programs:**

Small Business Administration Regional Office (SBA)  
NC Procurement & Technical Assistance Center (NCPTAC)  
Veterans Business Outreach Center (VBOC)  
Small Business Technology Center (SBTDC)  
Women's Business Center of Fayetteville (WBC)

**Local Business and Community Programs**

FSU Construction Resource Office (FSUCRO)  
FSU Economic Development Administration Program (FSUEDA)  
FSU Career Pathways Initiative  
NAACP, Fayetteville Branch  
FTCC Small Business Center (SBC)  
Greater Fayetteville Chamber  
Hope Mills Chamber  
Spring Lake Chamber  
Hoke Chamber  
Fayetteville Business & Professional League (FBPL)  
Latinos United for Progress  
Latino Community Connects  
The Center for Emerging Business  
Fayetteville Black Business Website

**State Business and Community Programs**

NC Institute of Minority Economic Development (The Institute) Durham, NC  
NAACP, State Branch Raleigh, NC  
National Utility Contracting Association- NC Chapter (NUCA)  
Durham Chapter of the National Association of Women in Construction (NAWIC)  
South Atlantic Region of National Association of Women in Construction (NAWIC)  
The Hispanic Contractors Association of the Carolinas (HCAC)  
United Minority Contractors of North Carolina  
International Women in Transportation- Triangle Chapter  
International Erosion Control Association (IECA)

**Media**

Fayetteville Observer  
WIDU, AM1600  
IBronco Radio at FSU  
Fayetteville Press News  
Up & Coming Weekly  
Bladen Journal

**SDBE/Local Participation**

Niagara Transformer Corp., Buffalo, NY 14225 is not classified as a SDBE, minority or woman-owned business.

**PUBLIC WORKS COMMISSION  
ACTION REQUEST FORM**

**TO:** David W. Trego, CEO/General Manager

**DATE:** September 2, 2020

**FROM:** Trent K. Ensley, Procurement Manager

.....  
**ACTION REQUESTED:** Approve award for the purchase of two (2) 67kV Delta Primary Voltage Power Transformers for the Distribution Station 66 -12 kV Power Transformer project.

.....  
**BID/PROJECT NAME:** Two (2) 67kV Delta to 13.09Y-7.46kV Wye LTC Power Transformers.

**BID DATE:** August 27, 2020

**DEPARTMENT:** Substations & Electrical Support Services

**BUDGET INFORMATION:** Funding for this project will be funded from EL 35 Distribution Station 66 - 12 kV Power Transformer (CPR1000384)

.....

BIDDERS	TOTAL COST
Virginia Transformer Corp., Roanoke, VA 24012	\$ 1,437,958.00
Anixter, Apex, NC 27502	\$ 1,753,730.00
SPX Transformer Solutions, Inc., Waukesha, WI 53186	\$ 1,855,858.00
ABB Inc., Crystal Springs, MS 39059	\$ 1,945,540.00
WEG Transformers USA, Washington, MO 63090	\$ 1,993,263.00
Delta Star, Inc., Lynchburg, VA 24501	\$ 2,042,084.00

.....

**AWARD RECOMMENDED TO:** Virginia Transformer Corp., Roanoke, VA 24012

**BASIS OF AWARD:** Lowest responsive, responsible bidder

.....  
**COMMENTS:** The Commission is asked to approve award of the purchase two (2) 67kV Delta Primary Voltage Power Transformer for the Distribution Station 66 -12 kV Power Transformer project to the lowest responsive, responsible bidder, Virginia Transformer Corp., Roanoke, VA 24012. Notice of the bid was advertised through our normal channels on July 31, 2020 with a bid date of August 27, 2020. Six (6) bids were received during the bid process and the award is recommended to the lowest responsive, responsible bidder Virginia Transformer Corp., Roanoke, VA 24012.

**ACTION BY COMMISSION**

**APPROVED** \_\_\_\_\_ **REJECTED** \_\_\_\_\_

**DATE** \_\_\_\_\_

**ACTION BY COUNCIL**

**APPROVED** \_\_\_\_\_ **REJECTED** \_\_\_\_\_

**DATE** \_\_\_\_\_

**BID HISTORY**  
**TWO (2) 67 KV DELTA TO 13.09Y – 7.46 KV WYE WITH**  
**LTC POWER TRANSFORMERS**  
**BID DATE: AUGUST 27, 2020**

**Advertisement**

- |    |                        |                               |
|----|------------------------|-------------------------------|
| 1. | PWC Website            | 07/31/2020 through 08/27/2020 |
| 2. | The Fayetteville Press | General Monthly Ad            |

**List of Prospective Bidders**

1. Lekson and Associates, Raleigh, NC for WEG Electric Corporations, Duluth GA
2. W.R. Daniel for SPX Transformer Solutions, Inc., Goldsboro, NC
3. NTS for Seigmans Energy, Inc., Cary, NC
4. Power Tech Bo Lewis, Waxhaw, NC, for ABB, Inc., Raleigh, NC
5. Anixter, Wake Forest, NC, for GE Prolec
6. Jake Rudisill Associates, Charlotte, NC, for HICO America, Pittsburg, PA
7. Chapman Company, Charlotte, NC for Delta Star, Lynchburg, VA
8. Ensales LLC, Raleigh, NC, for VA Transformer, Roanoke, VA

**PWC Procurement Mailing List- Registered vendors via the PWC website and BBR registrants. (approximately 900+ contacts)**

**Small Business Administration Programs:**

Small Business Administration Regional Office (SBA)  
NC Procurement & Technical Assistance Center (NCPTAC)  
Veterans Business Outreach Center (VBOC)  
Small Business Technology Center (SBTDC)  
Women's Business Center of Fayetteville (WBC)

**Local Business and Community Programs**

FSU Construction Resource Office (FSUCRO)  
FSU Economic Development Administration Program (FSUEDA)  
FSU Career Pathways Initiative  
NAACP, Fayetteville Branch  
FTCC Small Business Center (SBC)  
Greater Fayetteville Chamber  
Hope Mills Chamber  
Spring Lake Chamber  
Hoke Chamber  
Fayetteville Business & Professional League (FBPL)  
Latinos United for Progress  
Latino Community Connects  
The Center for Emerging Business  
Fayetteville Black Business Website



**State Business and Community Programs**

NC Institute of Minority Economic Development (The Institute) Durham, NC

NAACP, State Branch Raleigh, NC

National Utility Contracting Association- NC Chapter (NUCA)

Durham Chapter of the National Association of Women in Construction (NAWIC)

South Atlantic Region of National Association of Women in Construction (NAWIC)

The Hispanic Contractors Association of the Carolinas (HCAC)

United Minority Contractors of North Carolina

International Women in Transportation- Triangle Chapter

International Erosion Control Association (IECA)

**Media**

Fayetteville Observer

WIDU, AM1600

IBronco Radio at FSU

Fayetteville Press News

Up & Coming Weekly

Bladen Journal

**SDBE/Local Participation**

Virginia Transformer Corp., Roanoke, VA 24012 is not classified as a SDBE, minority or woman-owned business.

# Open Commission Requests

As of 9-9-20

<b><u>Commission Meeting Date</u></b>	<b><u>Presentation/Discussion Item</u></b>	<b><u>Presenter (Staff)</u></b>
<b>To be Determined</b>	Action Items as a result of the 2019 budget discussions: Provide cost analysis of the Wellness Program - Completed Ridership of the Faster Bus versus cost Requested by: Commissioner Rogers 5-8-19	R. Haskins R. Haskins
<b>To be Determined</b>	Report Key Ratios Across all Reporting Agencies Requested by: Commissioner Rogers 10/9/19	R. Haskins
<b>To be Completed with Strategic Planning</b>	Clarify Key Performance Indicators – Requested by: 10/9/19	R. Haskins
<b>To Be Determined</b>	Provide Update on Strategic Planning Throughout the Commission Requested by: D. Rogers 5-13-20	D. Trego B. Russell

**PREVIOUSLY CLOSED COMMISSION REQUESTS HAVE BEEN ARCHIVED**

# August 31, 2020

## Personnel Report

<i>DIVISION</i>	<i>AUTHORIZED POSITIONS</i>	<i>ACTUAL EMPLOYEES</i>	<i>Part -time Employees</i>	<i>CONTRACT POSITIONS</i>	<i>VACANT POSITIONS</i>	<i>Temp Staff</i>
<b>MANAGEMENT</b>						
Executive	9	5			4	
Customer Programs Admin	1	1				
Human Resources Admin	1	1				
Communications/Comm Rel	1	1				
Corporate Services Admin	1	1				
Information Tech Admin	1	1				
Financial Administration	1	1				
Water Administration	1	1				
Electric Administration	1	1				
<b>Total</b>	<b>17</b>	<b>13</b>	<b>0</b>	<b>0</b>	<b>4</b>	
<b>COMM/COMM REL</b>						
Communications/Comm Relations	4	4				1
<b>Total</b>	<b>4</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>HUMAN RESOURCES</b>						
Human Resources	7	7				
Medical	1	1				1
Safety	1	1				1
<b>Total</b>	<b>9</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>
<b>CUSTOMER PROGRAMS</b>						
Programs Call Center	11	11				1
Development & Marketing	5	5				
Water Meter Shop	2	2				
Electric Meter Shop	2	2				
Utility Field Services	18	18				
Meter Data Management	6	6				
<b>Total</b>	<b>44</b>	<b>44</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>CORPORATE SERVICES</b>						
Project Management	19	17			2	
Warehouse	13	13				
Fleet Maintenance	31	31				
Facilities Maintenance	7	*7			*1	1
<b>Total</b>	<b>70</b>	<b>68</b>			<b>2</b>	<b>1</b>
<b>INFORMATION TECHNOLOGY</b>						
IT Admin	5	4			1	1
IT Infrastructure & Support	12	12				
IT Applications	8	8				
IT DevOps	8	8				
<b>Total</b>	<b>33</b>	<b>32</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>

**August 31, 2020**  
**Page 2**

<b>DIVISION</b>	<b>AUTHORIZED POSITIONS</b>	<b>ACTUAL EMPLOYEES</b>	<b>Part -time Employees</b>	<b>CONTRACT POSITIONS</b>	<b>VACANT POSITIONS</b>	<b>Staff by Temp Agency</b>
<b>FINANCIAL</b>						<b>or Part-time</b>
Accounting	15	13			2	
Payroll	2	2				
Accounts Receivable	3	3				
Customer Accts Call Center	33	*35				1
Customer Service Center	15	14			1	
Cust Billing & Collection	14	14				1
Risk Management	4	4				2
Environmental Compl	1	1				
Property & ROW Mgmt	5	5				
Internal Auditing	2	2				
Budget	2	2				
Rates & Planning	2	2				
Financial Planning Admin	5	5				
Purchasing	7	7				
<b>Total</b>	<b>110</b>	<b>107</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>4</b>
<b>WATER RESOURCES</b>						
W/R Engineering	37	35			2	1
W/R Construction	107	103			4	
P.O. Hoffer Plant	10	10				
Glenville Lake Plant	7	7				2
W/WW Facilities Maint.	25	25				1
Cross Creek Plant	11	11				
Rockfish Plant	8	8				
Residuals Management	2	2				
Environmental Services	1	1				
Laboratory	6	6				
W/R Environ. Sys. Prot.	4	3			1	
Watersheds	2	2				
<b>Total</b>	<b>220</b>	<b>213</b>	<b>0</b>	<b>0</b>	<b>7</b>	<b>4</b>
<b>DIVISION</b>	<b>AUTHORIZED POSITIONS</b>	<b>ACTUAL EMPLOYEES</b>	<b>Part -time Employees</b>	<b>CONTRACT POSITIONS</b>	<b>VACANT POSITIONS</b>	<b>Staff by Temp Agency</b>
<b>ELECTRIC</b>						
Electrical Engineering	23	21			2	2
Fiber	2	2				
Electric Construction	86	77			9	
Substation	14	13			1	1
Apparatus Repair Shop	5	5				
CT Metering Crews	4	4				
Compliance	3	3				
Power Supply SEPA	0	0				
Power Supply Progress Energy	0	0				
Generation	26	*30				
<b>Total</b>	<b>163</b>	<b>151</b>		<b>0</b>	<b>12</b>	<b>3</b>
<b>TOTAL</b>	<b>670</b>	<b>641</b>	<b>0</b>	<b>0</b>	<b>29</b>	<b>16</b>

\*1 temporary overstaff in Fac Maint pending retirement

\*2 temporary overstaff in Customer Service

\*4 temporary overstaff in Generation

DARSWEIL L. ROGERS, COMMISSIONER  
WADE R. FOWLER, JR., COMMISSIONER  
EVELYN O. SHAW, COMMISSIONER  
D. RALPH HUFF, III, COMMISSIONER  
DAVID W. TREGO, CEO/GENERAL MANAGER



FAYETTEVILLE PUBLIC WORKS COMMISSION  
955 OLD WILMINGTON RD  
P.O. BOX 1089  
FAYETTEVILLE, NORTH CAROLINA 28302-1089  
TELEPHONE (910) 483-1401  
WWW.FAYPWC.COM

August 20, 2020

MEMO TO: ALL PWC EMPLOYEES

FROM: Rhonda Fokes  
[rhonda.fokes@faypwc.com](mailto:rhonda.fokes@faypwc.com)

SUBJECT: Job Vacancy

POSITION: Procurement Advisor

DEPARTMENT: 0475 – Procurement

HOURS: Monday – Friday 8:00am – 5:00pm  
*Extended hours as required*

GRADE LEVEL: 406 \$22.44 - \$28.05/Hourly

Qualifications & Duties: Any “regular” employee may apply to the Human Resources Department by logging into EBS/I-Recruitment/Employee Candidate to apply for this position by 5pm September 4, 2020.

**SUPERVISORS, PLEASE POST ON BULLETIN BOARD**

**BUILDING COMMUNITY CONNECTIONS SINCE 1905**

**AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

DARSWEIL L. ROGERS, COMMISSIONER  
WADE R. FOWLER, JR., COMMISSIONER  
EVELYN O. SHAW, COMMISSIONER  
D. RALPH HUFF, III, COMMISSIONER  
DAVID W. TREGO, CEO/GENERAL MANAGER



FAYETTEVILLE PUBLIC WORKS COMMISSION  
955 OLD WILMINGTON RD  
P.O. BOX 1089  
FAYETTEVILLE, NORTH CAROLINA 28302-1089  
TELEPHONE (910) 483-1401  
WWW.FAYPWC.COM

August 27, 2020

MEMO TO: ALL PWC EMPLOYEES

FROM: Brittany Sisco  
Brittany.Sisco@faypwc.com

SUBJECT: Job Vacancy

POSITION: W/R ENVIRONMENTAL PROGRAM MANAGER

DEPARTMENT: Environmental

HOURS: MONDAY-FRIDAY 8:00AM-5:00PM

GRADE LEVEL: 415; \$88,777.60- \$110,972.00/ SALARY

**QUALIFICATIONS & DUTIES:** Any "regular" employee may apply to the Human Resources Department. Please log into EBS, I-Recruitment, Employee Candidate to apply for this position no later than 5pm, September 10<sup>th</sup>, 2020.

SUPERVISORS, PLEASE POST ON BULLETIN BOARD