



FAYETTEVILLE PUBLIC WORKS COMMISSION

PROCUREMENT DEPARTMENT

<https://www.faypwc.com/bids/>

RFQ Addendum

PWC Number: PWC2324043

RFQ Title : Structural Engineering Services- On Call Design Services

Submission Deadline: Wednesday, January 10, 2024 by 5:00 P.M. ET

Addendum Number: I

Addendum Date: November 21, 2023

Procurement Advisor: *Victoria McAllister, Sr. Procurement Advisor*
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1. This addendum does not need to be returned.

2. The solicitation is hereby modified as follows:

M1. The RFQ Schedule is modified as follows:

| Action | Responsibility | Date/Time |
|-------------------------------|----------------|---|
| Submit Written Questions | Vendors | Friday, December 15, 2023, by 5:00 P.M ET |
| Provide Response to Questions | PWC | Friday, December 29, 2023, by 5:00 P.M ET |
| Submit RFQ | Vendors | Wednesday, January 10, 2024, by 5:00 P.M. ET |
| Award Contract | PWC | TBD |
| Contract Term | PWC | One year from Contract Execution Date with up to two (2) one (1) year renewals. |

M2. Please note that the intent of this RFQ is to award to one (1) firm. To provide clarity, section one of the advertisements has been modified as follows:

The Fayetteville Public Works Commission (“PWC”) is seeking the services of a qualified engineering firm to provide on-call engineering services for various projects. PWC is seeking a firm whose combination of experience and personnel will provide timely, cost-effective and quality professional services to support these projects.

M3. As mentioned in Modification 2 (M2), the intent of this RFQ is to award to one (1) firm. To provide clarity, the Scope of Services has been modified to read as follows:

SCOPE OF SERVICES

PWC has the need for a consulting engineer (each a “Consultant”) to assist with various projects related to the previously stated infrastructure. These projects can be small in scope and usually immediate in terms of need. The availability of the Consultant and its response times is of the utmost importance. The following is a general description of the tasks that

may be required. This is not intended to be all-inclusive, nor is it guaranteed that all of the tasks will be utilized under every contract. A detailed Scope of Services will be negotiated for each Task Order between PWC and the Consultant.

The tasks that are required include, but are not limited to:

- Evaluation of existing water and sewer facilities
- Evaluation and/or design of aerial crossings
- Preparation of temporary shoring plans
- Engineering studies
- Existing building condition assessments
- Certification of casings for NCDOT projects
- Structural improvements and repair design
- Preparation of contract documents
- Bidding assistance
- Construction administration
- Review of submittals
- Construction observation
- Preparation of record drawings
- Other services necessary to complete a specific project.