

PUBLIC WORKS COMMISSION
MEETING OF WEDNESDAY, FEBRUARY 12, 2025
8:30 AM

Present: Christopher G. Davis, Chairman (VIA WEBEX)
Richard W. King, Vice Chairman
Ronna Rowe Garrett, Secretary
Donald L. Porter, Treasurer

Others Present: Timothy L. Bryant, CEO/General Manager
Sally Shutt, Assistant County Manager (VIA WEBEX)
Media (VIA WEBEX)

Absent: Derrick Thompson, City Council Liaison
Kirk deViere, Cumberland County Commission Chairman/Liaison
Adam Lindsay, Assistant City Manager

I. REGULAR BUSINESS

Vice Chairman Richard King called the meeting of February 12, 2025, to order at 8:30

a.m. PLEDGE OF ALLEGIANCE

Vice Chairman King led the Commission in the Pledge of Allegiance

APPROVAL OF AGENDA

Commissioner Donald Porter motioned to approve the agenda. Motion was seconded by Commissioner Ronna Garrett, and unanimously approved.

II. AWARD PRESENTATION

APPA MUTUAL AID COMMENDATION

Presented by: Jonathan Rynne, Chief Operating Officer – Electric Systems

Mr. Timothy Bryant presented Mr. Jonathan Rynne. Mr. Rynne stated the APPA recognized PWC and their line crews for their response to hurricanes Milton and Helen during this last hurricane season. PWC received four accommodations from Abbeville, South Carolina; Greenville, South Carolina; Orlando Utilities Commission; and Tallahassee. This award is a thank you to the guys who went out, responded, and assisted those crews and their restoration efforts during and after the hurricanes. Mr. Bryant thanked our team for having the capability to go across multiple jurisdictions to help those in need. Mr. Bryant stated this includes not only those who went but also all the support staff who helped in making it happen.

Commissioner King asked how many crews were sent? Jonathan Rynne stated two were sent both times.

III. CONSENT ITEMS

Commissioner Donald Porter motioned to approve the consent items. Motion was seconded by Commissioner Ronna Garrett, and unanimously approved.

- A. Approve Minutes of meeting of January 22, 2025
- B. Adopt PWC Resolution # PWC2025.03 – Resolution to Authorize Condemnation of Easements and the Delegation of Authority to the General Manager in Accordance with N.C.G.S. 160A-12
- C. Adopt PWC Resolution # PWC2025.04 – Resolution to Declare Personal Property as Surplus and Authorize Sale of Property By Sealed Bid

Fayetteville Public Works Commission (“PWC”) owns equipment that is identified in our inventory as “Transformers, Overhead, 2040 KVA, totaling 75 each” (the “Equipment”). Staff has determined that PWC no longer has any use for the Equipment, that the Equipment should be sold at this time, and that the estimated value of the Equipment is at least thirty thousand dollars (\$30,000.00). Staff, therefore, requests that the Commission declare this Equipment to be surplus and

- D. Adopt PWC Resolution # PWC2025.05 - Resolution Approving License Agreement with Alltel Corporation (D/B/A Verizon Wireless) for Use of Space on Water Tower Located at 601 Castle Rising Road and Authorizing the Entry into a Contract for the Same
- E. Approve recommendation to reject all bids for the Two Continuous Rated 67KV Delta to 13.09Y/7.56 KV WYE with LTC Rated 50/74.7/93.3 MVA Power Transformers at ONAN, ONAF, ONAF.

Bid Date: October 22, 2024

NON-CONFORMING BIDDERS

Virginia Transformer Corporation, Roanoke, VA
WEG Transformers USA LLC, Washington, MO
Delta Star, Inc., Lynchburg, VA

COMMENTS: The bid notice was advertised through our usual channels on September 13, 2024, with a bid opening date of October 22, 2024. Bids were solicited from nine (9) vendors and three (3) bids were received. The PWC Procurement and Electric Systems Support Services Departments request the rejection of the bids submitted by the three (3) bidders, as they did not conform to PWC's bid submittal requirements.

- F. Approve purchase award recommendation for purchase of First and Second Stage Bucket Sets to Turbine Services, LTD., Saratoga, NY, the lowest responsive, responsible bidder and in the best interests of PWC in the total amount of \$313,000.00 and forward to City Council for approval.

The First and Second Stage Bucket Sets are budgeted in account string
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Bid Date: October 8, 2024

<u>Conforming Bidder</u>	<u>Total Price</u>
Turbine Services, Ltd., Saratoga, NY	\$313,000.00

Non-Conforming Bidder

Turbine Technology Services, Orlando, FL

COMMENTS: The bid notice was advertised through our usual channels on September 23, 2024, with a bid opening date of October 8, 2024. Bids were solicited from three (3) vendors and two (2) were received. The PWC Procurement Department requests the rejection of the bid submitted by Turbine Technology Services as it was non-conforming to PWC's bid submission requirements.

Subsequent to this award, the PWC Procurement Department was informed the original request was for two (2) first and second stage bucket sets and not one (1). Turbine Services, Ltd. has agreed to provide one (1) additional first and second stage bucket set at a five (5) percent cost reduction for both sets.

The Commission is requested to approve the award for the one (1) additional first and second stage bucket sets to Turbine Services, Ltd., Saratoga, NY. **MWDBE/SLS Participation - Turbine**

Services, Ltd., Saratoga, NY is not a small local of MWDBE business and intends to self-perform the contract and its entirety.

- G. Approve purchase award recommendation for the Annual Material Contract for Construction Operations and Storms to Crowder Trucking, Fayetteville, NC, the lowest responsive, responsible bidder and in the best interests of PWC in the total amount of \$509,967.50 and forward to City Council for approval.

The Annual Material Contract for Constructions and Storms is budgeted in account string 002.0620/0621.0000-00.700020/800020.0000.99999

Bid Date: January 14, 2025

Conforming Bidders

Crowder Trucking, Fayetteville, NC

Total Price

\$509,967.50

COMMENTS: The bid notice was advertised through our usual channels on December 23, 2024, with a bid opening date of January 14, 2025. Bids were solicited from six (6) vendors and one (1) was received. **MWDBE/SLS Participation** Crowder Trucking, Fayetteville, NC, is a small local and MWDBE business. Crowder Trucking anticipates self-performing the entirety of this contract.

END OF CONSENT

IV. PROCESS IMPROVEMENT UPDATE

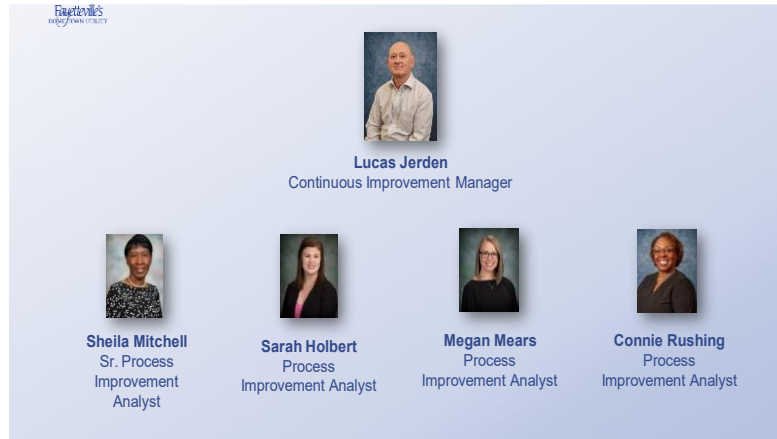
Presented by: Mark Lawler, Chief Information Officer
Paula Shambach, Director of Business
Services Lucas Jerden, Continuous
Improvement Manager

Timothy Bryant stated the Process Improvement Update would be provided by the process improvement team headed by Mark Lawler, Chief Information Officer. To present will be Paula Shambach, Director of Business Services, and Lucas Jerden, Continuous Improvement Manager. Lucas introduced himself and thanked the commission for the opportunity to converse about the Continuous Improvement Program. Lucas stated today he would provide

introductions, a program overview, training, project examples, and next steps.

Introductions

Lucas provided an overview of his background and how he was introduced to the concepts of Lean Six Sigma. He introduced the team and provided background on them as well.



Mission

Lucas stated this is the most important slide, as the mission of the program aligns with PWC's vision of being the best utility in the nation. Achieving this goal requires some type of improvement, and the leadership's support is essential. Lucas states the leadership team has been very supportive, involved, and committed.



Key Concepts

- Six Sigma – A methodology to reduce variation in business processes via statistical analysis.
- Lean – An approach to streamlining processes by eliminating waste and optimizing workflow to deliver value.

Training

Planned Activities November 2024 - June 2025			
Title	Description	Certification Levels	Current # of Certifications
Introduction to Process Improvement	Process improvement awareness for employees that are new/not trained (497 employees thus far)	Yellow Belt	84
Coaching & Development Program	Employees executing projects receive advanced training and mentoring	Green Belt	18
Supplemental Training	Series of topics offered through PWC University	Black Belts	4
		Master Black Belt	1

Project Examples

Rockfish Chemical Cost Reduction

Objective	Process Lead	Sponsor	Timeline	Yearly Savings
Reduce the volume of hypochlorite while maintaining permit quality compliance	Connie Rushing/ Scott McCoy	Misty Manning	10/24 – 2/25	\$60,000 (Hard savings)



Electric Material Variance Reduction

Objective	Process Lead	Sponsor	Timeline	Savings
Reduce electric material variances (design vs. usage) per work order by 20%.	Megan Mears	Jon Rynne	1/25 – 6/25	Soft savings - Engineering time Hard savings - Installation time - Inventory costs



Backflow Prevention

Objective	Process Lead	Sponsor	Time line	Savings
Reduce occurrences of failed backflow preventer inspections/repairs by 30%	Sheila Mitchell	Misty Manning	10/24 – 2/25	-Potential contamination



Next Steps

- ▶ Remainder of FY25 through FY26
 - Document Processes for All Divisions
 - Deploy Online Process Registry
 - Develop KPIs for Key Processes
 - Expand Training Opportunities
 - Increase Project Improvement Projects

Questions and Answers

Commissioner Porter – Thanked for the informative information.

Commissioner Garrett – Welcomed Lucas and stated she appreciated the continuous improvement process culture and environment. Question: Is there a threshold to take on projects and how they get approved onto the project list?

Mr. Bryant responded by referring back to Lucas mentioning of setting up our database of different processes and its importance in allowing us to define and determine which projects or processes with need to improve and their benefits.

Commissioner Garrett – Second question: Is there an employee obligation for return on investment, meaning signing anything stating they are not going to leave for a couple years after receiving the said belts. Mr. Bryant responded that we are not doing that at this time. That's something we have looked into in terms of noticeable turnover among those certified persons. We have not seen any turnover as a result of our training our team whether it's around Six Sigma or any other the other people investments.

Commissioner Garrett – Appreciated her questions being answered.

Mr. Bryant stated it's not about just getting the credentials. We want everyone to get the skills and the knowledge to put these tools in practice.

Commissioner Davis – No questions

Commissioner King - Stated he's a skeptic of this just from the business he came from. However, he thinks it's great for this type of business as employees have to be knowledgeable about what they are doing, to always be prepared. He also expressed concerns of having someone to walk employees through the process following the manual training. Additional discussion ensued.

Mr. Bryant stated even beyond the actual hard savings, it documents how we do our business. It takes all that institutional knowledge that we have walking around in our heads and put it into a procedure or process map, so no matter who's here, you can still run the business.

V. **WATER AND WASTEWATER RATES AND ELECTRIC, WATER, AND WASTEWATER FEES AND SURCHARGES PRESENTATION**

Presented by: Rhonda Graham, Chief Financial Officer

Jason Alban, Director of Financial Planning and Capital Projects

Mr. Bryant presented Rhonda Graham, Chief Financial Officer and Jason Alban, Director of Financial Planning and Capital Projects to lead us through the presentation on Rates and Proposed PWC fees.

Ms. Graham stated every two years PWC does a cost-of-service study on our water and wastewater services. This study is conducted every two years. Primarily to ensure that our rates are sufficient to cover both our capital and operating costs. Ms. Graham presented Jason Alban, Director of Financial Planning to walk us through the results of the study as well as the staff recommendations. She also thanked the Rates, Financial Planning and Budget staff in this process.

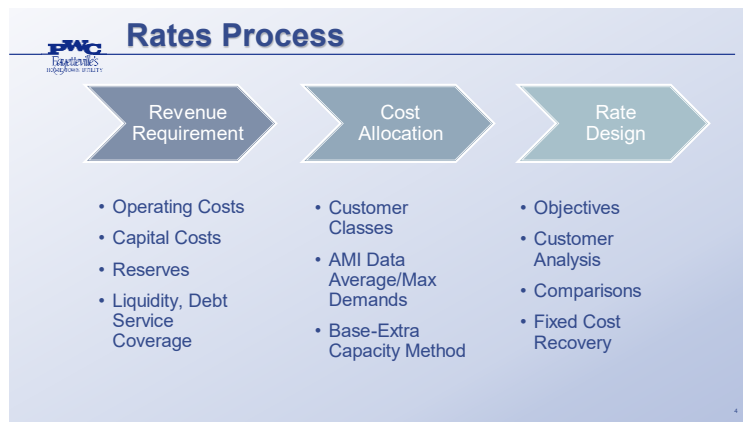
Jason Alban began by formally thanking his team, PWC management and staff, consultants NewGen Strategies and Solutions as this is a broad group effort. Mr. Alban asked his staff to stand:

- Lisa Buffaloe, Manager of Financial Planning and Analysis
- Anna Gray, Budget Manager
- Lisa Barbee, Financial Rates Manager
- Josie Titus, Financial Rates Analysts

Purpose of Presentation

- ▶ Presentation of the following recommendations:
 - Water/Wastewater rates for the next two years
 - effective May 1 of 2025 and 2026
 - Electric, Water and Wastewater fees and surcharges
 - effective May 1, 2025
 - Updated Service Regulations
 - effective May 1, 2025
- ▶ Proposed rate schedules and ancillary documents will be available online and via the PWC Clerk when the Public Hearing Notice is published
- ▶ February 26, 2025 – Public Hearing (adoption of rates)

Rates Process



Financial Modeling and Revenue Requirements

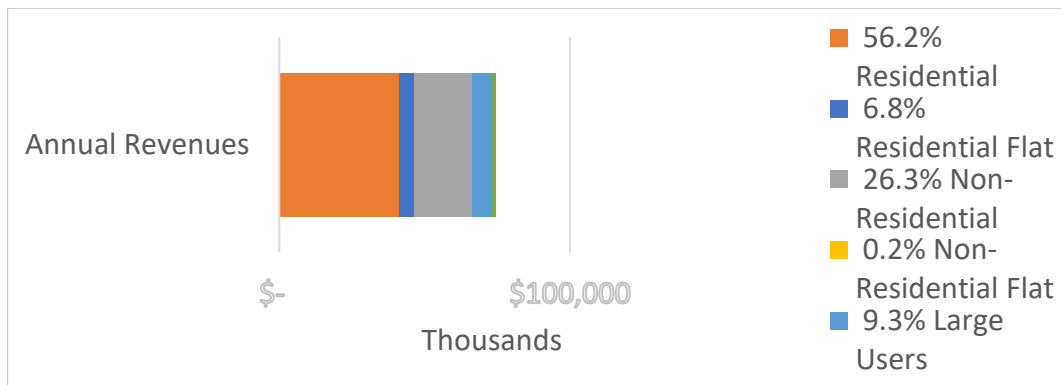
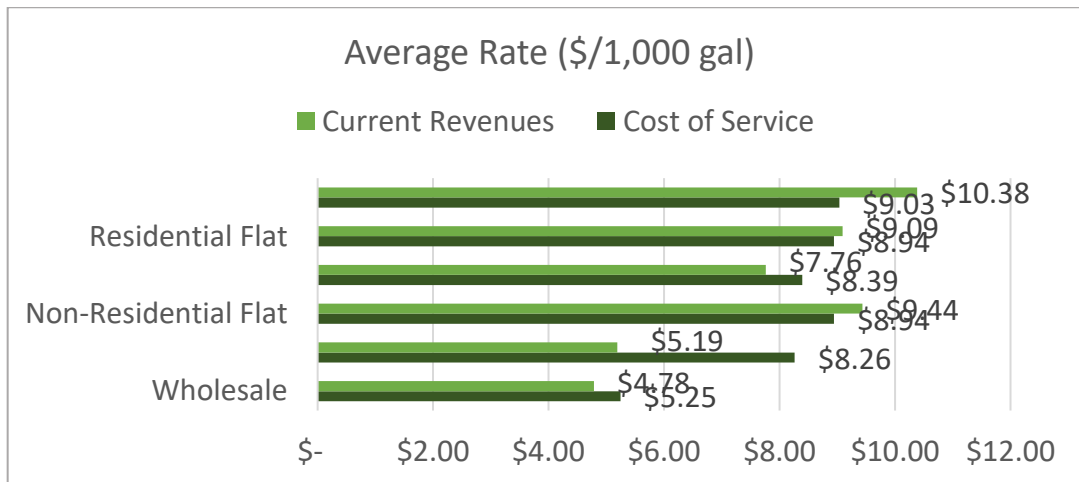
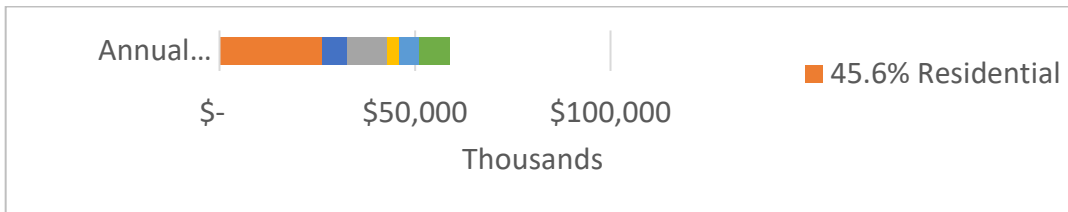
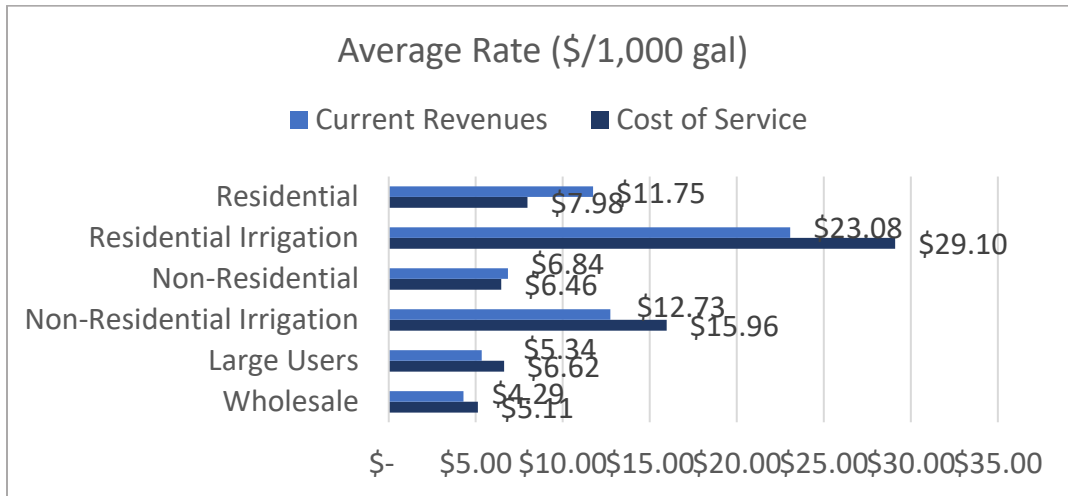
- ▶ Engaged with NewGen Strategies & Solutions – COS/Rate Design
- ▶ FY 2026-2035 considerations include revenues, growth, operating/capital costs, debt and funding sources
- ▶ KPIs and rate triggers for Water Fund:
 - Operating Reserve for water > 120 days cash
 - Debt Service Coverage > 1.75
 - Bond issuances in even years starting FY 2026; and State Loans
- ▶ Revenue Requirements increasing to meet future need:

	2023 Cycle	%	2025 Cycle	%
Water	\$10-\$12M	8.5%	~\$8M	5.5%

Capital Improvement Program (CIP)

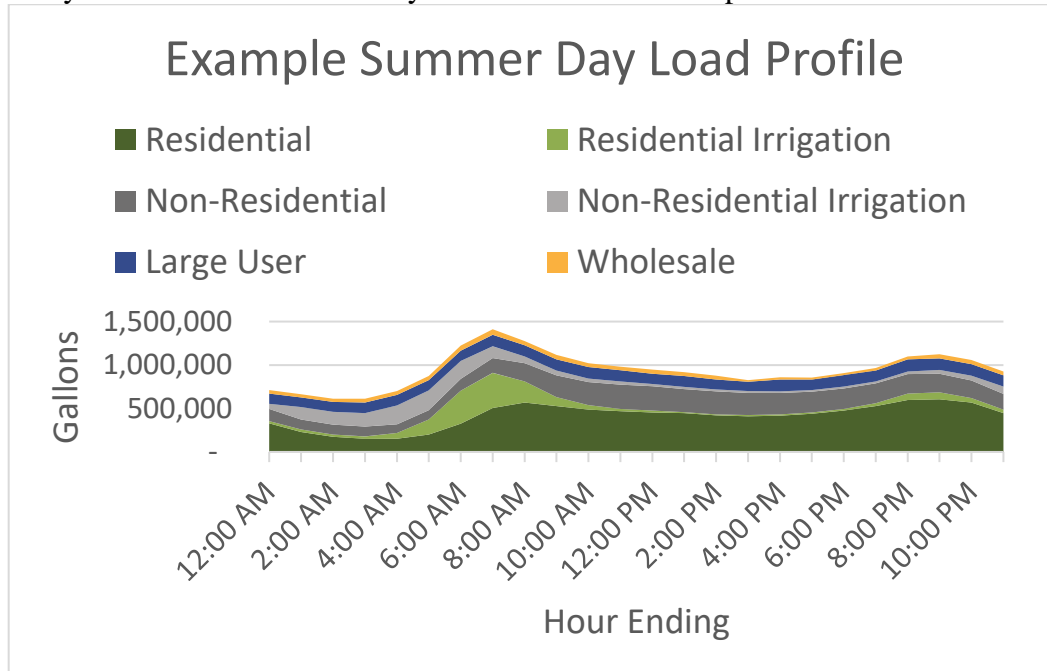
- ▶ Primary driver is funding of CIP projects, through rates and debt
- ▶ System reliability/quality improvement and rehabilitation projects
- ▶ Granular Activated Carbon (GAC) technology design and upfit at both Water Treatment Facilities:
 - EPA Standards finalized April 2024
 - GAC operating expenses (filter medium) once placed in service
 - Water/sewer mains and extensions, manholes, high pressure zones, transmission mains, outfall/lift station rehabs, system improvements
- ▶ Rockfish Creek plant expansion, NCDOT and Annexation projects

Water COS to Current Revenues

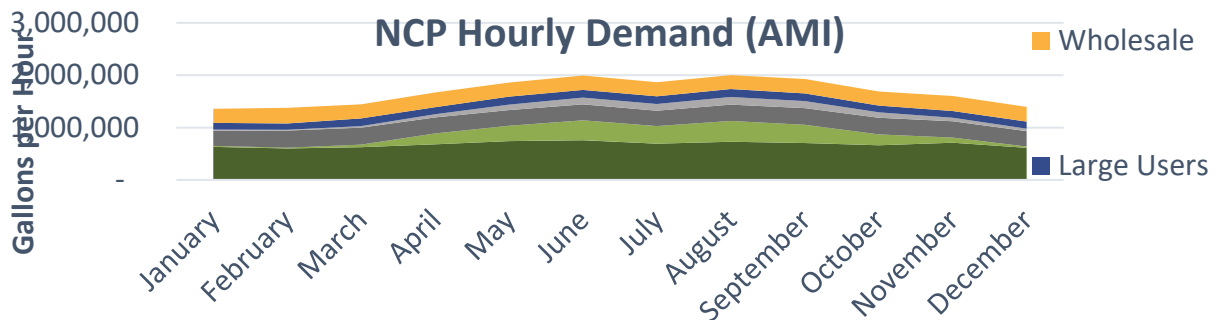


Customer Classification

Daily Retail Load Profile – May Coincident Peak Example



Hourly Demands – Class Non-Coincident Peaks



Plan and Recommendations

Water/Wastewater Plan

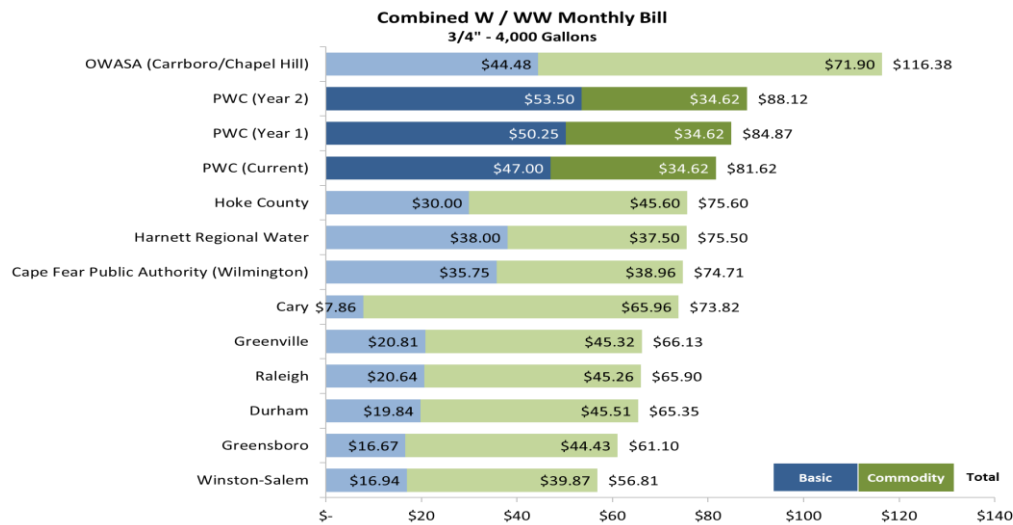
- ▶ Annual average 5.5% total system revenue growth
- ▶ Additional cost recovery needed from the wastewater system:
 - Water 5.1%
 - Wastewater 5.8%
 - Direct more of the increase to classes that are further from cost of service
- ▶ Cap maximum rate increase at rate class level for water and wastewater
- ▶ Similar rate changes in each year of the two-year cycle
- ▶ Continue differentiating the fixed charges with a higher basic **facility for wastewater**

Water/Wastewater Recommendation

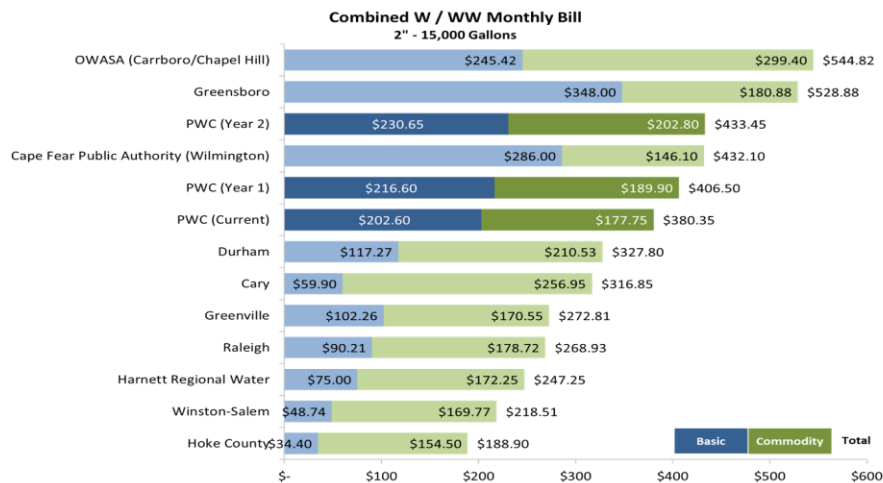
- ▶ In order to meet the long-term capital and operational needs of the water and wastewater systems staff recommends the following:
 - May 2025: rates that result in water revenues increasing 5.1% and wastewater revenues by 5.8% for an overall revenue increase of 5.5%
 - May 2026: rates that result in water revenues increasing 5.1% and wastewater revenues by 5.7% for an overall revenue increase of 5.4%
 - No change to current relative Outside City differential
- ▶ Increase Basic Facility charges \$1.25/\$2.00 (W/WW) each year, increasing fixed cost recovery to 51% in year 2
- ▶ Increase Volumetric charges in both years (except residential)

Rate Comparisons

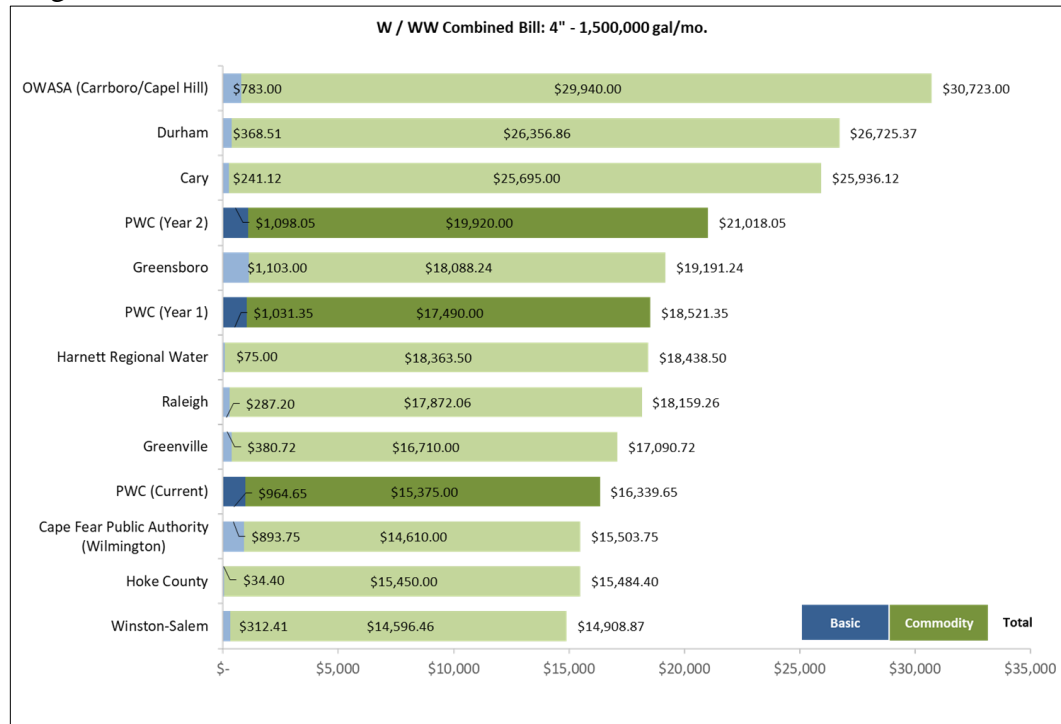
Residential



Non-Residential



Large User



Proposed Rates

Water Basic Facility Charges – Inside City

Meter Size	Current	May 2025	May 2026
3/4"	\$22.50	\$23.75	\$25.00
1"	\$35.80	\$37.80	\$39.80
1 1/2"	\$58.40	\$61.65	\$64.90
2"	\$97.00	\$102.40	\$107.80
2 1/2"	\$162.00	\$171.00	\$180.00
3"	\$273.20	\$288.15	\$303.30
4"	\$461.80	\$487.45	\$513.10
6"	\$782.70	\$826.20	\$869.70
8"	\$1,327.80	\$1,401.55	\$1,475.30
10"	\$2,254.80	\$2,380.05	\$2,505.30
12"	\$3,830.60	\$4,043.40	\$4,256.20

Water Usage - Inside City

<u>Residential Water Per Gallon</u>	Current	May 2025	May 2026
First 2,000 Gallons	\$0.00226	\$0.00226	\$0.00226
Next 3,000 Gallons	\$0.00269	\$0.00269	\$0.00269
Next 5,000 Gallons	\$0.00365	\$0.00365	\$0.00365
Additional Gallons	\$0.00437	\$0.00437	\$0.00437
<u>Residential Irrigation Water Per Gallon</u>			
First 30,000 Gallons	\$0.00795	\$0.00875	\$0.00962
Next 30,000 Gallons	\$0.00974	\$0.01071	\$0.01179
Additional Gallons	\$0.01514	\$0.01665	\$0.01832
<u>Non-Residential Water Per Gallon</u>			
All Gallons	\$0.00370	\$0.00391	\$0.00412
<u>Non-Residential Irrigation Water Per Gallon</u>			
All Gallons	\$0.00727	\$0.00789	\$0.00857
<u>Large Water User Per Gallon</u>			
All Gallons	\$0.00384	\$0.00423	\$0.00467

Wastewater Basic Facility Charges - Inside City

Meter Size	Current	May 2025	May 2026
3/4"	\$24.50	\$26.50	\$28.50
1"	\$38.95	\$42.15	\$45.30
1 1/2"	\$63.60	\$68.80	\$74.00
2"	\$105.60	\$114.20	\$122.85
2 1/2"	\$176.40	\$190.80	\$205.20
3"	\$297.45	\$321.75	\$346.00
4"	\$502.85	\$543.90	\$584.95
6"	\$852.25	\$921.80	\$991.40
8"	\$1,445.85	\$1,563.90	\$1,681.90
10"	\$2,455.25	\$2,655.70	\$2,856.10
12"	\$4,171.15	\$4,511.65	\$4,852.15

Wastewater Usage – Inside City

	Current	May 2025	May 2026
<u>Residential Wastewater Per Gallon</u>	\$0.00618	\$0.00618	\$0.00618
<u>Non-Residential Wastewater Per Gallon</u>	\$0.00815	\$0.00875	\$0.00940
<u>Large Wastewater Per Gallon</u>	\$0.00641	\$0.00743	\$0.00861
<u>Flat Wastewater</u>	\$49.22	\$51.22	\$53.22

Wastewater Wholesale

<u>Wholesale Water Per Mgal</u>	Current	May 2025	May 2026
No O&M	\$4.6222	\$5.0844	\$5.5928
With O&M	\$5.4458	\$5.9904	\$6.5894
<u>Wholesale Wastewater Per Mgal</u>			
No O&M	\$6.2557	\$6.8816	\$7.5698
With O&M	\$8.0828	\$8.8913	\$9.7804

PWC Proposed Fees, Charges and Surcharges

Water & Wastewater Fees	Current	Proposed
Water: 1" Lateral	\$ 3,520.00	\$ 4,940.00
Water: 1" New Split Lateral	\$ 720.00	\$ 910.00
Water: 1" Existing Split Lateral	\$ 960.00	\$ 1,340.00
Water: 2" Lateral	\$ 3,770.00	\$ 5,170.00
Water: 2" Vault and Bypass	\$ 3,490.00	\$ 4,450.00
Water: 2" Irrigation Tap w/Jumbo Box	\$ 5,500.00	\$ 7,380.00
Sewer: 4" Lateral	\$ 4,630.00	\$ 6,640.00
Sewer: 6" Lateral	\$ 5,180.00	\$ 7,490.00
Sewer: 4" Elder valve	\$ 1,710.00	\$ 2,570.00

Main Connection Charges	Current	Proposed
Water: 1" Main Connection Charge	\$ 2,430.00	\$ 2,480.00
Sewer: 4" Main Connection Charge	\$ 3,500.00	\$ 4,530.00

Electric Fees	Current	Proposed
Temp Pole Charge-Underground	\$ 135.00	\$ 160.00
Temp Pole Charge-Overhead	\$ 215.00	\$ 265.00
Underground Cond Charge per Linear Foot	\$ 6.50	\$ 7.90
Boring Fee per Linear Foot	\$ 15.00	\$ 15.00
Service Conversion	\$ 1,210.00	\$ 1,465.00

Other Charges	Current	Proposed
Consumptive Water Loss Application Fee	\$ 455.00	\$ 555.00
Backflow Prevention Fee (monthly)	\$ 3.65	\$ 3.90
Connection Fee	\$ 20.00	\$ 20.00
Reconnection Fee	\$ 20.00	\$ 20.00

Grants	Current	Proposed
Residential Grinder Pump Grant Program	\$ 4,200.00	\$ 4,800.00

Wastewater Surcharges

	Current	May 2025	\$ Variance	% Increase
<u>BOD/CBOD (1,000 lbs)</u>	\$531.40	\$589.35	\$57.95	10.9%
<u>TSS (1,000 lbs)</u>	\$566.27	\$630.15	\$63.88	11.3%
<u>TKN (1,000 lbs)</u>	\$748.87	\$813.24	\$64.37	8.6%

Summary and Residential Impacts

Summary

Water/Wastewater annual average 5.5% total system revenue increase in FY's 2026 & 2027:

- Rates effective May 1 of 2025 and 2026
- Residential – no increase to volumetric rates
- Update Fees, Charges and Surcharges effective May 1, 2025

- Update Service Regulations effective May 1, 2025

Estimated Residential Customer Impact

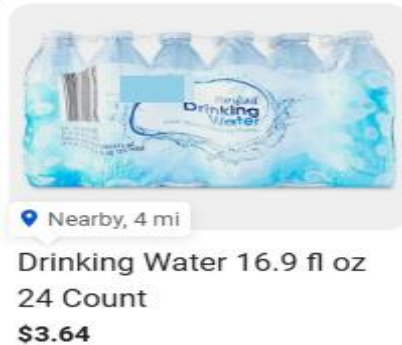
<i>Residential - Water</i>				Proposed	Proposed
	Tiers	Rate	Current	Yr 1	Yr 2
Basic			\$22.50	\$23.75	\$25.00
Usage - average 4,000 gals	0-2	\$2.26	\$4.52	\$4.52	\$4.52
	>2-5	\$2.69	\$5.38	\$5.38	\$5.38
	>5-10	\$3.65	\$0.00	\$0.00	\$0.00
	>10	\$4.37	\$0.00	\$0.00	\$0.00
Monthly Bill			\$32.40	\$33.65	\$34.90
Increase \$				\$1.25	\$1.25
Increase %				3.86%	3.71%

<i>Residential - Wastewater</i>				Proposed	Proposed
		Rate	Current	Yr 1	Yr 2
Basic			\$24.50	\$26.50	\$28.50
Usage - average 4,000 gals		\$6.18	\$24.72	\$24.72	\$24.72
Monthly Bill			\$49.22	\$51.22	\$53.22
Increase \$				\$2.00	\$2.00
Increase %				4.06%	3.90%

<i>Residential - W/WW Combined</i>				Proposed	Proposed
			Current	Yr 1	Yr 2
Monthly Bill			\$81.62	\$84.87	\$88.12
Increase \$				\$3.25	\$3.25
Increase %				3.98%	3.83%

Cost of Water Per Gallon – Comparison

- Bottled:
 - \$3.64 for 24 x 16.9 fl.oz.
 - $24 \times 16.9 = 405.6 / 128 = 3.17$ gal
 - $\$3.64 / 3.17 = \underline{\$1.15 \text{ per gal}}$ “or more”
- PWC (Year 1):
 - \$33.65 for 4,000 gal
 - $\$33.65 / 4,000 = \underline{\$0.0084 \text{ per gal}}$ “delivered”
 - Refill all 24 bottles for about 2.7 cents
 - $\$84.87 / 4,000 = \underline{\$0.0212 \text{ per gal}}$ “delivered/sewered”



Utility Assistance Resource

www.FayPWC.com/Utility-Assistance-Resources/



Commissioner Porter

Expressed appreciation of tools being provided to the public for various means of utility assistance resources. He also thanked the Financial Planning team.

Commissioner Garrett

Thanked the Financial Planning team for all hard work put into this task. She appreciated the slide on the bottled water comparison as it serves as a reminder of the value of our Hometown Utility.

Commissioner Davis

Mentioned the discussion of talking points and being able to articulate from a commissioner perspective concerning this topic and how we compare with our competitors in terms of what the change implicates rate to rates and services. Just in case he missed something.

Mr. Bryant stated it was not missed, at this point approval is being requested for this phase then talking points will be given based on that decision.

Commissioner Garrett

Stated we want to hear from the public by means of the public hearing and she's confident people will sign up. She wants the public to know the Board takes their responsibilities and duties very seriously.

Commissioner King

Stated with concerns of inflation, forced annexation, and just doing business, it's costing PWC a lot. It's a heavy burden to carry, one in which he doesn't think the public understands. He understands both sides, don't like it but it's the cost to do business and bottom line is five and a half the next three years and he's fine with it. He would also like to see the water bottle example in the bills.

VI. APPROVE TO SET PUBLIC HEARING REGARDING WATER AND WASTEWATER RATES AND ELECTRIC, WATER, AND WASTEWATER FEES AND SURCHARGES FOR FEBRUARY 26, 2025

Commissioner Ronna Garrett motioned to approve to set the public hearing regarding water and wastewater rates and electric, water, and wastewater fees and surcharges for February 26, 2025. Motion was seconded by Commissioner Donald Porter and unanimously approved.

VII. GENERAL MANAGER REPORT

Safety

The Team continues to work safely. Our overall, total recordable injury rate is continuing to trend down. Last month it was about 0.47. We've trended down to 0.31 and again well under the target of one, so again the team is working to continue to stay focused on safety.

The Team continues to stay focused on the importance of pre job planning. As well as being challenged to incorporate proper ergonomics in completing work tasks in the office as well as the field to enhance their safety.

People

Mr. Bryant stated we continue to invest in our people as all investments is to demonstrate the practical of all the internal and external trainings and leadership experiences to enable PWC to achieve our

current and future organizational goals.

Community Engagement/Customer Engagement

We continue to show up and show out in supporting the community. The Team continues to represent the PWC well through ongoing external volunteering efforts and community outreach. Both internally and externally, we are gearing up to celebrate PWC's 120th anniversary in March. The 120th anniversary committee will give a presentation at the next commission meeting about celebratory plans.

Running the Business

The Team continues to provide award winning cost effective safe electrical, water, and wastewater services to our customers.

VIII. COMMISSIONER/LIAISON COMMENTS

Commissioner Christopher Davis

No comments

Commissioner Donald Porter

Commissioner Porter genuinely expressed his appreciation to the team and staff and continues to tell the community that PWC board members are actively involved and assures them PWC is aware of the fact the community wants to be understood and PWC has intelligent, capable staff willing to provide that assurance as well. As he often advises customers to make the call.

Commissioner Ronna Garrett

No comments

Commissioner Richard King

Commissioner King stated he enjoyed the Process Improvement Update. Lucas and the team did a great job. Commissioner King also expressed optimism that future improvements will enable us to keep our rates stable.

IX. REPORTS AND INFORMATION

The Commission acknowledges receipt of the following reports and information.

- A. PO Report – January 2025
- B. Personnel Report – January 2025
- C. Career Opportunities
- D. Actions by City Council during the meeting of January 27, 2025, related to PWC:
 - Tabled Phase 5 Annexation Area 32 East Section I - Resolution Confirming Assessment Roll and Levying Assessments to the February 3, 2025, Work Session

X. CLOSED SESSION PURSUANT TO NORTH CAROLINA GENERAL STATUTES
143-318.11(A)(3) FOR LEGAL MATTERS

Commissioner Donald Porter motioned to go into closed session pursuant to North Carolina General Statutes 143-318.11(A)(3) for legal matters. Motion was seconded by Commissioner Ronna Garrett, and unanimously approved at 9:34 a.m.

Commissioner Donald Porter motioned to end closed session pursuant to North Carolina General Statutes 143-318.11(A)(3) for legal matters. Motion was seconded by Commissioner Ronna Garrett, and unanimously approved at 10:01 a.m.

XI. CONSIDERATION OF TRANSFER

- Transfer of \$175,000 from Electric Fund Operating Budget to Budgetary Appropriations for the continued development of the PWC Foundation
- Transfer of \$175,000 from W/WW Fund Operating Budget to Budgetary Appropriations for the continued development of the PWC Foundation

Commissioner Ronna Garrett motioned to disapprove the transfers listed under item XI on the agenda each of \$175,000. Motion was seconded by Commissioner Donald Porter, and unanimously approved.

XII. ADJOURNMENT

There being no further discussion, upon motion by Commissioner Ronna Garrett, seconded by Commissioner Donald Porter, and unanimously approved, the meeting adjourned at 10:02 a.m.