

RONNA ROWE GARRETT, COMMISSIONER  
DONALD L. PORTER, COMMISSIONER  
CHRISTOPHER G. DAVIS, COMMISSIONER  
RICHARD W. KING, COMMISSIONER  
TIMOTHY L. BRYANT, CEO/GENERAL MANAGER



FAYETTEVILLE PUBLIC WORKS COMMISSION  
955 OLD WILMINGTON RD  
P.O. BOX 1089  
FAYETTEVILLE, NORTH CAROLINA 28302-1089  
TELEPHONE (910) 483-1401  
WWW.FAYPWC.COM

PUBLIC WORKS COMMISSION  
MEETING OF WEDNESDAY, FEBRUARY 14, 2024  
8:30 A.M.

AGENDA

I. REGULAR BUSINESS

- A. Call to order
- B. Approval of Agenda

II. PRESENTATIONS

- A. Presentation of Area Wide Optimization Award  
Presented by: Mick Noland, Chief Operations Officer, Water Resources  
Jason Green, Water Treatment Facilities Manager

III. CONSENT ITEMS

*(See Tab 1)*

- A. Approve Minutes of meeting of January 24, 2024
- B. Approve the Chairperson and Vice Chairperson of the Fayetteville Public Works Commission, serving in their capacities as PWC's Commissioner and Alternate Commissioner of ElectriCities to automatically be appointed as Commissioner and First Alternate Commissioner on the Non-Power Agency Board of Commissioners.
- C. Approve bid recommendation to award bid for the purchase of 540 each, Sensus 1-1/2 Water Meter Replacement to Sensus USA, Uniontown, PA, the lowest, responsive, responsible bidder, in the total amount of \$203,520.00, and forward to City Council for approval.

The Sensus 1-1/2 Water Meter Replacement is budgeted in Warehouse Inventory.

Bids were received January 17, 2024, as follows:

<u>Bidders</u>	Manufacturer	Total Cost	Delivery
----------------	--------------	------------	----------

**BUILDING COMMUNITY CONNECTIONS SINCE 1905**

**AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

Sensus USA, Uniontown, PA    Sensus USA    \$203,520.60    30 Weeks

**COMMENTS:** Notice of the bid was advertised through our normal channels on December 20, 2023, with a bid opening date of January 17, 2024. Bids were solicited from two (2) vendors and one (1) bid was received. **MWDBE/SLS Participation:** Sensus USA, Uniontown, PA, is not a MWDBE or local business. Sensus is the manufacturer of this purchase and intends to perform the contract with its own workforce.

- D. Approve bid recommendation to award bid for the purchase of one (1) 33,000 GVWR Regular Cab and Chassis, and one (1) 33,000 GVWR Crew Cab and Chassis to Cleveland Freightliner, Inc., Parma, OH, the lowest, responsive, responsible bidder, in the total amount of \$226,118.00, and forward to City Council for approval.

The purchase of one (1) GVWR Regular Cab and Chassis, and one (1) 33,000 GVWR Crew Cab and Chassis is budgeted in Water Construction/Fleet Maintenance

Bids were received January 25, 2024, as follows:

<u>Bidders</u>	<u>Manufacturer</u>	<u>Total Cost</u>	<u>Delivery</u>
Cleveland Freightliner, Inc., Parma, OH	Cleveland Freightliner, Inc.	\$226,118.00	22-26 Wks

**COMMENTS:** Notice of the bid was advertised through our normal channels on January 12, 2024, with a bid opening date of January 25, 2024. Bids were solicited from one (1) vendor and one (1) bid was received. **MWDBE/SLS Participation:** Cleveland Freightliner, Inc., Parma, OH, is not a small local business and is not classified as a MWDBE business.

- E. Adopt PWC Ordinance – PWCORD2024-01 – FY24 Electric and Water/Wastewater (W/WW) Fund Budget Amendment #6

The above budget ordinance Amendment #6 to the Electric Fund and W/WW Fund decreases the Electric Fund by \$2,825,500 to \$304.4 million. There is no effect to the W/WW Fund.

This amendment includes two reclassifications with a net zero effect. Intergovernmental Revenue for relief fund repayment was reclassified as a Notes Receivable, and Debt Service for lease related payments was reclassified as Operating Expenditures. An explanation of other amended items is listed below.

**Electric Fund**

o Electric Fund Revenues: Total Electric Fund Revenues decreased by \$2,825,500. Intergovernmental Revenue decreased by \$2,666,700 and Total Budgetary Appropriations decreased by \$158,800 due to the net effect of the relief fund repayment reclassification and decreasing the Appropriation from Electric Net Position as a result of lowered expenditures below.

Electric Fund Expenditures: Total Electric Fund Expenditures decreased by \$2,825,500. Operating Expenditures decreased by \$6,472,100 due to the reclassification of two gas turbine overhauls from expense to capital and fund

reallocation for property insurance. One gas turbine overhaul will be funded by the Electric Fund and the other will be funded by bonds.

- Debt Service increased by \$44,700 due to cost of issuance for refunding revenue bonds, Series 2024.
- Capital increased by \$3,601,900 due to the reclassification of one gas turbine overhaul.

W/WW Fund

- W/WW Fund Revenue: Total W/WW Fund Revenue is not affected.
- W/WW Fund Expenditures: Total W/WW Fund Expenditures has a net zero effect. Operating Expenditures decreased by \$529,800 due to funds available through the AIA Grant Project Fund for asset inventory and assessment contractual services and fund reallocation for property insurance.
- Debt Service increased by \$748,500 due to cost of issuance for the Big Rockfish Creek Outfall and Lift Station Elimination State Revolving Loan and refunding revenue bonds, Series 2024.
- Total Budgetary Appropriations decreased by \$218,700 due to decreasing the Appropriation to W/WW Net Position as a result of the lowered expenditures above.

Staff recommends that the Commission adopt the attached budget ordinance amendment PWCORD2024-01.

END OF CONSENT

- IV. Community Engagement/Ambassador Program Presentation  
Presented by: Carolyn Justice-Hinson, Communications/Community Relations Officer
- V. Electric Rates and Electric, Water, and Wastewater Fees and Surcharges Presentation  
Presented by: Jason Alban, Director of Financial Planning and Capital Projects
- VI. Approve Public Hearing Regarding Electric Rates and Electric, Water, and Wastewater Fees and Surcharges for February 28, 2024
- VII. GENERAL MANAGER REPORT
- VIII. COMMISSIONER/LIAISON COMMENTS
- IX. REPORTS AND INFORMATION (See Tab 2)
  - A. Utility Payments by Payment Type – January 2023
  - B. Personnel Report - January 2024
  - C. Career Opportunities

**February 14, 2024**

- D. Actions by City Council during the meeting of January 22, 2024, related to PWC:
  - Approved Lease of Suite 301 of R.C. Williams Building

X. CLOSED SESSION PURSUANT TO NORTH CAROLINA GENERAL STATUTES  
143-318.11(A)(6) FOR PERSONNEL MATTERS

XI. ADJOURN

PUBLIC WORKS COMMISSION  
MEETING OF WEDNESDAY, JANUARY 24, 2024  
8:30 AM

Present: Donald L. Porter, Chairman  
Christopher G. Davis, Vice Chairman  
Richard W. King, Treasurer

Others Present: Timothy L. Bryant, CEO/General Manager  
Adam Lindsay, Assistant City Manager  
Derrick Thompson, City Council Liaison  
Deno Hondros, City Council Member  
Chancer McLaughlin, Hope Mills Interim Town Mgr./Liaison  
Media

Absent: Ronna Rowe Garrett, Secretary  
Jimmy Keefe, Cumberland County Liaison

I. REGULAR BUSINESS

Chairman Donald Porter called the meeting of January 24, 2024, to order at 8:30 am.

APPROVAL OF AGENDA

Commissioner Christopher Davis motioned to approve the agenda. The motion was seconded by Commissioner Richard King and unanimously approved.

II. AWARD PRESENTATIONS

NORTH CAROLINA WATERWORKS OPERATORS' ASSOCIATION AWARDS

Presented by: Mick Noland, Chief Operations Officer, Water Resources

Mick Noland, Chief Operations Officer, gave a brief description of these awards and introduced the recipients. He requested Mr. Green and Mr. Coffman to give a brief history of their involvement in the NCAWWA, as well as their work history here at PWC. Mr. Noland noted John Cummings was unable to attend due to his work schedule.

Jason Green, Water Resources Treatment Facilities Manager, received the Educator of the Year Award.

Dale Coffman, Senior Treatment Operator (Glenville Water Plant), received the Outstanding Operator of the Year Award. He is also the recipient of the prestigious Thomas C. Flowers Award for dedication to the NCWOA Southeast Section.

John Cummings, Water Resources Treatment Plant Operator, received the C-Surface Operator of the Year Award.

### III. CONSENT ITEMS

Upon motion by Commissioner Christopher Davis, seconded by Commissioner Richard King, Consent Items were unanimously approved.

- A. Approve Minutes of meeting of January 10, 2024
- B. Approve bid recommendation to award the Readvertisement of Design-Build Services - Line 54-Inch Outfall Research Drive to I-95 Project to T.A. Loving Company, Goldsboro, NC and McKim & Creed, Inc., Raleigh, NC, the highest ranked design-build team. The projected cost for Phase I is \$2,046,832.84. The Commission also approves for this design-build recommendation to be forwarded to City Council for approval.

The Line 54-Inch Outfall, Research Drive to I-95 Project (Phase I) is a budgeted item (budgeted amount of 2,046,832.84).

#### Design-Build Respondents

##### Contractor

TA Loving Company, Goldsboro, NC  
Sanford Contractors, Inc., Sanford, NC

##### Engineering Firm

McKim & Creed, Inc., Raleigh, NC  
W.K. Dickson & Co., Inc., Raleigh, NC

**COMMENTS:** The Water Engineering Department previously determined that a progressive design-build approach combining the design and construction phases into a single contract would result in faster project delivery, greater cost savings, and greater accountability.

In contrast to a conventional design-build contract, a progressive design-build contract involves the parties entering into the agreement at an early stage of the design process, allowing for substantial input from both sides. The determination of the final contract price, particularly the construction cost, is postponed until the design is well-developed, and both parties have sufficient information to establish a fair and accurate final price. Phase I of the contract focuses on sixty percent (60%) of the preliminary design, while Phase II addresses the final design and construction. The projected cost for Phase I is \$2,046,832.84, representing eleven percent (11%) of the total estimated project price.

As a progressive design-build project, the request is being made in accordance with Resolution No. PWC2022.019 – Resolution Establishing Design-Build Criteria, including the pre-approval of a design-build approach by the Chief Executive Officer pursuant to that certain Memorandum dated September 26, 2022. As the cost of Phase I of the project is expected to exceed \$500,000.00, approval of the Commission is required.

**MWDBE / SLS Participation** - TA Loving Company is a firm based in Goldsboro, NC that also has a local office in Fayetteville. TA Loving also pays Cumberland County taxes. McKim & Creed, Inc. is not a local business and is not classified as a MWDBE or SLS.

- C. Approve sole source recommendation from Water Resources Department in the amount of \$123,120.00 to Charles R. Underwood, Inc., Sanford, NC for the purchase and installation of one (1) new 24" Cla-Val pump control valve on service pump # 8 at the P. O. Hoffer Water Treatment Plant.

The Procurement Department has reviewed and concurs with the sole source justification. Currently, 76% of the Service Pump control valves have been converted to Cla-Val brand when the previous valves reached the end of their service life. This process has been ongoing for approximately 12 years. With this standardization, PWC reduces staff learning curves as well

as operating and maintenance costs by reducing the need for multiple types for inventory and replacement parts. Cla-Val has confirmed that Charles R. Underwood, Inc., is the only service and sale representative in our region available to furnish our needs.

**BUDGET INFORMATION:** Funding for this purchase and installation is provided in account 002.0630.0802.240276-01.323000..2406304708.

**COMMENTS:** N.C.G.S. 143-129(e)(6) allows an exception to the bidding requirements when (i) performance or price competition for a product are not available; (ii) a needed product is available from only one source of supply; or (iii) standardization or compatibility is the overriding consideration.

END OF CONSENT

#### IV. PWC PROCESS IMPROVEMENT CULTURE LAUNCH

Presented by: Susan Fritzen, Chief Administrative Officer

Mr. Bryant stated Susan Fritzen, Chief Administrative Officer will share with us what she and her team are leading relative to PWC's Process Improvement Culture Launch.

Ms. Fritzen stated she is excited to present PWC's Process Improvement Culture Launch.

She stated the mission is to create a culture of continuous improvement that embraces innovation for sustained organizational excellence. She stated this vision is that of our CEO, Timothy Bryant, however it is not a new concept for PWC.

Ms. Fritzen stated we will welcome new and improved ways of doing things. We will commit to consistently refining and optimizing processes to increase efficiencies and reduce waste, resulting in better utilization of all resources.

#### Key Concepts

By using these three key methodologies we will accomplish our goal:

- ▶ Six Sigma – A methodology used to improve business processes to near perfection by utilizing statistical analysis rather than guesswork: using data-driven decisions.
- ▶ Lean – An approach to streamlining processes by eliminating waste and optimizing workflow to deliver value.
- ▶ DMAIC – A 5-step approach to problem solving (Define, Measure, Analyze, Improve, Control)

We will utilize data to make data driven decisions, eliminate waste, streamline processes, and limit impact to customers.

What is waste? It is any actions that does not add value, such as:

- Defects - errors
- Overproductions – doing more than needed
- Waiting – waiting or delays
- Not Utilizing Employees – Ideas and skills not used
- Transport – Movement of people or material
- Inventory – Too much material

- Motion – Movement by workers
- Extra Processing – Re-dos

Ms. Fritzen stated this is a company-wide initiative, however we do have a project team, which she introduced to the Commission.

Name:	Role:	Credentials:
Susan Fritzen	Project Sponsor	PMP, MBA
Kevan Meltzer	Business Process Owner (BPO)	MSIS, PMP, LSS-Black Belt
Don Frazier	Project Manager (PM)	MBA, PhD, Info. Systems
Sarah Holbert	Process Improvement Analyst & Organizational Change Mgmt.	LSS-Green Belt, Prosci, Change Professional Cert.
Megan Mears	Process Improvement Analyst	LSS-Green Belt (March 2024)
Connie Rushing	Process Improvement Analyst	LSS-Green Belt (March 2024)
Sheila Mitchell	Sr. Process Improvement Analyst	MBA, LSS-Green Belt, Prosci Change Professional Cert.

### Project Approach

Ms. Fritzen described the project approach, which is to train, identify as-is processes, analyze, define future state, implement & sustain, and then start over again. She stated this process is perpetual.

Below is the Estimated Training Numbers through 2025.

Staff	White Belt (Intro)	Yellow Belt	Green Belt	Total # Positions
Officers	100%	100%	NA	9
Directors/Managers	100%	25%	20%	36
Supervisors	100%	20%	15%	57
Office Staff	100%	5%	NA	258
Field Staff	100%	5%	NA	286

Mr. Bryant noted that this is a cultural shift, and as the process continues, the office staff and field staff will be identified that will receive further training beyond 2025. He reiterated this is a cultural shift.

### The Timeline and Outcomes

#### January – February 2024

- Training
  - Introduction workshops of key Lean Six Sigma concepts
  - Chief Officers- FTCC Six Sigma Training (Yellow Belt Program)
- Analysis of Current State
  - Capture information on key organizational processes
  - Review and catalog existing documentation
- Develop Implementation & Sustainability Plans



- Create standard process/procedure structure for all divisions
- Create templates for Process Playbooks and other documentation
- Create implementation schedule and sustainability plan

#### March – June 2024

- Training
  - Introduction workshops of Lean Six Sigma concepts
  - Project team members- FTCC Six Sigma Training (Yellow/Green/Black Belt Program)
- Finalize Implementation & Sustainability Plans
  - Communicate schedule/expectations to all departments
  - Open shared sites for electronic document storage
- Pilot
  - Conduct pilot using new processes and standards
  - Based on findings, develop project KPIs

#### July 2024 & Beyond

- Training
  - Introduction workshops of Lean Six Sigma concepts
  - For select Directors & Managers: FTCC Six Sigma Training (Yellow/Green Belt)
- Gap Analysis & Future State
  - Conduct gap analysis and provide recommendations for improvement
  - Process mapping of 500+ processes
  - Create Process Playbooks for all 50+/- departments
- Governance & Sustainability
  - Follow up to ensure adoption of new processes
  - Annual review of processes and updating as needed
  - Create baseline KPIs to track increased efficiencies and reduction of waste

#### Implementation & Sustainability

- ▶ Lean Six Sigma is a journey, requiring ongoing commitment from all employees across the organization
- ▶ Employees will be asked to assess daily processes, goals, challenges, and problems and think... can this be an area for improvement?
  - What can you . . . improve, raise, increase?
  - Focus on waste . . . reduce, lower, decrease?

#### Corporate Development will:

- Provide ongoing training and support
- Assist with process mapping, drafting SOP's, and creating Process Playbooks
- Create and monitor KPIs to track increased efficiencies and reduction of waste

In summary, Ms. Fritzen stated none of these concepts are new. They are tried and proven and are needed to sustain and improve PWC's future. If we do not do this, PWC will be left behind, she stated.

Commissioner Davis commended Ms. Fritzen on the presentation. He stated he is a Six-Sigma Green Belt. He stated it is an industry standard. He is glad we are doing it, and he agrees that every area within the Commission needs to have Six Sigma Green Belts, and Black Belts.

Commissioner King stated he likes that we are building out our bench, and he likes to see us hiring from within. He stated when you build from within, you have someone to plug in and you do not miss a step.

Commissioner Porter commended Mr. Bryant for the initiative. He stated the future of the organization is now. None of us are here permanently. He also thanked Ms. Fritzen for the presentation. He looks forward to seeing where it goes from there.

Mr. Bryant thanked Ms. Fritzen for the presentation. He stated this is a continuous improvement mindset shift. Everyone should be asking themselves everyday about every work function, how can we do this more efficiently. That is the ultimate goal to get everyone to think that way. And by thinking that way we will not only ensure our employees are working more safely and efficiently, but the end result is that we are saving dollars for our customers and be better able to redeploy those dollars into our business.

We have challenging opportunities in front of us with the future infrastructure improvements that we need to continue to move forward with. Mr. Bryant said, as Commissioner King pointed out, we have a talent shift that we also need to address. This is the methodology that will help us get there, it will help us identify those true opportunities for us. Near term, long term, and how we can go about executing to get it done. This initial training rollout (the White Belt, Yellow Belt and Green Belt) is aggressive for our organization. But if we do not set aggressive targets we will look back and ask why did we not accomplish the goals we set for ourselves? How did we not achieve for our customers? Mr. Bryant stated he will not shy away from aggressive goals.

Commissioner Porter stated he believes this is a great initiative and he looks forward to hearing more about it. Staff can depend on the board to do whatever they can to help in the process.

## **V. GENERAL MANAGER REPORT**

### **Safety**

Mr. Bryant stated the team continues to work safety across the organization. There is no specific incident or challenge issue he needs to bring before the board at this time.

### **People**

We will be issuing our July 2023 thru December 2023 Service Awards on Tuesday morning @ 8am, in the Main Meeting Room. He invited the Commissioners to come out and celebrate with us.

The United Way drive is complete, and we will have our celebration this Friday. We raised over \$130,000.00. We will celebrate in great fashion. He stated the Officers will be serving our staff, and he invited the Commissioners to come and stand side by side with them. Mr. Bryant stated you have to serve in order to serve.

On Tuesday, January 30<sup>th</sup>, the Fayetteville Chamber will hold its annual awards @ 5:30 pm. He invited the Commissioners to join him in the Carolina Barn at McCormick Farms.

We will begin a communications campaign on Operation Clean and Clear. We will begin to send mailings, as well as have website and other educational outreach over the next several weeks, to include four public meetings beginning on February 15<sup>th</sup>.

The next Community Advisory Meeting will be held on Tuesday, February 20<sup>th</sup>.

## VI. COMMISSIONER/LIAISON COMMENTS

Commissioner Porter commended our outgoing liaison, Council Member Hondros. He came in with a large pair of shoes to fill. Commissioner Porter thanked him for doing his job.

Council Member Hondros stated he did not want his last meeting to be a no-show. So, he is here again today. Council Member Derrick Thompson will take his place and we find that his work and ethics speak for itself.

CM Hondros stated he has learned so much and met so many good people. He commended the Officers and gave more complimentary comments to the staff. He stated he also believes we have the most growth minded Commissioners seated, including our OG, Former Commissioner Shaw that we have had in a long time.

City Council Liaison Derrick Thompson

Council Member Thompson stated he is serving in his second term as a Council Member. He has been affiliated with PWC for 15 years. H stated most of you know because it had to do with the annexation that went on, as he was the President of Rayconda. He worked with Mark Brown and through that affiliation they became good friends. He will always be appreciative for being asked to speak during his memorial service.

CM Thompson stated he always tried to make sure he was proactive when it came to PWC and his residents, his community, and his district. He stated PWC is doing great things in our community. He is glad that Mr. Bryant's vision is to prepare those he leaves behind to carry on into the future.

Commissioner Richard King

Commissioner King welcomed Council Member Thompson.

Commissioner Christopher Davis

Commissioner Davis welcomed Council Member Thompson as well. He stated he is his district's Council Member.

## VII. REPORTS AND INFORMATION

- A. Monthly Cash Flow Report – December 2023
- B. Recap of Uncollectible Accounts – December 2023
- C. Investment Report - December 2023
- D. Purchase Orders
  - November 2023
  - December 2023
- E. Career Opportunities

- F. Financial Statement Recaps
  - Electric System – December 2023
  - Water/Wastewater – December 2023
- G. Approved N.C. Department of Transportation Encroachment Agreement(s):
  - Encr.# 19089 – Install of overhead/underground street lighting facilities on Owen Drive
- H. Actions by City Council during the meeting of January 8, 2024, related to PWC:
  - Approved Bid Recommendation – Re-advertisement of Various Sewer Manhole Rehabilitation Polymeric Epoxy
  - Approved Bid Recommendation – Re-advertisement of Various Sewer Manhole Rehabilitation (CIP) Fiberglass Reinforced Epoxy
  - Approved Resolution of the City of Fayetteville, NC to Authorize the Tentative Award of a Bid Contract By and Through Fayetteville Public Works Commission

## VIII. ADJOURN

There being no further business, upon motion by Commissioner Christopher Davis, seconded by Commissioner Richard King, and unanimously approved, the Commission adjourned at 9:13 a.m.

RONNA ROWE GARRETT, COMMISSIONER  
DONALD L. PORTER, COMMISSIONER  
CHRISTOPHER G. DAVIS, COMMISSIONER  
RICHARD W. KING, COMMISSIONER  
TIMOTHY L. BRYANT, CEO/GENERAL MANAGER



FAYETTEVILLE PUBLIC WORKS COMMISSION  
955 OLD WILMINGTON RD  
P.O. BOX 1089  
FAYETTEVILLE, NORTH CAROLINA 28302-1089  
TELEPHONE (910) 483-1401  
WWW.FAYPWC.COM

VIA EMAIL

January 10, 2024

Ms. Amy Blinson  
Senior Executive Assistant  
ElectriCities of North Carolina, Inc.  
1427 Meadow Wood Blvd.  
Raleigh, North Carolina 27604

Subject: Slate of Officers for the Fayetteville Public Works Commission

Dear Amy,

The Chairman and Vice Chairman of the Fayetteville Public Works Commission will serve as the Commissioner and Alternate Commissioner, respective, for ElectriCities.

The current slate of officers for the Public Works Commission for Fiscal Year 2023-24 is as follows:

Donald L. Porter, Chairman  
Christopher G. Davis, Vice Chairman  
Ronna Rowe Garrett, Secretary  
Richard W. King, Treasurer

Attached are the Oaths of Office for Commissioner and Alternate Commissioner positions as well as the minutes of the Fayetteville Public Works Commission meeting in which said officers were appointed.

Please let me know if you need additional information.

Very truly yours,

**FAYETTEVILLE PUBLIC WORKS COMMISSION**

A handwritten signature in black ink, appearing to read 'Venus C. Durant', is written over the printed name.

Venus C. Durant  
Clerk to the Board

Enclosures

Cc: D. Porter  
C. Davis  
T. Bryant

OATH

I, Donald L. Porter, do solemnly swear, or affirm, that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina, not inconsistent therewith, and that I will faithfully and impartially execute and discharge the duties of my office as Commissioner of ElectriCities of North Carolina, Inc., and that I will adhere to and abide by the ElectriCities' Ethical and Professional Code of Conduct, so help me God.

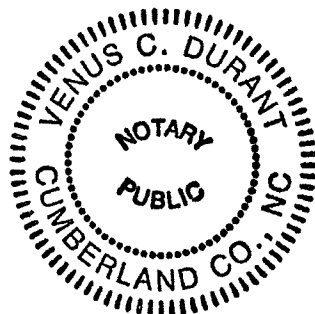
  
\_\_\_\_\_  
Commissioner

Sworn to and subscribed before me,  
this 10<sup>th</sup> day of JANUARY, 2024.

  
\_\_\_\_\_  
Notary Public

My Commission Expires: 10/11/2028

(NOTARY SEAL HERE)



OATH

I, Christopher G. Davis, do solemnly swear, or affirm, that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina, not inconsistent therewith, and that I will faithfully and impartially execute and discharge the duties of my office as Alternate Commissioner of ElectriCities of North Carolina, Inc., and that I will adhere to and abide by the ElectriCities' Ethical and Professional Code of Conduct, so help me God.



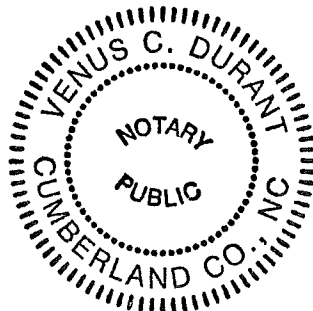
Alternate Commissioner

Sworn to and subscribed before me,  
this 10<sup>th</sup> day of JANUARY, 2024.

  
Notary Public

My Commission Expires: 10/11/2028

(NOTARY SEAL HERE)



PUBLIC WORKS COMMISSION  
MEETING OF WEDNESDAY OCTOBER 11, 2023  
8:30 AM

Present: Donald L. Porter, Chairman  
Christopher G. Davis, Vice Chairman  
Ronna Rowe Garrett, Secretary  
Richard W. King, Treasurer

Others Present: Timothy L. Bryant, CEO/General Manager  
Mitch Colvin, Mayor  
Adam Lindsay, Assistant City Manager  
Lashelle Pulliam, Interim City General Counsel  
Deno Hondros, City Council Liaison

Absent: Chancer McLaughlin, Hope Mills Interim Town Mgr.  
Jimmy Keefe, Cumberland County Liaison  
Media

**ADMINISTER OATH OF OFFICE:**

Mayor Mitch Colvin administered the Oath of Office to Richard W. King as Commissioner of the Fayetteville Public Works Commission. Commissioner Richard King was appointed Commissioner of the Public Works Commission by the Fayetteville City Council, October 9, 2023.

**I. REGULAR BUSINESS**

Chairwoman Ronna Rowe Garrett called the meeting of October 9, 2023, to order at 8:33 am.

**Election of Officers for Fiscal Year 2023-2024**

Commissioner Christopher Davis motioned to elect the following slate of officers. The motion was seconded by Commissioner Donald Porter, and unanimously approved.

❖ Chairman	Commissioner Donald L. Porter
❖ Vice Chairman	Commissioner Christopher G. Davis
❖ Secretary	Commissioner Ronna Rowe Garrett
❖ Treasurer	Commissioner Richard W. King

**APPROVAL OF AGENDA**

Commissioner Christopher Davis motioned to approve the agenda. The motion was seconded by Commissioner Ronna Rowe Garrett and unanimously approved.

**II. CONSENT ITEMS**



RONNA ROWE GARRETT, COMMISSIONER  
DONALD L. PORTER, COMMISSIONER  
CHRISTOPHER G. DAVIS, COMMISSIONER  
RICHARD W. KING, COMMISSIONER  
TIMOTHY L. BRYANT, CEO/GENERAL MANAGER



FAYETTEVILLE PUBLIC WORKS COMMISSION  
955 OLD WILMINGTON RD  
P.O. BOX 1089  
FAYETTEVILLE, NORTH CAROLINA 28302-1089  
TELEPHONE (910) 483-1401  
WWW.FAYPWC.COM

January 26, 2024

## MEMORANDUM

**To:** Timothy L. Bryant, CEO/General Manager

**CC:** Susan Fritzen, Chief Administrative Officer  
Corey Brown, Meter Services Manager

**From:** Victoria McAllister, Procurement Manager

**Subject:** Procurement Summary for PWC2324051 Sensus 1-1/2 Water Meter Replacement

**Public Purpose.** PWC is looking to replace five hundred forty (540) Sensus 1 ½ water meters over the next four (4) years. The water meters must be compatible with the Sensus Flex Net system that PWC began using in 2014. PWC currently has over 185,000 Sensus meters that utilize the Flex Net system currently.

### Bid Dates.

<b>Advertisement</b>	Wednesday, December 20, 2023
<b>Question Deadline</b>	Wednesday, January 10, 2024
<b>Addendum Deadline</b>	Friday, January 12, 2024
<b>Bid Opening</b>	Wednesday, January 17, 2024

### Bid Tabulation.

<b>Contractor</b>	<b>Manufacturer</b>	<b>Unit Cost</b>	<b>Total Cost</b>	<b>Lead Times</b>
Sensus USA, Inc.	Sensus USA	\$376.89	\$203,520.60	30 Weeks

### Funding.

 Warehouse Inventory

**Award Recommendation Status.** PWC's Utility Field Services Meter Services Manager reviewed the bid to ensure it conforms with the requirements and provided an award recommendation for the lowest responsive, responsible bidder, Sensus USA, Inc.. The Procurement Department has prepared an action request form for the February 14, 2024 Commission meeting for permission to award to Sensus USA, Inc..

**BUILDING COMMUNITY CONNECTIONS SINCE 1905**

**AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

**PUBLIC WORKS COMMISSION  
ACTION REQUEST FORM**

**TO:** Timothy L. Bryant, CEO/General Manager

**DATE:** 1/26/2024

**FROM:** Victoria McAllister, Procurement Manager

.....

**ACTION REQUESTED:** Approve award for the purchase of Sensus 1-1/2 Water Meter Replacement

**BID/PROJECT NAME:** Sensus 1-1/2 Water Meter Replacement

**BID DATE:** January 17, 2024

**DEPARTMENT:** Warehouse

**BUDGET INFORMATION:** Warehouse Inventory

.....

<b>BIDDERS</b>	<b>MANUFACTURER</b>	<b>TOTAL PRICE</b>	<b>DELIVERY</b>
Sensus USA Uniontown, PA	Sensus USA	\$203,520.60	30 Weeks

.....

**AWARD RECOMMENDED TO:**

Sensus 1-1/2 Water Meter Replacement – Sensus USA, Uniontown, PA

**BASIS OF AWARDS:** Lowest responsive, responsible bidders and in the best interests of PWC.

**COMMENTS:** The Commission is asked to approve awards for the purchase of 540 each, Sensus 1-1/2 Water Meter Replacement to the lowest, responsive, responsible bidder and in the best interests of PWC to Sensus USA, Uniontown, PA. Notice of the bid was advertised through our normal channels on December 20, 2023 with a bid opening date of January 17, 2024. Bids were solicited from two (2) vendors and one (1) was received. The award is recommended to Sensus USA, Uniontown, PA

.....

**ACTION BY COMMISSION**  
**APPROVED** \_\_\_\_\_ **REJECTED** \_\_\_\_\_  
**DATE** \_\_\_\_\_

**ACTION BY COUNCIL**  
**APPROVED** \_\_\_\_\_ **REJECTED** \_\_\_\_\_  
**DATE** \_\_\_\_\_

**BID HISTORY**  
**SENSUS 1-1/2 WATER**  
**METER REPLACEMENT**  
**BID DATE: January 17, 2024**

**Advertisement**

- |                |                          |
|----------------|--------------------------|
| 1. PWC Website | 12/20/23 through 1/17/24 |
|----------------|--------------------------|

**List of Prospective Bidders Notified of Bid**

1. Sensus USA, Uniontown, PA
2. Ferguson Enterprise, Fayetteville, NC

**PWC Procurement Mailing List- Registered vendors via the PWC website and BBR registrants.  
(approximately 2000+ contacts)**

**Small Business Administration Programs:**

Small Business Administration Regional Office (SBA)  
NC Procurement & Technical Assistance Center (NCPTAC)  
Veterans Business Outreach Center (VBOC)  
Small Business Technology Center (SBTDC)  
Women's Business Center of Fayetteville (WBC)

**Local Business and Community Programs**

FSU Construction Resource Office (FSUCRO)  
FSU Economic Development Administration Program (FSUEDA)  
FSU Career Pathways Initiative  
NAACP, Fayetteville Branch  
FTCC Small Business Center (SBC)  
Greater Fayetteville Chamber, RFP posting submitted  
Hope Mills Chamber  
Spring Lake Chamber  
Hoke Chamber  
Fayetteville Business & Professional League (FBPL)

**State Business and Community Programs**

NC Institute of Minority Economic Development (The Institute) Durham, NC  
NAACP, State Branch Raleigh, NC  
National Utility Contracting Association- NC Chapter (NUCA)  
Durham Chapter of the National Association of Women in Construction (NAWIC)  
South Atlantic Region of National Association of Women in Construction (NAWIC)  
The Hispanic Contractors Association of the Carolinas (HCAC)  
United Minority Contractors of North Carolina  
International Women in Transportation- Triangle Chapter

**Media**

Fayetteville Observer

WIDU, AM1600

IBronco Radio at FSU

Fayetteville Press News

Up & Coming Weekly

Bladen Journal

Greater Fayetteville Business Journal

**MWDBE / SLS Participation**

Sensus USA, Uniontown, PA is not a MWDBE or local business Sensus is the manufacturer of this purchase and intends to perform the contract with its own workforce.

RONNA ROWE GARRETT, COMMISSIONER  
DONALD L. PORTER, COMMISSIONER  
CHRISTOPHER G. DAVIS, COMMISSIONER  
RICHARD W. KING, COMMISSIONER  
TIMOTHY L. BRYANT, CEO/GENERAL MANAGER



FAYETTEVILLE PUBLIC WORKS COMMISSION  
955 OLD WILMINGTON RD  
P.O. BOX 1089  
FAYETTEVILLE, NORTH CAROLINA 28302-1089  
TELEPHONE (910) 483-1401  
WWW.FAYPWC.COM

January 29, 2024

## MEMORANDUM

**To:** Timothy L. Bryant, CEO/General Manager

**CC:** Susan Fritzen, Chief Administrative Officer  
Marion Noland, Water Resources Chief Operating Officer

**From:** Victoria McAllister, Procurement Manager

**Subject:** Procurement Summary for PWC2324057- To purchase one (1) 33,000 GVWR Regular Cab and Chassis, and one (1) 33,000 GVWR Crew Cab and Chassis.

**Public Purpose.** PWC is looking to purchase two chassis to replace existing chassis in the Water Construction and Fleet Maintenance departments. The Fleet Maintenance department uses the crew cab truck without the enclosed body for offsite fueling and maintenance operations. This equipment has been in operation since September of 2013. The Water Construction department uses the Class 7 crew cab truck with the enclosed body for maintenance and repair operations. This equipment has been in service since June of 2012.

### Bid Dates.

Advertisement	Friday, January 12, 2024
Question Deadline	Thursday, January 18, 2024
Addendum Deadline	Friday, January 19, 2024
Bid Opening	Thursday, January 25, 2024

### Bid Tabulation.

Vendor	Manufacturer	Unit Cost	Total Cost
Cleveland Freightliner, Inc.	Cleveland Freightliner, Inc.	\$110,800.00(Regular Cab)	\$226,118.00
		\$115,318.00 (Crew Cab)	

**BUILDING COMMUNITY CONNECTIONS SINCE 1905**

**AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

**Funding.** Water construction/Fleet maintenance.

**Award Recommendation Status.** PWC's Fleet Manager reviewed the bid to ensure it conforms with the bid requirements and provided an award recommendation for the lowest responsive, responsible bidder, Cleveland Freightliner, Inc. The Procurement Department has prepared an Action Request Form for the February 14, 2024, Commission meeting for permission to award to Cleveland Freightliner, Inc.

**PUBLIC WORKS COMMISSION  
ACTION REQUEST FORM**

**TO:** Timothy L. Bryant, CEO/General Manager

**DATE:** January 30, 2024

**FROM:** Victoria McAllister, Procurement Manager

.....

**ACTION REQUESTED:** Approve award for the purchase of one (1) 33,000 GVWR Regular Cab and Chassis, and one (1) 33,000 GVWR Crew Cab and Chassis (PWC2324057).

**BID/PROJECT NAME:** Purchase of one (1) 33,000 GVWR Regular Cab and Chassis, and one (1) 33,000 GVWR Crew Cab and Chassis.

**BID DATE:** January 25, 2024

**DEPARTMENT:** Fleet Maintenance

**BUDGET INFORMATION:** Water Construction/Fleet Maintenance

.....

<b>BIDDERS</b>	<b>MANUFACTURER</b>	<b>TOTAL PRICE</b>	<b>DELIVERY</b>
Cleveland Freightliner, Inc. Parma, OH	Cleveland Freightliner, Inc.	\$226,118.00	22-26 Weeks

.....

**AWARD RECOMMENDED TO:**

Cleveland Freightliner, Inc, Parma, OH

**BASIS OF AWARDS:** Lowest responsive, responsible bidder.

**COMMENTS:** The Commission is asked to approve an award for the purchase of one (1) 33,000 GVWR Regular Cab and Chassis, and one (1) 33,000 GVWR Crew Cab and Chassis to the lowest, responsive, responsible bidder, Cleveland Freightliner, Inc, Parma, OH. Notice of the bid was advertised through PWC's normal channels on January 12, 2024 with a bid opening date of January 25, 2024. Bids were solicited from one (1) vendor and one (1) was received. The award is recommended to Cleveland Freightliner, Inc, Parma, OH.

.....

**ACTION BY COMMISSION**

**APPROVED** \_\_\_\_\_ **REJECTED** \_\_\_\_\_  
**DATE** \_\_\_\_\_

**ACTION BY COUNCIL**

**APPROVED** \_\_\_\_\_ **REJECTED** \_\_\_\_\_  
**DATE** \_\_\_\_\_

## **BID HISTORY**

One (1) 33,000 GVWR Regular  
Cab and Chassis, and one (1)  
33,000 GVWR Crew Cab and  
Chassis.

**BID DATE: January 25, 2024**

### **Advertisement**

1. PWC Website 1/12/24 through 1/25/24

### **List of Prospective Bidders Notified of Bid**

1. Cleveland Freightliner, Inc, Parma, OH

**PWC Procurement Mailing List- Registered vendors via the PWC website and BBR registrants.  
(approximately 2000+ contacts)**

#### **Small Business Administration Programs:**

Small Business Administration Regional Office (SBA)  
NC Procurement & Technical Assistance Center (NCPTAC)  
Veterans Business Outreach Center (VBOC)  
Small Business Technology Center (SBTDC)  
Women's Business Center of Fayetteville (WBC)

#### **Local Business and Community Programs**

FSU Construction Resource Office (FSUCRO)  
FSU Economic Development Administration Program (FSUEDA)  
FSU Career Pathways Initiative  
NAACP, Fayetteville Branch  
FTCC Small Business Center (SBC)  
Greater Fayetteville Chamber, RFP posting submitted  
Hope Mills Chamber  
Spring Lake Chamber  
Hoke Chamber  
Fayetteville Business & Professional League (FBPL)

#### **State Business and Community Programs**

NC Institute of Minority Economic Development (The Institute) Durham, NC  
NAACP, State Branch Raleigh, NC  
National Utility Contracting Association- NC Chapter (NUCA)  
Durham Chapter of the National Association of Women in Construction (NAWIC)  
South Atlantic Region of National Association of Women in Construction (NAWIC)  
The Hispanic Contractors Association of the Carolinas (HCAC)  
United Minority Contractors of North Carolina  
International Women in Transportation- Triangle Chapter



**Media**

Fayetteville Observer

WIDU, AM1600

IBronco Radio at FSU

Fayetteville Press News

Up & Coming Weekly

Bladen Journal

Greater Fayetteville Business Journal

**MWDBE / SLS Participation**

Cleveland Freightliner, Inc., Parma, OH, is not a small local business and is not classified as a MWDBE business.

RONNA ROWE GARRETT, COMMISSIONER  
DONALD L. PORTER, COMMISSIONER  
CHRISTOPHER G. DAVIS, COMMISSIONER  
RICHARD W. KING, COMMISSIONER  
TIMOTHY L. BRYANT, CEO/GENERAL MANAGER



FAYETTEVILLE PUBLIC WORKS COMMISSION  
955 OLD WILMINGTON RD  
P.O. BOX 1089  
FAYETTEVILLE, NORTH CAROLINA 28302-1089  
TELEPHONE (910) 483-1401  
WWW.FAYPWC.COM

February 8, 2024

MEMO TO: Timothy Bryant, CEO/General Manager

MEMO FROM: Rhonda Haskins, Chief Financial Officer

SUBJECT: FY 2024 Electric and Water/Wastewater (W/WW) Fund Budget Amendment #6 PWCORD2024-01

Attached is a budget ordinance amendment #6 to the Electric Fund and W/WW Fund for Commission action at the February 14<sup>th</sup> meeting decreasing the Electric Fund by \$2,825,500 to \$304.4 million. There is no effect to the W/WW Fund.

This amendment includes two reclassifications with a net zero effect. Intergovernmental Revenue for relief fund repayment was reclassified as a Notes Receivable, and Debt Service for lease related payments was reclassified as Operating Expenditures. An explanation of other amended items is listed below.

#### **Electric Fund**

- **Electric Fund Revenues:** Total Electric Fund Revenues decreased by \$2,825,500.
  - Intergovernmental Revenue decreased by \$2,666,700 and Total Budgetary Appropriations decreased by \$158,800 due to the net effect of the relief fund repayment reclassification and decreasing the Appropriation from Electric Net Position as a result of lowered expenditures below.
- **Electric Fund Expenditures:** Total Electric Fund Expenditures decreased by \$2,825,500.
  - Operating Expenditures decreased by \$6,472,100 due to the reclassification of two gas turbine overhauls from expense to capital and fund reallocation for property insurance. One gas turbine overhaul will be funded by the Electric Fund and the other will be funded by bonds.
  - Debt Service increased by \$44,700 due to cost of issuance for refunding revenue bonds, Series 2024.
  - Capital increased by \$3,601,900 due to the reclassification of one gas turbine overhaul.

#### **W/WW Fund**

- **W/WW Fund Revenue:** Total W/WW Fund Revenue is not affected.

- **W/WW Fund Expenditures:** Total W/WW Fund Expenditures has a net zero effect.
  - Operating Expenditures decreased by \$529,800 due to funds available through the AIA Grant Project Fund for asset inventory and assessment contractual services and fund reallocation for property insurance.
  - Debt Service increased by \$748,500 due to cost of issuance for the Big Rockfish Creek Outfall and Lift Station Elimination State Revolving Loan and refunding revenue bonds, Series 2024.
  - Total Budgetary Appropriations decreased by \$218,700 due to decreasing the Appropriation to W/WW Net Position as a result of the lowered expenditures above.

Staff recommends that the Commission adopt the attached budget ordinance amendment PWCORD2024-01.

# **FY 2024 AMENDMENT #6 BUDGET ORDINANCE (PWCORD2024-01)**

BE IT ORDAINED BY THE COMMISSIONERS OF THE FAYETTEVILLE PUBLIC WORKS COMMISSION (PWC):

That the Fayetteville Public Works Commission Budget Ordinance adopted May 24, 2023 is hereby amended as follows:

Section 1. It is estimated that the following revenues and other financing sources will be available during the fiscal year beginning July 1, 2023, and ending June 30, 2024, to meet the appropriations listed in Section 2.

	Listed As	Revision	Revised Amount
<u>Schedule A: Electric Fund</u>			
Electric Revenues	\$ 224,336,400	\$ -	\$ 224,336,400
Operating and Other Revenues	16,357,600	-	16,357,600
BWGP Lease Payment	12,517,500	-	12,517,500
Customer Contributions	2,243,300	-	2,243,300
Intergovernmental Revenue	2,666,700	(2,666,700)	-
Budgetary Appropriations	49,094,100	(158,800)	48,935,300
<b>Total Estimated Electric Fund Revenues</b>	<b>\$ 307,215,600</b>	<b>\$ (2,825,500)</b>	<b>\$ 304,390,100</b>
<u>Schedule B: Water and Wastewater Fund</u>			
Water Revenues	\$ 60,814,400	\$ -	\$ 60,814,400
Wastewater Revenues	69,070,600	-	69,070,600
Operating and Other Revenues	12,869,200	-	12,869,200
Customer Contributions	3,446,500	-	3,446,500
Intergovernmental Revenue - Assessments	890,000	-	890,000
Budgetary Appropriations	9,656,200	-	9,656,200
<b>Total Est Water and Wastewater Fund Revenues</b>	<b>\$ 156,746,900</b>	<b>\$ -</b>	<b>\$ 156,746,900</b>
<b>Grand Total</b>	<b>\$ 463,962,500</b>	<b>\$ (2,825,500)</b>	<b>\$ 461,137,000</b>

Section 2. The following amounts are hereby appropriated for the operations of the Fayetteville Public Works Commission and its activities for the fiscal year beginning July 1, 2023, and ending June 30, 2024, according to the following schedules:

	Listed As	Revision	Revised Amount
<u>Schedule A: Electric Fund</u>			
Operating Expenditures	\$ 233,844,900	\$ (6,472,100)	\$ 227,372,800
Debt Service	4,370,400	44,700	4,415,100
Capital	32,464,000	3,601,900	36,065,900
Payment in Lieu of Taxes - City	12,243,800	-	12,243,800
Budgetary Appropriations	24,292,500	-	24,292,500
<b>Total Estimated Electric Fund Expenditures</b>	<b>\$ 307,215,600</b>	<b>\$ (2,825,500)</b>	<b>\$ 304,390,100</b>
<u>Schedule B: Water and Wastewater Fund</u>			
Operating Expenditures	\$ 87,458,500	\$ (529,800)	\$ 86,928,700
Debt Service	28,008,500	748,500	28,757,000
Capital	25,041,800	-	25,041,800
Budgetary Appropriations	16,238,100	(218,700)	16,019,400
<b>Total Est Water and Wastewater Fund Expenditures</b>	<b>\$ 156,746,900</b>	<b>\$ -</b>	<b>\$ 156,746,900</b>
<b>Grand Total</b>	<b>\$ 463,962,500</b>	<b>\$ (2,825,500)</b>	<b>\$ 461,137,000</b>

Section 3. That appropriations herein authorized shall have the amount of outstanding purchase orders as of June 30, 2023, added to each appropriation as it appears in order to account for the payment against the fiscal year in which it is paid

Adopted this 14th day of February 2024.

## ELECTRIC & WWW FUNDS SUMMARY

DESCRIPTION	ADOPTED ORIGINAL BUDGET FY 2024	BUDGET AMD #1-5 FY 2024	BUDGET AMD #6 FY 2024	PROPOSED AMENDED BUDGET FY 2024
<b>ELECTRIC FUND:</b>				
REVENUES	\$243,210,400	\$10,001,100	\$0	\$253,211,500
CONTRIBUTIONS AND/OR GRANTS	2,243,300	0	0	2,243,300
INTERGOV REVENUE	2,666,700	0	(2,666,700)	0
APPR. FROM RATE STABILIZATION FUND	19,300,000	12,216,000	0	31,516,000
TRANSFER FROM REPS	1,380,500	0	0	1,380,500
TRANSFER FROM COAL ASH RESERVE	6,154,700	0	0	6,154,700
TRANSFER FROM BUDGET CARRYOVER RES	491,000	0	0	491,000
TRANSFER FROM CAPITALIZED INTEREST FUND	0	953,800	0	953,800
SERIES 2023 BOND PROCEEDS	0	2,618,100	0	2,618,100
ACCOUNTS RECEIVABLE - CITY	0	0	2,666,700	2,666,700
APPR. FROM ELECTRIC NET POSITION	0	5,980,000	(2,825,500)	3,154,500
<b>TOTAL REVENUES ELECTRIC</b>	<b>\$275,446,600</b>	<b>\$31,769,000</b>	<b>(\$2,825,500)</b>	<b>\$304,390,100</b>
EXPENDITURES	\$63,490,300	\$836,400	\$129,800	\$64,456,500
PURCHASED POWER & GENERATION	153,265,200	15,002,500	(6,601,900)	161,665,800
BOND INTEREST EXPENSE	972,600	2,043,800	0	3,016,400
BOND INTEREST AMORTIZATION	(169,500)	(17,800)	0	(187,300)
OTHER FINANCE COST	26,500	360,300	44,700	431,500
INTEREST - LEASES	47,700	0	0	47,700
PAYMENT IN LIEU OF TAXES - CITY	12,243,800	0	0	12,243,800
CAPITAL EXPENDITURES	29,568,000	2,896,000	3,601,900	36,065,900
BOND PRINCIPAL PAYMENTS	1,154,500	0	0	1,154,500
PRINCIPAL PAYMENT-LEASES	1,202,800	0	0	1,202,800
APPR. TO RATE STABILIZATION FUND	250,000	8,821,400	0	9,071,400
TRANSFER TO REPS RESERVE	2,380,800	0	0	2,380,800
BWGP START COST RESERVE	160,000	0	0	160,000
TRANSFER TO ANNEXATION PH V RESERVE - CITY FUND PORTION	5,166,500	0	0	5,166,500
TRANSFER TO COAL ASH RESERVE	2,810,000	1,885,300	0	4,695,300
TRANSFER TO TRANS EQUIPMENT CPF	2,568,500	0	0	2,568,500
TRANSFER TO LEGAL RESERVE	250,000	0	0	250,000
APPR. TO ELECTRIC NET POSITION	58,900	(58,900)	0	0
<b>TOTAL EXPENDITURES ELECTRIC</b>	<b>\$275,446,600</b>	<b>\$31,769,000</b>	<b>(\$2,825,500)</b>	<b>\$304,390,100</b>
<b>WATER &amp; WASTEWATER FUND:</b>				
REVENUES	\$142,754,200	\$0	\$0	\$142,754,200
CONTRIBUTIONS AND GRANTS	3,446,500	0	0	3,446,500
INTERGOV REVENUE	890,000	0	0	890,000
APPR. FROM ANNEX PH V RES. FUND	4,778,300	0	0	4,778,300
TRANSFER FROM CAPITALIZED INTEREST FUND	0	1,424,400	0	1,424,400
SERIES 2023 BOND PROCEEDS	0	1,953,500	0	1,953,500
TRANSFER FROM BUDGET CARRYOVER RES	1,500,000	0	0	1,500,000
<b>TOTAL REVENUES WATER &amp; WASTEWATER</b>	<b>\$153,369,000</b>	<b>\$3,377,900</b>	<b>\$0</b>	<b>\$156,746,900</b>
EXPENDITURES	\$85,333,600	\$839,400	(\$529,800)	\$85,643,200
BOND INTEREST EXPENSE	10,683,200	1,194,100	0	11,877,300
BOND INTEREST EXPENSE - ANNEX.	0	1,858,300	0	1,858,300
BOND INTEREST - AMORTIZATION	(1,072,600)	(26,600)	0	(1,099,200)
LOAN INTEREST EXPENSE	259,900	0	0	259,900
OTHER FINANCE COST	421,800	538,000	748,500	1,708,300
INTEREST - LEASES	47,700	0	0	47,700
CAPITAL EXPENDITURES	24,004,800	1,037,000	0	25,041,800
BOND PRINCIPAL PAYMENTS	11,870,600	0	0	11,870,600
LOAN PRINCIPAL PAYMENTS	2,281,800	0	0	2,281,800
PRINCIPAL PAYMENT-LEASES	1,237,800	0	0	1,237,800
APPR. TO RATE STABILIZATION FUND	250,000	0	0	250,000
APPR. TO ANNEXATION PHASE V RESERVE	2,268,800	0	0	2,268,800
TRANSFER TO ANNEXATION PHASE V RESERVE	1,600,000	0	0	1,600,000

ELECTRIC & WWW FUNDS SUMMARY

DESCRIPTION	ADOPTED	BUDGET	BUDGET	PROPOSED
	ORIGINAL BUDGET	AMD #1-5	AMD #6	AMENDED BUDGET
	FY 2024	FY 2024	FY 2024	FY 2024
TRANSFER TO NCDOT RESERVE	9,031,000	0	0	9,031,000
TRANSFER TO TRANS EQUIPMENT CPF	1,602,500	0	0	1,602,500
TRANSFER TO LEGAL RESERVE	250,000	0	0	250,000
TRANSFER TO DIRECTED GRANT PROJECT FUND	55,000	0	0	55,000
TRANSFER TO PARTICIPATION RESERVE	270,000	0	0	270,000
TRANSFER TO AIA GRANT PROJECT FUND	350,000	0	0	350,000
APPR. TO W/WW NET POSITION	2,623,100	(2,062,300)	(218,700)	342,100
TOTAL EXPEND. WATER & WASTEWATER	\$153,369,000	\$3,377,900	\$0	\$156,746,900
TOTAL ELECTRIC & W/WW	\$428,815,600	\$35,146,900	(\$2,825,500)	\$461,137,000

## ELECTRIC FUND SUMMARY

DESCRIPTION	ADOPTED ORIGINAL BUDGET FY 2024	BUDGET AMD #1-5 FY 2024	BUDGET AMD #6 FY 2024	PROPOSED AMENDED BUDGET FY 2024
ELECTRIC OPERATING REVENUE	\$240,639,600	\$10,001,100	\$0	\$250,640,700
OTHER ELECTRIC REVENUE	2,570,800	0	0	2,570,800
<b>TOTAL OPERATING &amp; OTHER REVENUE</b>	<b>\$243,210,400</b>	<b>\$10,001,100</b>	<b>\$0</b>	<b>\$253,211,500</b>
CONTRIBUTIONS AND GRANTS	\$2,243,300	\$0	\$0	\$2,243,300
REMITTANCES FROM CITY	2,666,700	0	(2,666,700)	0
APPR. FROM RATE STABILIZATION FUND	19,300,000	12,216,000	0	31,516,000
TRANSFER FROM REPS	1,380,500	0	0	1,380,500
TRANSFER FROM COAL ASH RESERVE	6,154,700	0	0	6,154,700
TRANSFER FROM BUDGET CARRYOVER RES	491,000	0	0	491,000
TRANSFER FROM CAPITALIZED INTEREST FUND	0	953,800	0	953,800
SERIES 2023 BOND PROCEEDS	0	2,618,100	0	2,618,100
ACCOUNTS RECEIVABLE - CITY	0	0	2,666,700	2,666,700
APPR. FROM ELECTRIC NET POSITION	0	5,980,000	(2,825,500)	3,154,500
<b>TOTAL ELECTRIC REVENUE</b>	<b>\$275,446,600</b>	<b>\$31,769,000</b>	<b>(\$2,825,500)</b>	<b>\$304,390,100</b>
ELECTRIC DIVISION - DISTRIBUTION	\$30,821,100	\$8,800	\$0	\$30,829,900
ELECT. DIV. - PURCHASED POWER & GEN.	153,265,200	15,002,500	(6,601,900)	161,665,800
MANAGEMENT DIVISION	4,143,700	0	0	4,143,700
COMM. & COMMUNITY RELATIONS DIVISION	856,200	0	0	856,200
LEGAL DIVISION	264,900	0	0	264,900
CUSTOMER CARE DIVISION	5,809,200	4,000	0	5,813,200
ADMINISTRATIVE DIVISION	14,078,400	805,800	0	14,884,200
FINANCIAL DIVISION	3,637,100	0	0	3,637,100
GENERAL & ADMINISTRATION	10,615,500	0	129,800	10,745,300
DEPRECIATION EXPENSE	20,462,200	0	0	20,462,200
AMORTIZATION - LEASES	1,212,600	0	0	1,212,600
OVERHEAD CLEARING	(6,905,300)	0	0	(6,905,300)
BOND INTEREST EXPENSE	972,600	2,043,800	0	3,016,400
BOND INTEREST - AMORTIZATION	(169,500)	(17,800)	0	(187,300)
OTHER FINANCE COST	26,500	360,300	44,700	431,500
INTEREST - LEASES	47,700	0	0	47,700
PAYMENT IN LIEU OF TAXES - CITY	12,243,800	0	0	12,243,800
<b>TOTAL OPERATING &amp; OTHER EXPENSES</b>	<b>\$251,381,900</b>	<b>\$18,207,400</b>	<b>(\$6,427,400)</b>	<b>\$263,161,900</b>
<b>NET OPERATING RESULTS</b>	<b>(\$8,171,500)</b>	<b>(\$8,206,300)</b>	<b>\$6,427,400</b>	<b>(\$9,950,400)</b>
CAPITAL EXPENDITURES	\$29,568,000	\$2,896,000	\$3,601,900	\$36,065,900
BOND PRINCIPAL PAYMENTS	1,154,500	0	0	1,154,500
PRINCIPAL PAYMENT - LEASES	1,202,800	0	0	1,202,800
DEPRECIATION/AMORTIZATION ADJUSTMENT	(21,505,300)	17,800	0	(21,487,500)
<b>TOTAL SUPPLEMENTAL EXPENDITURES</b>	<b>\$10,420,000</b>	<b>\$2,913,800</b>	<b>\$3,601,900</b>	<b>\$16,935,700</b>
<b>TOTAL EXPENSES &amp; SUPPLEMENTAL EXP.</b>	<b>\$261,801,900</b>	<b>\$21,121,200</b>	<b>(\$2,825,500)</b>	<b>\$280,097,600</b>
APPR. TO RATE STABILIZATION FUND	\$250,000	\$8,821,400	\$0	\$9,071,400
TRANSFER TO REPS RESERVE	2,380,800	0	0	2,380,800
BWGP START COST RESERVE	160,000	0	0	160,000
TRANSFER TO ANNEXATION PHASE V RES - CITY FD PORTION	5,166,500	0	0	5,166,500
TRANSFER TO COAL ASH RESERVE	2,810,000	1,885,300	0	4,695,300
TRANSFER TO TRANS EQUIPMENT CPF	2,568,500	0	0	2,568,500
TRANSFER TO LEGAL RESERVE	250,000	0	0	250,000
APPR. TO ELECTRIC NET POSITION	58,900	(58,900)	0	0
<b>TOTAL BUDGETARY APPROPRIATIONS</b>	<b>\$13,644,700</b>	<b>\$10,647,800</b>	<b>\$0</b>	<b>\$24,292,500</b>
<b>TOTAL ELECTRIC EXPENDITURES</b>	<b>\$275,446,600</b>	<b>\$31,769,000</b>	<b>(\$2,825,500)</b>	<b>\$304,390,100</b>

## WATER & WASTEWATER FUND SUMMARY

DESCRIPTION	ADOPTED ORIGINAL BUDGET FY 2024	BUDGET AMD #1-5 FY 2024	BUDGET AMD #6 FY 2024	PROPOSED AMENDED BUDGET FY 2024
WATER OPERATING REVENUE	\$60,814,400	\$0	\$0	\$60,814,400
SANITARY SEWER OPERATING REVENUE	69,070,600	0	0	69,070,600
OTHER OPERATING REVENUE	11,398,400	0	0	11,398,400
OTHER WATER & SAN. SEWER REVENUE	1,470,800	0	0	1,470,800
<b>TOTAL OPERATING &amp; OTHER REVENUE</b>	<b>\$142,754,200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$142,754,200</b>
CONTRIBUTIONS AND GRANTS	\$3,446,500	\$0	\$0	\$3,446,500
REMITTANCES FROM CITY	890,000	0	0	890,000
APPR. FROM ANNEX PH V RES. FUND	4,778,300	0	0	4,778,300
TRANSFER FROM CAPITALIZED INTEREST FUND	0	1,424,400	0	1,424,400
SERIES 2023 BOND PROCEEDS	0	1,953,500	0	1,953,500
TRANSFER FROM BUDGET CARRYOVER RES	1,500,000	0	0	1,500,000
<b>TOTAL WATER &amp; WASTEWATER REVENUE</b>	<b>\$153,369,000</b>	<b>\$3,377,900</b>	<b>\$0</b>	<b>\$156,746,900</b>
WATER RESOURCES DIVISION	\$52,156,800	\$0	(\$400,000)	\$51,756,800
MANAGEMENT DIVISION	2,897,300	0	0	2,897,300
COMM. & COMMUNITY RELATIONS DIVISION	849,600	0	0	849,600
LEGAL DIVISION	264,900	0	0	264,900
CUSTOMER CARE DIVISION	5,346,200	0	0	5,346,200
ADMINISTRATIVE DIVISION	15,168,900	805,800	0	15,974,700
FINANCIAL DIVISION	3,572,100	7,000	0	3,579,100
GENERAL & ADMINISTRATION	11,954,200	0	(129,800)	11,824,400
DEPRECIATION EXPENSE - WATER	13,643,000	0	0	13,643,000
DEPRECIATION EXPENSE - SEWER	17,278,700	0	0	17,278,700
AMORTIZATION-LEASES	1,242,100	0	0	1,242,100
OVERHEAD CLEARING	(7,949,000)	0	0	(7,949,000)
BOND INTEREST EXPENSE	10,683,200	1,194,100	0	11,877,300
BOND INTEREST EXPENSE - ANNEX.	0	1,858,300	0	1,858,300
BOND INTEREST - AMORTIZATION	(1,072,600)	(26,600)	0	(1,099,200)
LOAN INTEREST EXPENSE	259,900	0	0	259,900
OTHER FINANCE COST	421,800	538,000	748,500	1,708,300
INTEREST - LEASES	47,700	0	0	47,700
<b>TOTAL OPERATING &amp; OTHER EXPENSES</b>	<b>\$126,764,800</b>	<b>\$4,376,600</b>	<b>\$218,700</b>	<b>\$131,360,100</b>
<b>NET OPERATING RESULTS</b>	<b>\$15,989,400</b>	<b>(\$4,376,600)</b>	<b>(\$218,700)</b>	<b>\$11,394,100</b>
CAPITAL EXPENDITURES	\$24,004,800	\$1,037,000	\$0	\$25,041,800
BOND PRINCIPAL PAYMENTS	11,870,600	0	0	11,870,600
LOAN PRINCIPAL PAYMENTS	2,281,800	0	0	2,281,800
PRINCIPAL PAYMENT-LEASES	1,237,800	0	0	1,237,800
DEPRECIATION/AMORTIZATION ADJUSTMENT	(31,091,200)	26,600	0	(31,064,600)
<b>TOTAL SUPPLEMENTAL EXPENDITURES</b>	<b>\$8,303,800</b>	<b>\$1,063,600</b>	<b>\$0</b>	<b>\$9,367,400</b>
<b>TOTAL EXPENSES &amp; SUPPLEMENTAL EXP.</b>	<b>\$135,068,600</b>	<b>\$5,440,200</b>	<b>\$218,700</b>	<b>\$140,727,500</b>
APPR. TO RATE STABILIZATION FUND	\$250,000	\$0	\$0	\$250,000
APPR. TO ANNEXATION PHASE V RESERVE	2,268,800	0	0	2,268,800
TRANSFER TO ANNEXATION PHASE V RESERVE	1,600,000	0	0	1,600,000
TRANSFER TO NCDOT RESERVE	9,031,000	0	0	9,031,000
TRANSFER TO TRANS EQUIPMENT RES	1,602,500	0	0	1,602,500
TRANSFER TO LEGAL RESERVE	250,000	0	0	250,000
TRANSFER TO DIRECTED GRANT PROJECT FUND	55,000	0	0	55,000
TRANSFER TO PARTICIPATION RESERVE	270,000	0	0	270,000
TRANSFER TO AIA GRANT PROJECT FUND	350,000	0	0	350,000
APPR. TO W/WW NET POSITION	2,623,100	(2,062,300)	(218,700)	342,100
<b>TOTAL BUDGETARY APPROPRIATIONS</b>	<b>\$18,300,400</b>	<b>(\$2,062,300)</b>	<b>(\$218,700)</b>	<b>\$16,019,400</b>
<b>TOTAL WATER &amp; W/W EXPENDITURES</b>	<b>\$153,369,000</b>	<b>\$3,377,900</b>	<b>\$0</b>	<b>\$156,746,900</b>



## Customer Utility Payments By Payment Type

Payment Type	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24
Kiosk	908	911	998	861	933	969	866	889	952	898	857	757	749
Mail	16,277	12,379	15,576	13,105	14,376	14,537	13,841	14,606	17,496	14,219	18,326	13,218	14,648
Drive Thru	4,676	4,423	4,797	4,126	4,478	4,576	4,265	4,538	4,415	4,489	4,473	4,089	4,306
Depository	532	319	332	348	334	356	380	273	337	305	342	273	320
Bank Draft	21,390	21,377	21,431	21,553	21,644	21,769	21,802	21,793	21,895	21,925	21,929	21,941	22,043
Bill2Pay IVR	17,328	16,450	17,798	15,239	16,325	16,611	15,668	16,451	16,843	16,726	15,747	15,770	16,102
Bill2Pay WEB	45,978	44,286	48,371	44,199	45,196	47,688	46,045	47,706	49,210	47,515	47,863	47,221	48,244
Western Union	2,031	1,973	2,131	1,837	1,890	1,981	1,832	1,801	1,892	1,656	1,659	1,577	1,496
Online Banking / EBox	8,434	8,356	9,731	7,840	9,365	9,877	8,439	9,933	9,310	9,061	9,255	8,912	8,937
Totals	117,554	110,474	121,165	109,108	114,541	118,364	113,138	117,990	122,350	116,794	120,451	113,758	116,845

# January 2024

## Personnel Report

DIVISION	AUTHORIZED POSITIONS	ACTUAL EMPLOYEES	Part -time Employees	CONTRACT POSITIONS	VACANT POSITIONS	Temp Staff
<b>MANAGEMENT</b>						
Executive	5	4			1	
Legal Administration	1	1			*1	
Customer Programs Admin	1	1			*1	
Human Resources Admin	1	1				
Communications/Comm Rel	1	1				
Support Services Admin	1	1				
Information Tech Admin	1	1				
Financial Administration	1	1				
Water Administration	1	1				
Electric Administration	1	1				
<b>Total</b>	<b>14</b>	<b>13</b>	<b>0</b>	<b>0</b>	<b>1</b>	
<b>LEGAL</b>						
Legal	2	1			1	
Risk Management	5	4			1	
Property & ROW Mgmt	5	5				
Safety	3	3				
<b>Total</b>	<b>15</b>	<b>13</b>	<b>0</b>	<b>0</b>	<b>2</b>	
<b>COMM/COMM REL</b>						
Communications/Comm Relations	5	5				
<b>Total</b>	<b>5</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>HUMAN RESOURCES</b>						
Human Resources	9	9				
Medical	1	1				
<b>Total</b>	<b>10</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>CUSTOMER PROGRAMS</b>						
Programs Call Center	7	6			1	
Cust Accounts Call Center	43	*41			*3	
Customer Service Center	9	9				
Customer Billing & Collections	10	10				
Development & Marketing	8	7			1	
Water Meter Shop	1	1				
Electric Meter Shop	2	2				
Utility Field Services	18	17			1	
Meter Data Management	7	7				
<b>Total</b>	<b>105</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>5</b>	
<b>ADMINISTRATION</b>						
Corporate Development	14	13			1	
Procurement	7	7				
Warehouse	14	13			1	
Fleet Maintenance	24	24				
Facilities Maintenance	7	7				
<b>Total</b>	<b>66</b>	<b>64</b>			<b>2</b>	

# January 2024

## Page 2

DIVISION	AUTHORIZED POSITIONS	ACTUAL EMPLOYEES	Part -time Employees	CONTRACT POSITIONS	VACANT POSITIONS	Staff by Temp Agency or Part-time
<b>INFORMATION TECHNOLOGY</b>						
IT Admin & Support	4	4				
IT Infrastructure	15	15				
Data Analytics	5	4			1	
IT Applications	16	14			2	
IT DevOps	2	2				
<b>Total</b>	<b>42</b>	<b>39</b>	<b>0</b>	<b>0</b>	<b>3</b>	
<b>FINANCIAL</b>						
Accounting	14	13			1	
Payroll	2	2				
Accounts Receivable	5	5				
Internal Auditing	2	2				
Budget	2	2				
Rates & Planning	2	2				
Financial Planning Admin	5	5				
<b>Total</b>	<b>32</b>	<b>31</b>	<b>0</b>	<b>0</b>	<b>1</b>	
<b>WATER RESOURCES</b>						
W/R Engineering	40	38			2	1
W/R Construction	106	103			3	
P.O. Hoffer Plant	12	11			1	
Glenville Lake Plant	7	7				
W/WW Facilities Maint.	26	26				
Cross Creek Plant	12	12				
Rockfish Plant	9	9				
Residuals Management	2	2				
Environmental Services	1	1				
Laboratory	6	6				
W/R Environ. Sys. Prot.	4	4				
Watersheds	3	3				
<b>Total</b>	<b>228</b>	<b>222</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>1</b>
<b>ELECTRIC</b>						
Electrical Engineering	23	22			1	
Fiber	2	1			1	
Electric Construction	87	80			7	
Substation	15	14			1	
Apparatus Repair Shop	5	5				
CT Metering Crews	4	3			1	
Compliance	2	2				
Generation	28	*29			*2	
<b>Total</b>	<b>166</b>	<b>155</b>		<b>0</b>	<b>11</b>	
<b>TOTAL</b>	<b>683</b>	<b>652</b>	<b>0</b>	<b>0</b>	<b>31</b>	<b>1</b>

\*1 filled by interim Chief Legal Officer & General Counsel

\*1 filled by interim Chief Customer Officer

\*2 temporary overstaff in Customer Service

\*3 temporary overstaff in Generation



# CAREER OPPORTUNITIES

## GROUNDWORKER APPRENTICE (10298)

### Job Info

#### Organization

Fayetteville Public Works Commission

#### Job Grade

404

#### Locations

Fayetteville, NC, United States

#### Work Locations

PWC OPERATIONS COMPLEX

#### Posting Date

2/9/24

#### Apply Before

2/23/24 10:31 AM

#### Posting Visibility

Internal and External

#### Full or Part Time

Full time

#### Schedule

Monday-Friday 6:30am-3:30pm Overtime and on-call required

#### Salary Range

\$18.06-\$23.80/hour



# CAREER OPPORTUNITIES

## WATER RESOURCES SR. UTILITY WORKER (10297)

### Job Info

#### Organization

Fayetteville Public Works Commission

#### Job Grade

405

#### Locations

Fayetteville, NC, United States

#### Work Locations

PWC OPERATIONS COMPLEX

#### Posting Date

1/30/24

#### Apply Before

2/13/24 5:33 PM

#### Posting Visibility

Internal

#### Full or Part Time

Full time

#### Schedule

Monday- Friday 7:00AM-3:30PM

#### Salary Range

405; \$20.18- \$26.58



# CAREER OPPORTUNITIES

## WATER RESOURCES UTILITY WORKER I (10296)

### Job Info

#### Organization

Fayetteville Public Works Commission

#### Job Grade

403

#### Locations

Fayetteville, NC, United States

#### Work Locations

PWC OPERATIONS COMPLEX

#### Posting Date

1/29/24

#### Apply Before

2/12/24 10:34 AM

#### Posting Visibility

Internal and External

#### Full or Part Time

Full time

#### Schedule

Monday-Friday 7:00AM-3:30PM

#### Salary Range

403; \$16.28- \$21.45



# CAREER OPPORTUNITIES

## IT BUSINESS APPLICATIONS MANAGER (10295)

### Job Info

#### Organization

Fayetteville Public Works Commission

#### Job Grade

416

#### Locations

Fayetteville, NC, United States

#### Work Locations

PWC OPERATIONS COMPLEX

#### Posting Date

1/24/24

#### Posting Visibility

External

#### Full or Part Time

Full time

#### Workplace

Hybrid

#### Schedule

Monday through Friday 8am to 5pm

#### Salary Range

416 - \$100,418.40 to \$132,301.24



# CAREER OPPORTUNITIES

## MARKETING MANAGER (10294)

### Job Info

#### Organization

Fayetteville Public Works Commission

#### Job Grade

415

#### Locations

Fayetteville, NC, United States

#### Work Locations

PWC OPERATIONS COMPLEX

#### Posting Date

1/23/24

#### Posting Visibility

External

#### Full or Part Time

Full time

#### Workplace

On-site

#### Schedule

Monday-Friday 8am-5pm, extended hours as required

#### Salary Range

\$88,777.60 - \$116,964.49