



## FAYETTEVILLE PUBLIC WORKS COMMISSION

### PROCUREMENT DEPARTMENT

<https://www.faypwc.com/bids/>

#### Bid Addendum

**PWC Number:** PWC2324043

**Bid Title :** Structural Engineering Services-On Call Design Services

**Bid Opening Date and Time:** January 31, 2024 by 5:00pm

**Addendum Number:** III

**Addendum Date:** January 12, 2024

**Procurement Advisor:** *Victoria McAllister, Purchasing Manager*  
*procurement@faypwc.com*

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1. Return one properly executed copy of this addendum with bid response or prior to the Bid Opening Date/Time listed above.
  2. The solicitation is hereby modified as follows:

**M1. QUALIFICATION STATEMENT REQUIREMENTS, SECTION 2-PERSONNEL**

The following section has been removed and replaced with the following language:

**Section 2 – Personnel (20% of score)**

- Identify the client and anticipated project manager's name and provide resume of their experience. Include contact information.
- Identify team members proposed for the specified discipline, and their anticipated role in working on a project.
- Specify professional qualifications of key management and staff personnel to be assigned to the specified discipline.
- Identify specialty, level of expertise, education and any direct work experience on projects similar in scope to the specified discipline.
- Identify personnel to be used that are located in a local office of the firm.

Note: Substitution of other personnel after the selection is made must be approved by PWC.

**M2. QUALIFICATION STATEMENT REQUIREMENTS, SECTION 3- CONSULTANTS/SUB-CONSULTANTS/OTHER PARTICIPANTS**

This section has been removed and replaced with the following language:

**Section 3 – Consultants/Sub-consultants/Other Participants (15% of score)**

- Provide a general list of consultants who would be retained to provide services for the specified discipline outlined in this RFQ. Provide a synopsis for each to include size of staff, names of key personnel and services to be provided as well as past experience.
- Specify how your firms would manage and allocate work anticipated to be attributed to these consultants.
- Identify personnel to be used that are located in a local office.

Note: If other Consultants or Sub-contractors are substituted or other Consultants or Sub-contractors are needed based on the assigned project, these Consultants and Sub-contractors must first be approved by PWC.

**M3. QUALIFICATION STATEMENT REQUIREMENTS, SECTION 4- PROJECT AND PROJECT MANAGEMENT EXPERIENCE**

This section has been removed and replaced with the following language:

**Section 4 – Project and Project Management Experience (25% of score)**

- Document expertise in the specified discipline that is listed in this RFQ.
- Indicate any previous project experience with PWC, within the past five (5) years. Provide a brief project summary, PWC contact, and whether the project was completed within scope, budget, and schedule.
- Provide a brief description of at least five (5) relevant projects completed in the last five (5) years, for the specific discipline listed in this RFQ. Include work completed under similar on-call engineering service agreements with other utilities and/or municipalities.
- Provide names and contact numbers for references for similar projects.

**M4. QUALIFICATION STATEMENT REQUIREMENTS, SECTION 5- PROJECT APPROACH AND UNDERSTANDING**

This section has been removed and replaced with the following language:

**Section 5 – Project Approach and Understanding (30% of score)**

- Provide detailed information on your firm’s ability to provide the engineering services for the specified discipline that is described in this RFQ. Include discussion on proposed processes for managing and completing projects under the specified discipline.
- Identify your firm’s general approach to managing projects under the specified discipline described in the RFQ and describe the approach your firm would use to staff various projects under the specified discipline.
- Describe why your firm should be selected.

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**Failure to acknowledge receipt of this addendum may result in rejection of the response.**

Check ONE of the following options:

- Bid has not been e-mailed. Any changes resulting from this addendum are included in our bid response.
- Bid has been e-mailed. No changes resulted from this addendum.
- Bid has been e-mailed. Changes resulting from this addendum are as follows:

**Execute Addendum:**

**Offeror:** \_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_

**Name and Titled (Typed):** \_\_\_\_\_

**Date:** \_\_\_\_\_