



## TWO PARTY NCDOT-PWC UTILITY ENCROACHMENT SUBMITTAL CHECKLIST

- Encroachments with NCDOT must be obtained for any construction activity within the Right of Way of any State Maintained Roadway.
- Encroachment Maps must comply with PWC & NCDOT guidelines.
- Submitted on 11" x 17" Sheet (ledger) on PWC Standard Title Block. One Reproducible Copy of each Encroachment Map is Required
- Signed and sealed by Professional Engineer
- Engineering Firm Name
- Project Name
- Drawn By .....
- Street Name and State Road Number
- Legend OR Labeled Lines Individually
- Label Right of Way Width
- Label Length of Main in Right of Way
- Will depth exceed 10'
- Label Pavement Width
- Label Existing Utility if Connecting
- Label Distance from Edge of Pavement of Right of Way to New Main
- Label the Size, Length, and type of material to be installed
- Note: The utility will be installed perpendicular (90 degrees) to the pavement surface
- Method of Installation *i.e.* (Open Ditch, Open Cut, Bore)
- Show Asphalt Area to Cut & Patched
- Vicinity Map
- North Arrow

- Tie Down Distance to nearest State Road Intersection
- Profile for all NCDOT encroachments
- Milling and Pavement information
- Contact information for key people involved with plan development and construction including names, phone numbers and email with 24 hour contact phone number.
- Prior to Submittal of Encroachment Map to PWC, Engineer shall contact PWC to Obtain Drawing & Encroachment Number. Both must appear on the Final Encroachment Map.
- Need Workforce Safety Plan for Encroachment Activities: Covid 19. Name must be signed and printed.
- Railroad Encroachments – Contact appropriate Railroad Company for Submittal Requirements