

RESOLUTION AMENDING AND RESCINDING POLICIES

WHEREAS, the Fayetteville Public Works Commission (PWC) has encouraged its staff to streamline and update the existing Policy and Procedure Manual and related documents in order to ensure that employees have access to information that is appropriately structured, up-to-date, and easy to read and understand; and

WHEREAS, the Commissioners support the comprehensive review process that is currently underway and accept staff's recommendations for changes to PWC's policies; and

WHEREAS, the Commissioners acknowledge receipt for informational purposes of staff determinations, as part of their comprehensive review process, to amend and rescind certain published procedures specified in Exhibits attached hereto.

THEREFORE, LET IT BE RESOLVED BY THE COMMISSIONERS OF THE FAYETTEVILLE PUBLIC WORKS COMMISSION THAT:

1. The following Policies, as more completely set forth in Exhibit A attached hereto, are hereby amended effective July 1, 2021:

- a) Substance Abuse
- b) Safety
- c) Investment of Public Funds

2. The following Policies, as more completely set forth in Exhibit B attached hereto, are hereby rescinded effective July 1, 2021:

- a) Educational Assistance Program
- b) Professional License/Certification/ Designation
- c) Water and Sanitary Sewer Main - Extension and Service
- d) Electric System Extensions
- e) Business Use of Personal Vehicle
- f) Vacation Leave
- g) Main, Lateral, and Facility Investment Fee
- h) Purchasing Card
- i) Fuel Supply Response
- j) Travel
- k) Public Records Request
- l) IS User Requirements
- m) IS Equipment
- n) Telecommunication Device Usage
- o) Uniforms
- p) Promotion
- q) Demotion
- r) Transfer

- s) Functional Employment Testing
- t) Time Entry Program
- u) Accounts Payable
- v) Budget Option
- w) Waste Water Only Accounts – Cut off
- x) Confirming Purchase Orders
- y) Material Deficiency
- z) Receipt and Inspection of Materials, Supplies, Equipment
- aa) Use of Wellness Center
- bb) Bereavement Leave and Sentiment Guidelines
- cc) Material Review Committee
- dd) Service Awards
- ee) Reduction in Workforce
- ff) Employee Separations
- gg) Testing Materials, Supplies, Equipment
- hh) Alarm Monitoring
- ii) Consumptive Water Loss Credit
- jj) Sanitary Sewer Surcharge
- kk) Pump and Haul Waste Disposal
- ll) Septage Disposal
- mm) Bulk Water Delivery
- nn) Facilities Investment Fee Procedure
- oo) Pretreatment Enforcement Response Plan
- pp) Economic Development Incentive Plan

ADOPTED this ____ day of May, 2021.

FAYETTEVILLE PUBLIC WORKS COMMISSION



Wade R. Fowler, Jr., Chairman

ATTEST:



Darsweil Rogers, Secretary