

DARSWEIL L. ROGERS, COMMISSIONER
WADE R. FOWLER, JR., COMMISSIONER
EVELYN O. SHAW, COMMISSIONER
D. RALPH HUFF, III, COMMISSIONER
ELAINA L. BALL, CEO/GENERAL MANAGER



FAYETTEVILLE PUBLIC WORKS COMMISSION
955 OLD WILMINGTON RD
P.O. BOX 1089
FAYETTEVILLE, NORTH CAROLINA 28302-1089
TELEPHONE (910) 483-1401
WWW.FAYPWC.COM

June 24, 2021

MEMO TO: Prospective Bidders
FROM: Shelby Lesane, Procurement Advisor
SUBJECT: Invitation to Bid: July 13, 2021; 2:00 p.m.

Pursuant to N.C.G.S. 143-129, Fayetteville Public Works Commission, is seeking competitive bids for the purchase of:

PWC2122004
FIVE (5) 16,000 GVW WITH ENCLOSED SERVICE BODY

Please find attached the Instructions to Bidders, Specifications and Bid Proposal forms. Please submit your bid on the form provided herein, or an exact copy thereof, and return one copy of the entire bid packet along with any descriptive literature covering the equipment you are bidding.

Bids may be sent via US Mail to Fayetteville, Public Works Commission, Attn: Shelby Lesane, Procurement Advisor, P.O. Box 1089, Fayetteville, NC 28302, or may be delivered in person or by express mail to Fayetteville, Public Works Commission, Attn: Shelby Lesane, Procurement Advisor, 955 Old Wilmington Road, Fayetteville NC 28301.

Should you have any questions please contact the PWC Procurement Department by phone at (910) 624-6928, by e-mail to shelby.lesane@faypwc.com.

Very truly yours,

FAYETTEVILLE PUBLIC WORKS COMMISSION

Trent Ensley
Procurement Manager

NOTICE

Pursuant to N.C.G.S. 143-129 sealed proposals will be received by the Fayetteville Public Works Commission, until **2:00 p.m., July 13, 2021**. Bids will be publicly opened and read aloud outside of the PWC Administration Building, 955 Old Wilmington Road, Fayetteville, North Carolina, by the entrance doors at which time they will be publicly opened and read for the purchase of the following:

PWC2122004

FIVE (5) 16,000 GVW WITH ENCLOSED SERVICE BODY

Specifications and bid documents may be obtained in the Procurement Office of the Fayetteville Public Works Commission, 1st floor, PWC Administration Building, 955 Old Wilmington Road, Fayetteville, North Carolina, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday or by email request to shelby.lesane@faypwc.com.

The bid will be awarded to the lowest responsive, responsible bidder, taking into consideration equipment quality, delivery time to PWC for the completed unit(s), and conformity with the set of specifications in the bid. The right is reserved to reject any or all bids and to waive any and all informalities.

FAYETTEVILLE PUBLIC WORKS COMMISSION

Trent Ensley
Procurement Manager

**FAYETTEVILLE PUBLIC WORKS COMMISSION
INSTRUCTIONS TO BIDDERS**

PWC2122004

FIVE (5) 16,000 GVW WITH ENCLOSED SERVICE BODY

1. Bids shall be received no later than **2:00 p.m., July 13, 2021**, at which time they will be publicly opened and read aloud outside of the PWC Administrative Building, 955 Old Wilmington Road, Fayetteville, North Carolina, by the entrance doors. Late bids will not be considered and will be returned to the Bidder unopened.
2. Bids will be examined promptly after opening and an award will be made at the earliest possible date. Bids must be held firm for acceptance by the Fayetteville Public Works Commission (PWC) for a period of sixty (60) days after bid opening date.
3. Submit bids only on the bid proposal form(s) provided herein, or exact copies thereof.
4. PWC reserves the right to award contract in the best interest of the Commission. The Fayetteville Public Works Commission also reserves the right to reject any or all bids and to waive all informalities concerning bid.
5. Bid shall be submitted in a sealed opaque envelope showing the bid title, date and time of opening on the front of the envelope. Bids may be sent via US Mail to Fayetteville Public Works Commission, Attn: Shelby Lesane, Procurement Advisor, P.O. Box 1089, Fayetteville, NC 28302, or may be delivered in person or by express mail to Fayetteville Public Works Commission, Attn: Shelby Lesane, Procurement Advisor, 955 Old Wilmington Road, Fayetteville, NC 28301.
6. All bids must be signed by an authorized official of the firm. Bids may be rejected if they show any omission, alteration of form, additions not called for, conditional bid, or any irregularities of any kind.
7. **Alternate Bids:** Do not submit alternate bids unless specifically called for on the bid proposal form.
8. It is the intent of the specifications included herein to represent the minimum requirements of the equipment to be purchased. All parts not specifically mentioned, which are necessary for the operation of the equipment, shall be furnished by the successful bidder. All equipment provided shall meet the requirements of OSHA, State and Federal laws.
9. Reference to specific manufacturers/parts is also intended to represent the minimum requirements of the equipment. Bidders may submit bids for equipment that is "equal" to the specified manufacturer's equipment. The Fayetteville Public Works Commission reserves the right to review the proposed equipment and adjudge whether it is equal to the equipment specified. The Fayetteville Public Works Commission reserves the right to

accept or reject any proposed equipment. All exceptions and variations from the technical specifications shall be clearly noted on the attached Exceptions/Variations form.

10. Delivery shall be F.O.B. Fayetteville Public Works Commission Fleet Maintenance Facility, 1093 Public Works Drive, Fayetteville, NC 28301.
11. Payment for equipment, material, supplies, etc. purchased pursuant to this bid shall be made approximately thirty days (30), after same has been delivered, inspected, and approved.
12. All questions regarding this Invitation to Bid shall be submitted in writing to Shelby Lesane, Procurement Advisor, by fax at (910) 483-1429 or e-mail to shelby.lesane@faypwc.com, no later than **5:00 p.m., July 6, 2021.**
13. Bidders are expressly prohibited from contacting any PWC official or employee associated with this Invitation to Bid, **except as noted above.** Violation of this prohibition is grounds for the immediate disqualification of the bidder.
14. All changes and clarifications to the specifications and bid documents will be issued in writing in the form of an addendum. No verbal changes or clarifications will be binding upon the PWC.
15. PWC reserves the right to contract with the successful bidder for the purchase of additional units for a period of up to three (3) years from the original bid award date, if agreed upon by both parties. Prices stated herein shall be firm for the initial one (1) year period. In the event contract is extended for an additional period, vendor may request an adjustment in price based on the Consumer Price Index for new vehicles as published by the U.S. Bureau of Labor Statistics. PWC reserves the right to accept or reject any requested price adjustment.
16. PWC reserves the right to request additional information from bidders to aid in the evaluation process. This information may include, but is not limited to, financial statements, reference list showing companies currently utilizing the proposed equipment, etc.
17. **E- VERIFY**

Contractor/Vendor hereby acknowledges that "E-Verify" is the federal E-Verify program operated by the US Department of Homeland Security and other federal agencies which is used to verify the work authorization of newly hired employees pursuant to federal law and in accordance with Article 2, Chapter 64 of the North Carolina General Statutes. Contractor/Vendor further acknowledges that all employers, as defined by Article 2, Chapter 64 of the North Carolina General Statutes, must use E-Verify and after hiring an employee to work in the United States, shall verify the work authorization of the employee through E-Verify in accordance with NCGS §64-26(a). Contractor/Vendor hereby pledges, attests and warrants through execution of this Agreement that Contractor/Vendor complies with the requirements of Article 2, Chapter 64 of the North Carolina General Statutes and

further pledges, attests and warrants that any subcontractors currently employed by or subsequently hired by Contractor/Vendor shall comply with any and all E-Verify requirements. Failure to comply with the above requirements shall be considered a breach of this Agreement.

18. **IRAN DIVESTMENT ACT**

As mandated by N.C.G.S. 143C-6A-5(a), Contractor/Vendor hereby certifies that it is not listed on the Final Divestment List created by the North Carolina State Treasurer pursuant to N.C.G.S. 143C-6A-4. Contractor/Vendor further certifies that in accordance with N.C.G.S. 143C-6A-5(b) that it shall not utilize any subcontractor found on the State Treasurer's Final Divestment List. Contractor/Vendor certifies that the signatory to this Purchase Order authorized by the Contractor/Vendor to make the foregoing statement.

**SPECIFICATIONS
FOR
16,000 GVW WITH ENCLOSED SERVICE BODY**

GENERAL:

It is the intent of these specifications, to secure for the Public Works Commission, (5) new 16,000 GVWR cab and chassis, with service body of the latest design, current production model with all standard equipment listed in the manufacture's literature. Specifications for this unit are enclosed herein and should be considered to be minimum requirements. All parts not specifically mentioned which are necessary in operations shall be furnished by the successful bidder. All equipment provided shall meet the requirements of OSHA, State and Federal Laws.

It will be the bidder's responsibility to carefully examine each item of this specification. Failure to respond to each section of the technical specification will cause the proposal to be rejected without review, as "non-responsive". A check mark in the blank immediately preceding each number shall indicate minimum requirements are met. All exceptions and variations must be clearly noted on the attached Exception / Variation form. This form must be signed and returned with the bid package. Failure to clearly identify all exceptions or variations, as determined by and at the discretion of the Public Works Commission may be cause for rejection of the bid.

Bid will be awarded on the basis of price, equipment quality, and conformity with this set of specifications. The Public Works Commission reserves the right to reject any or all bids and to waive all informalities.

DELIVERY:

The completed vehicle shall be delivered by the successful bidder to:
Public Works Commission, Fleet Maintenance Department
1093 Public Works Drive
Fayetteville, North Carolina 28301.

CAB AND CHASSIS

1. ___ (5) Crew Cab, 16,000 GVW chassis, equivalent to the Ford F-450.
2. ___ Exterior color white and interior color to be grey.
3. ___ Units to be 4X4.
4. ___ Unit to have front bucket seats or 40/20/40 seat, with removable center section.
5. ___ Heavy service suspension package.
6. ___ Tow hooks front (2) frame mounted.

Dept 0620 Add

7. ___ Trailer tow mirrors.
8. ___ Cab steps.
9. ___ Integrated trailer brake control.
10. ___ Up fitter switches battery “Hot”.
11. ___ 7.3L Gasoline engine.
12. ___ Dual 750CCA batteries.
13. ___ Automatic 10 speed transmission.
14. ___ Heater and air conditioning factory installed.
15. ___ Limited slip rear axle.
16. ___ Goodyear all terrain tires.
17. ___ AM/FM radio, with hands free Bluetooth.
18. ___ Unit to have power windows and locks.
19. ___ 3 Keys.

BODY

20. ___ Reading, 108AADW, classic II service body with SPM 57 enclosed top or equivalent.
21. ___ All vertical compartments to have 3 adjustable shelves with dividers.
22. ___ Curbside front locker to have 3,000w pure sine wave power inverter, mounted at top with a power strip installed on the back wall of shelf below it.
23. ___ Lockers to have the “T” twist style handles.
24. ___ Top to have double rear doors.
25. ___ Body to have a handrail each side of door, for entrance into body.
26. ___ Body to have 31-8 handles, each side of rear door on outside, 51” from top of step to the top of the handle. (See attached picture)

27. ___ Two chock block holder street side of body.
28. ___ Curbside rear locker vented.
29. ___ Unit to have 48” chest style box inside of bed at front of body, with a top opening single lid. Mount box 12” from front of body, with box facing rearward.
30. ___ Unit to have two LED Dome lights with switch in cab.
31. ___ LED compartment “Tab” lights with switch in cab.
32. ___ Unit to have two swivel LED work lights at rear top of body facing rearward, with switch control in cab.
33. ___ 6 Point, Whelen ION “LED”, Amber strobes, two in front of truck, two in rear of body and 1 each side over rear wheels. (Do not mount in lights)
34. ___ Step rear bumper, with lights (brake, tail and turn) and provision for trailer hitch. Opening for trailer hitch to be angled for trailer tongue turning clearance.
35. ___ Step bumper to have anti-skid.
36. ___ Spray in bed liner on floor and sides.
37. ___ 20,000lbs Pintle hitch ball combo with 2” ball.
38. ___ 6 Wire trailer plug with center post hot and a 7-way RV style.
39. ___ Unit to have a backup camera system, with sensor mounted over rear door, facing downward, to cover rear hitch and rear of truck.
40. ___ Unit to have a backup alarm.
41. ___ Option the cost for providing an Orange Permanent license plate at the time of delivery, separate from the bid price of the unit. Highway Tax \$ _____ Tag \$ _____ Administrative Fee \$ _____. The MVR619, Company DMV number and General Statutes documents will be provided at the time of the reception of the PO.

Dept 0620 Add

Cab and chassis must be titled to:

Public Works Commission of the City Of Fayetteville

1093 Public Woks Drive (P O Drawer 1089),

Fayetteville, North Carolina, 28301.

FAYETTEVILLE PUBLIC WORKS COMMISSION
FAYETTEVILLE, NORTH CAROLINA

BID PROPOSAL

PRICE

One (1) 16,000 GVW WITH ENCLOSED SERVICE BODY PER PWC SPECIFICATIONS	\$ _____
X (5) 16,000 GVW WITH ENCLOSED SERVICE BODY PER PWC SPECIFICATIONS	\$ _____
OPTION COST FOR LICENSING OF VEHICLE	
HIGHWAY USE TAX	\$ _____
TAG	\$ _____
ADMINISTRATIVE FEE	\$ _____
TOTAL COST	\$ _____

**Do not include sales tax in price of units.*

Manufacturer/Model _____

Delivery Time for Completed Units to PWC _____

Note: Units to be delivered F.O.B. Public Works Commission, Fleet Maintenance Facility, 1093 Public Works Drive, Fayetteville, North Carolina 28301.

BIDDER INFORMATION

Name of Company _____

Address _____

Phone No. _____ Fax No. _____

E-Mail Address _____

Federal I.D. No. _____

SDBE, Minority or Woman Owned Business Enterprise Yes No

Bid Submitted By: _____
(Name Printed Out)

(Signature)

Title: _____

Date: _____