

U-6073 Fisher Road: from SR 1104 (Strickland Bridge Road) to NC 162 (Bingham Drive)  
Pre-Submittal Conference  
October 10, 2023- Conference Room 107

## Agenda

### Welcome and Introductions (Attendance Attached)

1. Project Overview: A.J. Riddle reviewed the project overview and footages that appear in conflict with the NCDOT project. A.J. Riddle also informed consultant engineers of the Statement of Qualifications requirements.
  - a. U-6073 Fisher Road: from SR 1104 (Strickland Bridge Road) to NC 162 (Bingham Drive)
    - i. Approximately 1,500 LF of 8-inch Sewer Main and 450 LF of 24-inch Sewer Main
    - ii. Approximately 22,000 LF of 16-inch Water Main (11,000 LF 16-inch existing)
2. Proposal Items
  - i. Questions due by 2:00 p.m., Wednesday, October 18, 2023
  - ii. Submit questions in writing to Tanya Hazlett, Procurement Advisor at tanya.hazlett@faypwc.com.
3. Proposals are due by 2:00 p.m., Friday, October 27, 2023
  - i. Hand delivery is an option, but all proposals should be marked appropriately and brought to Tanya Hazlett's attention. If dropped off at the guard's desk, then it is recommended that the guard is aware it is for Tanya to ensure it is taken directly to her office.
  - ii. If utilizing a mail delivery option, please use a method that includes tracking.
  - iii. Any late submittals will not be accepted.
4. Proposals shall not exceed **20 pages**.
  - i. Cover letter does not count towards the page limit.
  - ii. Certificate of Insurance does not count towards the page limit.
  - iii. Page limit includes tabs, dividers, double-sided pages are counted as two pages.
  - iv. Any promotional literature, brochures, etc., will count towards the page limit.
  - v. 6 total copies of the proposal are required.

5. Expected Schedule
  - i. Notice to Proceed expected February 2024
  - ii. 30% Design Submittal by October 1, 2025
  - iii. R/W and Utility Date (October 1, 2025)
  - iv. 100% Design Complete by February 2027
  - v. PWC Easement Acquisition by February 2027
  - vi. Construction Schedule (Let Date October 19, 2027)
  
6. Qualifications and experience
  - i. Utility Coordination and conflict resolution services with NCDOT TIP projects
  - ii. Water and sewer design and construction in congested corridors
  - iii. Alternative trenchless construction and rehabilitation techniques
  - iv. Design of large diameter water transmission mains
  - v. Construction services in coordination with NCDOT TIP projects
  - vi. Given the size, scope, and schedule of the NCDOT project, it is expected that decisions will be made based on limited and changing information. Submittals shall show the Firm's ability to be flexible, adaptable, and capable of managing change.
  - vii. Focus on qualifications and experience in this type of design. A detailed design is not required at time of submittal.
  
7. PWC project personnel will be A.J. Riddle (Project Engineer), Garrett Smith (Engineering Specialist), and Liz Vasser (Administrative Assistant II).
  
8. Nikole Bohannon, Small Local Supplier (SLS) Program Manager informed the consultant engineers of the MBE/WBE requirements that went into effect on July 1, 2023. Nikole Bohannon is available for assistance to identify firms to meet the goals and offered affidavit assistance if needed.
  
9. MWDBE & SLS Participation Requirements
  - i. PWC has adopted a new MWDBE Program that promotes utilizing MWDBE and HUB businesses for PWC, which became effective July 1, 2023. The entire program and documents are within the contract documents.
  - ii. The MWDBE Program requires bidders to solicit MWDBE and HUB businesses and report any efforts to do so. A link to the DBE and HUB online directory can be found in the bid packet.
  - iii. PWC's geographical statistical area for the MWDBE Program is NC DOT Regions 3-8 and 10.
  - iv. This project has an aspirational goal of 6% MBE and 5% WBE.
  - v. All MWDBE documents required to be submitted with the bid are marked as such. Good faith opportunity and subcontractor utilization efforts can be documented in the MWDBE forms provided in the contract documents. It is encouraged for bidders to provide these efforts at the time of the bid submittal but is not required. The Program staff will reach out to the lowest responsive, responsible bidder to obtain the good faith efforts evidence if not included in the bid package, and at that time the bidder is required to provide the documentation within 24 hours or the following business day.

- vi. The awarded bidder is required to comply with the Program requirements and turn in subcontractor payments on the SLS/MWDBE forms with each pay application to include the final pay application. Non-compliance with subcontractor utilization or payment reporting may result in delays in pay application review and payments.
- vii. PWC also values the participation of local vendors in our procurements. We encourage contractors to consider the use of local vendors whenever possible and identify such with your bid. PWC's Metropolitan Statistical Area (MSA) for local are Cumberland, Hoke, and Harnett Counties Local vendor payments should also be included with subcontractor payment reporting.
- viii. Bidders with Program questions or bidders that need additional assistance locating MWDBE and HUB businesses may contact Nikole Bohannon via email at [nikole.bohannon@faypwc.com](mailto:nikole.bohannon@faypwc.com). Please include the type of subcontracted work and/or NAICS code(s) in the request.

## 10. Questions

- i. Please expand on building assessments and what this may mean in regard to the submittal. **PWC requests that the selected consultant firm to perform a structural assessment depending upon the proximity of the sanitary sewer main and/or water main to existing structures. This is to provide an inspection of the structure and in the event a dispute arises, a post-construction inspection to determine if any degradation has occurred.**
- ii. How does PWC want the files to be submitted? In Designer? **PWC will be utilizing Geocivix for submission of files to PWC. The consultant firm should confirm with NCDOT and NCDOT's designer regarding submission of files to NCDOT.**
- iii. Will supplemental survey be required? **PWC anticipates maintaining the water main in the NCDOT right of way, but that the sanitary sewer will be outside the NCDOT right of way. Supplemental survey may be required outside of NCDOT footprint for the sanitary sewer main.**
- iv. What construction services are anticipated? **There may be a potential need for as-built surveying. Additionally, PWC would anticipate the consultant firm to provide minimum observation required to certify the water main and sanitary sewer main record drawings.**
- v. Who is the NCDOT roadway designer? **CDM Smith**
- vi. Does PWC know if there are prior rights in the corridor? **PWC would request consultant firm assistance to determine prior rights.**
- vii. Do consultant firms have to be certified as a MBE or can they perform a joint venture? **A consultant firm claiming to meet the MBE percent goals would have to be certified to be counted towards the goal requirements. A joint venture would count towards participation.**
- viii. Do joint ventures count towards the participation requirements? **Yes.**
- ix. Is it 6% MBE or 5% WBE, or is it 6% MBE and 5% WBE goal requirements? **The goal requirements are 6% MBE and 5% WBE participation.**

## 11. Adjourn