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PUBLIC WORKS COMMISSION  
MEETING OF WEDNESDAY, JUNE 8, 2022  
8:30 A.M.

AGENDA

I. REGULAR BUSINESS

- A. Call to order
- B. Approval of Agenda

II. AWARD PRESENTATION

Sustainable Sandhills Sponsor of the Year Award  
Presented by: Anna Chott, Sustainability Coordinator – Waste Management

III. CONSENT ITEMS

*(See Tab 1)*

- A. Approve Minutes of meeting of May 25, 2022
- B. Adopt PWCORD2022-10 – FY 2022 Electric and Water/Wastewater (W/WW) Fund Budget Amendment #7

PWCORD2022-10 is an Electric and Water/Wastewater Fund amendment changing the fund balances as follows: The Electric Fund is decreasing by \$3,906,000 to \$295.5 million, and the Water/Wastewater Fund is decreasing \$5,098,600 to \$140.8 million.

Electric Fund

- Electric Fund Revenue: Total Electric Fund Revenue decreased by \$3,906,000.
  - Total Budgetary Appropriations decreased by \$3,906,000 from Net Position to cover changes in expenses below.
- Electric Fund Expenditures: Total Electric Fund Expenditures decreased by \$3,906,000.
  - Total Departmental Operating Expenses decreased by \$699,000 to be consistent with year-end estimates.

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- Debt Service increased \$724,700 due to new GASB lease and subscription as a service reporting requirement.
- Capital decreased by \$2,485,300 due to supply chain restrictions and project delays.
- Total Budgetary Appropriations decreased by \$1,446,400 to better align with year-end estimates.

W/WW Fund

- W/WW Fund Revenue: Total Water/Wastewater Fund Revenue decreased \$5,098,600.
  - Total Budgetary Appropriations decreased \$5,098,600 due to a decrease in the Appropriation from W/WW Net Position due to the changes in expenses below and an increase in Appropriation from Annex Reserve Fund to better align with year-end estimates.
- W/WW Fund Expenditures: Total Water/Wastewater Fund Expenditures decreased \$5,098,600.
  - Total Departmental Operating Expenses decreased \$1,252,000 to be consistent with year-end estimates.
  - Debt Service increased by \$724,700, as mentioned above, due to new GASB lease and subscription as a service reporting requirement.
  - Capital Expenditures decreased \$6,713,900 due to supply chain restrictions, project delays and postponed software upgrades.
  - Total Budgetary Appropriations increased \$2,142,600 due to capital expenditure reductions and better alignment with year-end estimates.

COMMENTS: Staff recommends the Commission adopt the above budget ordinance amendment.

C. Adopt the following Capital Project Fund Budget (CPF) Ordinance Amendments

- PWCORD2022-11 amends the Substation Rebuild CPF to close out completed projects.
- PWCORD2022-12 amends the Electric Transportation Equipment CPF to close out long lead time purchases made in FY22.
- PWCORD2022-13 amends the Electric Rate Stabilization Fund to update true-ups to actuals as of FY22.
- PWCORD2022-14 creates the Series 2023 Water and Wastewater CPF. This will be for the non-Annexation water and wastewater projects to be financed with the anticipated Series 2023 Revenue Bonds.
- PWCORD2022-15 amends the Hurricane Matthew CPF to update project costs.
- PWCORD2022-16 amends the Annexation Phase V Reserve to adjust the transfer from the Reserve to the GF for debt service. A change was made to the timing of the transfer.

COMMENTS: Staff recommends the Commission adopt the above budget CPF ordinance amendments

END OF CONSENT

IV. COMMISSION CONSIDERATION OF FY2023 BUDGET ORDINANCE  
PWCORD2022-17 (FY2022-2023 ANNUAL BUDGET) *(See Tab 2)*

V. ADOPTION OF CAPITAL PROJECT FUND (CPF) BUDGET ORDINANCE  
AMENDMENTS FOR FY2023 *(See Tab 3)*

Upon adoption, the following ordinances will be effective July 1, 2022, and reflect the FY2023 activity from the FY2023 Annual Electric and Water/Wastewater Operating and CIP Budgets:

- PWCORD2022-18 amends the Electric Rate Stabilization Fund for transfer and investment activity expected in FY23.
- PWCORD2022-19 amends the Water and Wastewater Utility Systems Rate Stabilization Fund for transfer activity expected in FY23.
- PWCORD2022-20 amends the Annexation Phase V Reserve for FY23 appropriations to and from the General Fund.
- PWCORD2022-21 amends the Substation Rebuild CPF to add new projects and update cost estimates for existing projects based on the FY2023 CIP.
- PWCORD2022-22 amends the NCDOT CPF to add new projects and update cost estimates for existing projects based on the FY2023 CIP.
- PWCORD2022-23 amends the Electric Transportation Equipment CPF to revise the FY 2023 – FY25 estimates for long lead time purchases and making the budgeting, tracking and pre-audit requirements more manageable to staff.
- PWCORD2022-24 creates the Water Transportation Equipment CPF for long lead time purchases and making budgeting, tracking and pre-audit requirements more manageable to staff.
- PWCORD2022-25 amends the Annexation Phase V, Asphalt Overlay CPF to revise estimates and add upcoming areas to the CPF.

COMMENTS: Staff recommends the Commission adopt the above budget CPF amendments

VI. GENERAL MANAGER REPORT *(See Tab 4)*  
A. Open Commission Requests

VII. COMMISSIONER/LIAISON COMMENTS

VIII. REPORTS AND INFORMATION *(See Tab 5)*

- A. Personnel Report - May 2022
- B. Position Vacancies

IX. ADJOURN