

PUBLIC WORKS COMMISSION
MEETING OF WEDNESDAY MAY 11, 2022
8:30 AM

Present: Evelyn O. Shaw, Chairwoman
Ronna Rowe Garrett, Vice Chairwoman (VIA WEBEX)
Donald L. Porter, Secretary
Wade R. Fowler, Jr., Treasurer

Others Present: Elaina L. Ball, CEO/General Manager
Adam Linsley, Assistant City Manager

Absent: Telly Whitfield, Assistant City Manager
Chris Davis, City Council Liaison
Jimmy Keefe, Cumberland County Liaison
Scott Meszaros, Hope Mills Town Manager

REGULAR BUSINESS

Chairwoman Evelyn Shaw called the meeting of May 11, 2022, to order.

APPROVAL OF AGENDA

Upon motion by Commissioner Wade Fowler, seconded by Commissioner Donald Porter, the agenda was unanimously approved.

CONSENT ITEMS

- A. Approve Minutes of meeting of April 27, 2022
- B. Approve to Set the Public Hearing for the FY2023 Budget for May 25, 2022
- C. Adopt PWC Resolution # PWC2022.15 – Resolution Rejecting All Bids for PWC2122028 – Cable Conductor Contract

On February 1, 2022, the Fayetteville Public Works Commission (“PWC”) advertised for sealed bids to purchase inventory estimated to cost more than ninety thousand dollars (\$90,000) for the PWC2122028—Cable Conductor Contract. Bids were received and opened on February 24, 2022, at PWC’s Administration building from the following four bidders: Borderstate Electric, American Wire Group, Wesco, and City Electric.

Staff believes that all four bids are nonresponsive and therefore recommends that the Commission reject all bids received for PWC2122028—Cable Conductor Contract and authorize staff to readvertise said purchase for bids. If all bids are to be rejected, the rejection must be formally approved by PWC’s governing board in accordance with G.S. 143-129 (unless such authority is specifically delegated to PWC staff).

Comments: Staff believes that all bids received for PWC2122028—Cable Conductor Contract are nonresponsive and requests that the Commission reject said bids in accordance with G.S. 143-129.

END OF CONSENT

REVIEW PROPOSED CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET AND OPERATING BUDGET FOR FISCAL YEAR 2022-2023

Presented by: Elaina L. Ball, CEO/General Manager
Rhonda Haskins, Chief Financial Officer
Chief Operating Officers &
PWC Staff

Ms. Ball, PWC CEO/General Manager provided some key facts regarding PWC.

Customers

- In operation since 1905 (117 years)
- Provide Electric, Water and Wastewater Services
- Total Customers: 119,035
- Number of Services: 275,389
 - Electric: 81,914
 - Water: 89,746
 - Wastewater: 90,731
- Customers with 2+ services: 75.6%
- Annual Customer Turnover: 20-25%

Financial

- Annual Operating Budget: \$405.2 Million
- Total Assets: \$1.44 Billion
- Bond Rating: Aa2 (Moody's), AA (Standard and Poor), AA (Fitch)
- Annual Local Purchases: \$25 Million
- Operations & Maintenance Expenses per Customer: \$432 (\$556 National Median)
- Annual Contributions to City of Fayetteville in Lieu of Taxes: \$11.4 Million
- Annual Streetlight Services: \$3.9 Million

Electric Operations

- Purchase Wholesale Power from Duke Energy
- Only NC municipal system to own/operate a generation plant (Dispatched for use by Duke Energy)
- Generation Capacity: 268 MW
- Annual MWH Sold: 2.0 Million
- System Peak: 499 MW (Feb. 9, 2015)
- Reliability Rate: 99.9906%
- Electric Distribution Substations: 32
- Distribution Lines: 1,351 miles
- Transmission Lines: 142 miles
- Streetlights/Area Lights: 36,000

Water/Wastewater Operations

- Population Served: 225,000
- Drinking Water Treated: 10.5 Billion Gallons/Year
- 100% Complaint for all EPA Drinking Water Standards
- Daily Water Treatment Capacity: 57.5 Million Gallons
- Daily Wastewater Treatment Capacity: 46 Million Gallons
- Water/Wastewater Infrastructure: 2,700 miles
- Hydrants: 8,300
- Sanitary Sewer Lift Stations: 82

Overall Proposed Budget

Ms. Ball stated the Proposed Budget is \$397M, which includes \$357M in operating expenditures. This is 10.9% less than our FY22 budget. She stated in the development of this plan we used our guiding principles by the Commission, and our updated Strategic Plan, specifically focusing on Operational Excellence (the majority of our investment is around Operational Excellence), Financial Health, Employee Engagement, Customer Satisfaction Community Engagement, Conservation and Economic Development.

Ms. Ball stated the budget maintains all Commission approved reserve fund levels, as well as any statutory other restrictions or other requirements, including those in our bond orders. But it does contemplate a combined system temporary reduction in days cash on-hand over the next two fiscal years. We have an ultimate floor of 90 days total cash on hand between the two funds. We are currently above our target of 120, but this is a fairly lean budget, and as we move toward 2025 when we anticipate seeing some relief on the electric system due to our contract with Duke, between now and 2025 our Days Cash on-hand will get close to that 120 level.

The Annexation Fund is currently sufficient to cover our debt service for expected expenditures, however this does not cover the reserve to complete our expected future costs and obligations. In the 2026 timeframe we will need to contemplate other funding mechanisms for Annexation, including possible water resources fund debt issuance.

Ms. Ball stated we have had several challenges going on globally. We are experiencing, like every other business, labor shortages, and increased competition for labor. We are seeing inflation and also global supply chain challenges. We have increased energy commodity prices, which is likely going to continue to push up wholesale energy costs. Ms. Ball stated this marks her 18th month, and she has not had a single month in which the wholesale power costs came in at forecast.

We are seeing compressed and competing local, state, and federal project timelines. Another challenge is impending changes to water regulations and emerging contaminants.

For the electric fund, expenditures are expected to be \$258.5M, which is 13.7% less than 2022. A big driver is our coal commission residual adjustment credit that was appropriated to certain accounts to eliminate contributions to cover prior coal ash expenses.

Our annual power supply costs are expected to be \$135M. However Ms. Ball cautions our wholesale commodity energy prices over the past several quarters have outstripped forecasts. She stated we may come back at some point in the year to seek an adjustment, as we have last year. The wholesale commodity volatility underscores why we have reserves. Ms. Ball stated we get a lot of questions of why we have so much in electric rate stabilization. We will likely draw it down to the limit in 2025. The draw down of the electric rate stabilization directly helps customers by not having rate shocks during these periods.

The importance of capital planning accuracy both in the current year and in the forecast budget is key. It drives a considerable amount of our rates, and our rate setting process. This budget is a good step in bringing estimates into a more prudent and restricted approach to budget requests. The Commission will see a more conservative budget request in the water and electric side. It is key in light of our economic and rate pressures as well as domestic and global pricing and supply issues.

With this tightening our capital requests are leaner than in the past, in large part due to the work of the team to dig down and identify what they believe they can get accomplished. With this tightening Ms. Ball requested for the Commission to be prepared that if staff sees unforeseen cost overruns or emerging needs on the system, they will come forward with budget amendments if they cannot address them out of contingency. The total CIP for FY23 comes in at \$127.5M which represents an approximately 7.7% decrease over FY22.

PWC is budgeting a 4% merit increase pool. We set our previous merit increase at 2%. In December of each year we look at the CPI, and other indices and identify what is occurring in the market. At that time we were 1.3%, so we set the target at 2% this past year and we applied it. This was quickly outstripped by inflation and management is recommending this higher merit increase both to adjust for what occurred in 2022, but also for what we are seeing in the market.

Ms. Ball stated we recently conducted a targeted salary study on certain positions we are seeing turnover in. Ms. Ball went on to enumerate the positions we have lost in the past several months. We have implemented changes in electric and water. We did not do anything across the board. We have not conducted a comprehensive salary study since 2017. In the comprehensive study, we will look at salary and benefits.

Our Payment In Lieu Of Taxes (PILOT) to the City of Fayetteville have grown to \$12.4M, which represents a 4.7% increase over what we provided in 2022. Ms. Ball stated when you look at all the benefits we provide the City of Fayetteville, inclusive of the PILOT, we are going to be transferring close to \$24 million in value to the City. This includes street lighting, other certain special projects, and other supported functions we provide.

She stated overall, we are bringing a balanced budget. It is lean. It is 10.9% lower than FY2022, but offers targeted increases when needed. It is more realistic in our capital program expectations. We will lean on contingency and if required commission requested budget amendments if we see external or unplanned matters that arise that challenge this 10.9% reduced budget.

Ms. Ball thanked key operations teams. She stated Mr. Noland and Ms. Manning have worked iteratively over several months to fine tune the budget and identify what is realistic, what is required, and have done a terrific job in bringing in realistic capital expectations. She also thanked the Administration teams. She stated we had a pretty significant draw on the electric fund that would challenge us in 2024. The Technology team (Mark Lawler), and Facilities team (Kevin Howell) stepped up in the last two weeks and identified ways to smooth out our budgets in technology and facilities to help us manage our leverage ratios in the next three years. Ms. Ball also thanked the Finance team. Rhonda Haskins and her team has done a terrific job she said. In particular, she thanked Ms. Jenna Riglick who is our new Budget Manager. Ms. Ball stated Jenna stepped in and has done an amazing job. She has helped the departments trim in a collaborative way. Ms. Ball thanked her for all the work to help minimize the draw on the electric fund.

KEY ASSUMPTIONS

Growth:

Electric customers growth .5% over FY 2022 budget with an increase in kWh sales of 4.4%
Water customer growth 0.7% over FY 2022 budget with an increase in mgal sales of 3%
Wastewater customer growth .9% over FY 2022 budget with an increase in mgal sales of .5%

Material & Contractual Escalations

- Fuel increased by 4% compared to the FY22 budget
- Chemicals increased by 25% compared to the FY22 budget
- Watershed Demolitions \$1.8M for FY23 contractual services budget
- Generation Department contractual services have increased by \$3.7M or 160.5% due to steam turbine major overhaul

Compensation & Benefits

- 4% Employee Rate Increase
- 8 New Positions (Electric Division (1), Customer Care Division (2), Administrative Division (2), Water Division (3) and Legal Division had a contract employee move to a full time position
- Medical Expense \$7.6m (remained flat compared to FY 2022) Active employees
- New Holiday (Veterans' Day)

Contingency

- Electric - \$1,409,500 (Total Elec Operating Rev + Other Rev – Power Supply x 1.5%)
- Water - \$1,858,600 (Total W/WW Operating Rev + Other Rev x 1.5%)

Ms. Ball responded to questions from Commission regarding the discussion thus far.

FY20223 Budget Proposal

FY2023 - \$397.5M

Electric (\$258.5M)

	2021	2022	2023
Operating	\$205.7	\$205.2	\$205.3
Capital	\$ 34.2	\$ 36.0	\$ 21.2
PILOT	\$ 11.5	\$ 11.9	\$ 12.4

Water and Wastewater Fund (\$139.4M)

	2021	2022	2023
Operating	\$ 67.0	\$ 73.9	\$79.5
Capital	\$ 37.6	\$ 26.0	\$19.2

Customer and Usage Trends

FY2023

- Expect modest customer growth for all utilities.
- New large power customer(s)
- One industrial expansion

Financial Forecast

Electric Fund

	FY22*	FY23	FY24	FY25	FY26
Electric Sales Revenue	\$201.2	\$203.2	\$203.8	\$205.6	\$207.0
Operating Revenues	\$28.9	\$25.4	\$25.5	\$12.5	\$14.8
Operating Expenses	(\$204.5)	(\$205.2)	(\$209.4)	(\$174.4)	(\$176.0)
PILOT	(\$11.9)	(\$12.4)	(\$12.2)	(\$11.9)	(\$11.4)
Debt Related Payments	(\$2.1)	(\$2.2)	(\$2.4)	(\$3.5)	(\$3.6)
Capital	(\$50.7)	(\$46.3)	(\$29.7)	(\$27.2)	(\$26.5)
Transfer to Annexation Reserve Fund	(\$4.9)	(\$5.5)	(\$5.8)	(\$6.2)	(\$6.6)
Draw from Reserves	(\$14.5)	(\$13.0)	(\$1.0)	(\$3.0)	(\$6.2)

Ms. Ball noted FY22 is the amended budget, and not an estimate of where we expect to occur.

Ms. Ball stated baked into our estimates is no base rate increases for the electric fund.

Financial Forecast
Water/Wastewater Fund

	FY22*	FY23	FY24	FY25	FY26
Water & Wastewater Sales Revenue	\$109.4	\$116.2	\$124.9	\$132.7	\$140.9
Operating Revenues	\$7.1	\$7.1	\$7.2	\$7.3	\$7.4
Contributions/Intergovernmental Rev	\$5.1	\$6.8	\$2.9	\$5.0	\$5.5
Operating Expenses	(\$72.4)	(\$78.5)	(\$78.9)	(\$81.5)	(\$83.9)
Debt Related Payments	(\$25.2)	(\$28.8)	(\$28.0)	(\$29.7)	(\$34.2)
Capital	(\$99.9)	(\$81.1)	(\$115.2)	(\$110.7)	(\$119.5)
Transfer to Annexation Reserve Fund	(\$13.3)	(\$4.3)	(\$4.1)	(\$6.1)	(\$6.8)
Draw from Reserves	(\$8.0)	\$0.4	\$2.7	\$4.0	\$0.9

Ms. Ball noted FY22 is the amended budget, and not an estimate. With this leaner budget we will place funds into the reserves for water and wastewater. These numbers include the rate actions the Commission took last year for the water and wastewater funds.

Commissioner Fowler asked from where staff projects the sales revenue growth. Ms. Ball and Ms. Haskins replied it is from rates support on the water/wastewater side. There are no rates impact on the electric side. Additional conversation ensued.

Key Financial Metrics

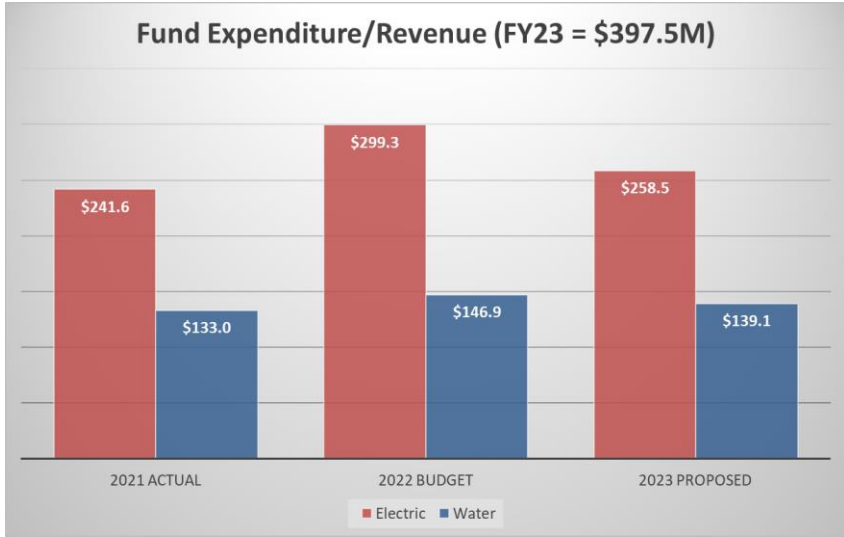
	2020	2021	2022	2023	Target
Bond Rating	AA	AA	AA	AA	AA
Liquidity (DCOH)	130	136	144	127	120
Operating Reserves	\$119.5	\$127.9	\$139.6	\$126.5	
Debt Service Coverage	3.36	3.18	2.81	2.41	2.50
Debt to Capitalization	23%	23%	30%	30%	<40%

AA Bond Rating (Scorecard Implied Rating)	Target
Moody's (Adjusted Days Liquidity on Hand)	150-250 Days
Standard and Poor's (Liquidity and Reserves)	150-270 Days
Fitch (DCOH; Minimum Non-Adverse)	120+ Days

Ms. Ball stated in order to maintain our AA bond rating scorecard with the different agencies. These are the targets they have. The rating agencies look at some of our reserves and give us credit for those.

Ms. Haskins stated we have built in expected pressures on the water side for capital with the plant expansions that may be coming along. All of that is factored into the forecast. The debt service coverages come in very strongly, and that helps us with our ratings with the liquidity side and the debt coverage side. Ms. Haskins stated she feels very strongly we will stay with our strong metrics.

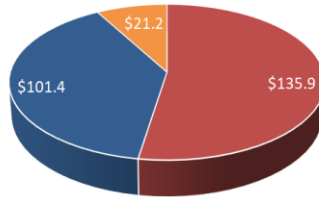
Fund Summary



Fund Elements (\$258.5M)

Key Fund Drivers – Electric

- Power Supply (-2.10%)
 - PSCA amendment
 - DEP Regulatory Settlement
- Non-Power Supply Expenses (-17.3%)
 - CCR Adjustment Credit from FY22
- Capital Outlay (-44.1%)
- Reserves
- Payment in Lieu of Taxes (+4.7%)
 - Increase in Net Position
 - 30.8% increase from 2016 (Charter Change)



■ Power Supply
 ■ Non-Power Supply Expense
 ■ Capital Expense

PILOT to City of Fayetteville and Additional Services & Contributions

	FY23
PILOT	\$12,405,800
Annexation (Trf. From Annex Reserve to GF, debt service pmt.)*	\$ 4,940,400
*\$19.6M planned construction in FY23; total project estimate \$450M	
Inside Street Lighting	\$ 3,956,400

Street and Pedestrian Lighting Improvements	\$ 350,000
Underground Conversions and Gateway Improvements	\$ 750,000
City of Fayetteville Storm Drainage Improvement	\$ 1,005,000
Community Economic Development Support	\$ 325,000
City of Fayetteville Public Access Television Channel	\$ 85,000
Parking Deck (Shared Costs – Operating and Capital Reserve)	\$ 64,000
Total	\$23,881,600

Key Fund Drivers – Water

Fund Elements (\$139.1M)

Operating Expenses (-8.34%)

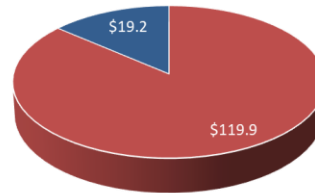
Reserves

Capital Outlay (-26.3%)

Debt Service \$27.9M

Annexation Summary

- \$19.6m for FY23
- Down \$8.5m from FY22
- 63% Complete
- Debt outstanding \$69.8m
- FY23 Debt payment \$4.9m



■ Operating Expenses ■ Capital Expense

Reserves – Electric & Water

	FY22	FY23	FY24	FY25	FY26
Elec Rate Stabilization Fund*	\$30.1	\$26.6	\$1.8	\$5.5	\$5.8
*Amt over 10% Purch Pwr Reserve					
Coal Ash Reserve	\$8.1	\$4.5	\$2.1	\$2.2	\$2.9
Water Rate Stabilization Fund	\$1.6	\$1.9	\$2.2	\$2.5	\$2.8

Need for Reserves:

- Financial and customer rate/bill stability; maintain Bond Credit Rating
- No access to short term borrowing (LOC's, Factoring, CP, O&M)
- Protection from unknowns (Weather, Pandemics, Natural Cat's)
- EPA regulations and economic variables (Supply Chain, Inflation)
- Short and Long-Term planning; smoothing between debt financing

Capital Overview by Division

Division	FY20	FY21	FY22	FY23	% Change
Customer Care	\$0.9	\$0.5	\$1.5	\$1.6	9.8%
Administrative	\$10.8	\$1.1	\$.02	\$1.0	452.8%
Water Resources	\$89.6	\$89.0	\$97.9	\$79.7	(18.6%)
Electric Systems	\$40.8	\$36.6	\$38.5	\$45.2	17.0%
Total	\$142.1	\$127.2	\$138.1	\$127.5	(7.7%)

Key Capital Projects FY23 (10 yr.)

Water Resources

Rehabilitation (WS5, WS48)

- water distribution system reline & replacements - **\$6.0M** (\$86.8M)
- sanitary sewer main rehabilitation - **\$5.0M** (\$83.5M)

Phase V Annexation (WS7, WS58)

- water main extensions - **\$2.7M** (\$23.0M)
- sewer main extensions - **\$16.9M** (\$284.2M)

Big Rockfish Sanitary Sewer Outfall (WS78) - **\$10.5M** (\$26.8M)

Big Rockfish Sanitary Sewer Outfall-Lift Station (WS79)-**\$2.6M** (\$7.4M)

Rockfish Creek WRF Expansion Phase 3 (WS83) - **\$6.7M** (\$76.8M)

PO Hoffer WTF Capacity Expansion Phase 3- (WS22) - **\$105K** (\$16.9M)

Hoffer/Glenville Lake Reliability Improvements (reliability upgrades, chemical feed, and filter control improvements) (WS 20) - **\$4.1M** (\$10.5M)

Replace Standby Power Generator at PO Hoffer (WS23)- **\$2.4M** (\$3.9M)

Replace Standby Power Generator at Cross Creek (WS81)-**\$2.0M** (\$2.5M)

Cross Creek WRF Influent Pump Station Rehab (WS82)-**\$1.5M** (\$6.7M)

Electric

- Underground Infrastructure Replacements - Residential (EL6) - **\$2.5M** (\$41.1M)
- Renewable Resource Development (EL 48) - **\$18M** (\$22.2M)
- 230-67 KV Auto-Transformer (EL 29) **\$2.5M** (\$5.7M)
- Underground Distribution Infrastructure Install (EL 1)- **\$2.0M** (\$33.4M)
- Sub-Transmission Pole Replacement (EL 21) **\$2.0M** (\$22.1M)
- Distribution Substation 66-12 kV Power Transformer (EL 28) **\$1.0M** (\$13M)
- Cumberland Rd 66-12 kV Substation Rebuild (EL 31) **\$1.5M** (\$1.6M)
- PO Hoffer 66-12 kV Substation Rebuild (EL 32) **\$1.75M** (\$1.85M)

All Other Areas

- Electric Meters (CD1) - **\$0.5M** (\$8.8M)
- Water Meters (CD2) - **\$1.1M** (\$18.1M)
- Roof Replacement for Water & Electric Vehicle Sheds (AD3) - **\$0.3M**
- Space Planning & Utilization Project (AD4) - **\$0.4M** (\$7.7M)
- Replace Fuel Island Diesel Storage Tank (AD5) - **\$0.3M** (\$0.6M)

Capital Financing Plan

- In FY22, PWC issued the Series 2021 Bonds (~\$95M) in support of CIP projects
- State Revolving Fund loans for several projects are in various stages of loan process with favorable rates
- Remaining Capital projects are funded through revenues and reserves
- Seeking grant opportunities through State and Federal agencies

Overview – Operating Budget

Division	FY20	FY21	FY22	FY23	% Change
Management	\$6.3	\$5.2	\$5.9	\$6.7	12.2%
Communications	\$1.5	\$1.5	\$1.7	\$1.5	(10.8%)
Legal	\$0	\$0.5	\$0.3	\$0.4	28.4%
Customer Care	\$9.5	\$9.8	\$11.3	\$10.3	(9.3%)
Administrative	\$27.5	\$32.7	\$37.9	\$32.7	(13.9%)
Finance	\$7.7	\$7.0	\$7.3	\$7.1	(2.7%)
Water/Wastewater	\$43.7	\$45.0	\$48.8	\$50.4	3.4%
Elec Non-Power Supply	\$27.7	\$34.1	\$37.1	\$39.3	0.1%
Total PWC w/o Power Supply	\$123.9	\$135.8	\$150.3	\$148.4	(1.3%)
Electric Power Supply	\$150.3	\$143.1	\$138.8	\$135.9	(2.1%)
Total PWC	\$274.2	\$278.9	\$289.1	\$284.3	(1.7%)
G&A	\$16.91	\$18.60	\$18.35	\$20.23	10.28%

Each Chief (Senior) Officer provided an Overview/Summary of Budget Changes, Key Projects/Initiatives, and Risks/Challenges/Mitigations. Discussion ensued with each Officer regarding their budget, major drivers, trends, and assumptions as well as risks to their budget and plans to mitigate.

Budget Ordinance Timeline

Budget Public Hearing - May 25, 2022

Proposed Adoption - June 8, 2022

Commission thanked Ms. Ball and staff for the budget presentation, and commented on the attention to detail; explanation of benefits as well as being very focused, and user friendly.

GENERAL MANAGER REPORT

Investment Policy

Ms. Ball stated we are seeing a lot of economic challenges (globally and domestically) Ms. Ball stated we model our investment policy after the State's policy. It limits our exposure to the equity market. Our financial policy and that of the State is safety first, liquidity second, and yield lastly. Ms. Haskins stated the State of

NC is very conservative and any vehicles we choose have to be of the highest quality. Additional discussion ensued.

Duke Energy Progress

Ms. Ball stated we received notice from our wholesale provider DEP that they are taking interest in certain types of customer usage profiles. And they intend to discuss with all their wholesale customers (including PWC) these changes they are seeing in some of the larger customers that are moving into our areas with a stated goal to have a retail construct to allocate costs fairly between customers.

Water Quality Report

Ms. Ball stated our Water Quality Report was released on May 1st. The WQR covers recent assessments, which include our service water quality and risks which include Glenville and Cape Fear as well as detailed results of measurements of our water quality and distribution system. Customers can access the most recent quality report online or they can call our Customer Care team to request a hard copy. This information is going out in the May bill insert.

Salary and Compensation Study

Ms. Ball reiterated staff conducted a targeted salary study on certain position in Electric Systems and Water Resources, and we are making additional adjustments in Water based on movement that happened on teams. It is baked into our budget estimates. We did not do anything across the board. We have not conducted a comprehensive salary study since 2017. She stated in the comprehensive study, we will look at salary and benefits.

Waste to Energy Project

We continue to work with the County on our gas agreement for our Waste to Energy Project. We had a meeting scheduled this Friday, but it was cancelled by the County. We met with the County on Grays Creek, and the technical teams met to resume discussions on design agreements. We have multiple agreements out there on different design concepts around Grays Creek and PWC remains engaged to be a helpful partner where we can.

Business and Industry Day

We are planning a Business and Industry Day with the Supply Chain team in the month of August. The intent is to talk about all the construction projects and activity in the region. Ms. Ball thanked the City of Fayetteville, as they have already responded and stated they want to be a part. We welcome the County's involvement though we have not heard from them yet. We have a lot of infrastructure investment coming into the region and we want to make sure we get businesses in the region the information on how to get involved.

Recognition

- Ms. Ball stated we had a really active storm Friday night. She thanked all the teams for their quick and safe restoration; Customer Service for fielding all the calls; and Communications and Community Relations for ensuring everyone stayed informed.

- She thanked the team members who volunteered their weekend by going out to the Dogwood Festival to hand out bottles of water.
- Ms. Ball thanked Carolyn Justice-Hinson (CCR) and the entire PWC team for a great PWC Day. We had a whole day of showing our wares and what we do as a utility. It was the first one we have had in a couple years, and several reached out to her to say what a great day it was.
- Ms. Ball thanked Bobby Russell and the HR Team for pulling off a terrific employee picnic on Saturday. It was great to see so many families and friends out enjoying the day.

The United Way Day of Caring is Friday. We have several ways to donate back to the community.

COMMISSIONER/LIAISON COMMENTS

No Commissioner or Liaison Comments

REPORTS AND INFORMATION

- A. Personnel Report – April 2022
- B. Position Vacancies
- C. Approved N.C. Department of Transportation Encroachment Agreement(s):
 - Encr. # 18799 – install 8” fusible PVD & RJDJ sewer main at SR2311 (Gillespie St.) & SR2299 (Russell St.)
 - Encr. #19535 – install 6” ductile iron pipe for hydrant and fire sprinkler line & Hwy 24/Hwy87 (Bragg Blvd)
- D. Actions by City Council during the meeting of April 25, 2022, related to PWC:
 - Approved Bid Recommendation – Annual Materials Contract for Construction Operations
 - Approved Bid Recommendation – Wood Pole Contract

ADJOURNMENT

There being no further business, upon motion by Commissioner Wade Fowler, seconded by Commissioner Ronna Garrett, the meeting adjourned at 11:10 am.