



## FAYETTEVILLE PUBLIC WORKS COMMISSION

### PROCUREMENT DEPARTMENT

<https://www.faypwc.com/bids/>

#### Bid Addendum

**PWC Number:** PWC2526048

**Bid Title:** Storm Support: Materials Contract for Construction

**Bid Opening Date and Time:** February 10, 2026, at 2:00 P.M.

**Addendum Number:** 1

**Addendum Date:** January 26, 2026

**Procurement Manager:** *Nikole Bohannon*  
*procurement@faypwc.com*

1. Addenda acknowledgement is required within the IFB Bid Pricing Form.
2. The solicitation is hereby modified as follows:
  - M1.** Advertisement for Bid – Bid Submittals have been revised and updated. Email Bid will not be accepted.

Bids must be submitted in an envelope clearly marked with "IFB: PWC2526048 STORM SUPPORT: MATERIALS CONTRACT FOR CONSTRUCTION" along with the bidder's name and address. Even if this envelope is placed inside a courier's envelope, the courier PWC2526048 - STORM SUPPORT: MATERIALS CONTRACT FOR CONSTRUCTION 9 | Page envelope itself must also be properly marked to ensure the bid can be identified without opening it. This is critical for proper sorting and handling, as multiple bids are received daily for different Procurement Advisors. Any bid received without proper labeling on the courier envelope will be returned to the sender and will not be considered for award. All bids must be delivered to the Fayetteville Public Works Commission, Administration Building, Procurement Department, at 955 Old Wilmington Road, Fayetteville, NC 28301, by the specified deadline. PWC2526048 - STORM SUPPORT: MATERIALS CONTRACT FOR CONSTRUCTION". Late bids will not be considered.

**Attachment:**

**Pre-Bid Agenda**

## IFB PWC2526048 – Storm Support: Materials Contract for Construction

### NON-MANDATORY PRE-BID MEETING AGENDA

January 22, 2026

955 Old Wilmington Road, Administrative Building, Conference Room 107

#### 1. Welcome & Introductions

- PWC Procurement team introductions
- Reminder: This meeting is non-mandatory and informational only
- Only written addenda issued by PWC are binding

#### 2. Overview of the Bid Opportunity

- Contract scope: supply and delivery of sand, clay, stone, and topsoil for storm response
- Anticipated contract term: 1 year (Calendar Years 2026–2027)
- Materials delivered F.O.B. to PWC locations in Cumberland County
- Quantities are estimates only; no guaranteed minimums

#### 3. Key Dates & Procurement Milestones

- Pre-Bid Meeting: January 22, 2026
- Final deadline for written questions: January 30, 2026 (5:00 PM)
- Bid Due Date: February 10, 2026 at 2:00 PM (EST)
- Anticipated award: March 2026
- Target Commission Date: February 25, 2026
- Target City Council Date: March 9, 2026

#### 4. Submission Requirements & Delivery Instructions

- Bids must be submitted using PWC-provided forms only (or exact copies)
- All bids must be delivered to the Fayetteville Public Works Commission, Administration Building, Procurement Department, at 955 Old Wilmington Road, Fayetteville, NC 28301, by the specified deadline. PWC2526048 - STORM SUPPORT: MATERIALS CONTRACT FOR CONSTRUCTION”.
- Emailed bids will not be accepted
- Late bids will not be accepted
- All bids must be signed by an authorized representative

#### 5. Common Mistakes to Avoid (Critical Section)

Vendors are strongly encouraged to review these frequent causes of bid rejection:

- Incomplete Bid Pricing Form (Attachment B)
- Missing unit prices, extended prices, totals, or signatures
- Missing Notary seal of requested documents
- Failure to acknowledge all addenda on the pricing form
- Submitting alternate pricing or modified terms not requested in the IFB
- Including unsolicited marketing materials or samples
- Omitting required affidavits and certifications
- Failure to comply with FEMA and Federal Uniform Guidance requirements

- Not submitting BABA compliance documentation (or waivers if applicable)
- Using piggybacked or sole-source contract language (strictly prohibited)
- All costs must be included in the total bid—no separate charges for administrative fees, PO processing, freight, unknown transportation, tariffs, etc., should be added post-award.
- Bidders should caution against submitting any terms or conditions that PWC cannot accept. PWC strongly encourage vendors to review the **Sale of Goods Agreement** during the bid period to avoid post-award issues that could result in the award being rescinded.

#### **6. Using the Bid Submittal Checklist (Attachment M)**

- Walk-through of Attachment M: Bid Submittal Checklist
- Checklist ensures inclusion of:
  - Bid Pricing Form (Attachment B)
  - EEO & Nondiscrimination Forms (Attachment C&D)
  - Non-Collusive Affidavit (Attachment E)
  - Lobbying Certification (Attachment F)
  - Debarment & Suspension Certification (Attachment G)
  - BABA Compliance Certification (Attachment H)
  - SDBE Affidavits and the SDBE/SLS/Local Disclosure Form (Attachment L)
- Reminder: Checklist completion does not replace the actual forms—all documents must be fully completed and executed

#### **7. Build America, Buy America (BABA) & FEMA Compliance Overview**

- Applicability of BABA to FEMA-funded infrastructure materials
- When compliance certification is required
- Overview of waiver scenarios and de minimis thresholds
- Responsibility for submitting accurate documentation with the bid

#### **8. Evaluation & Award Process**

- Award to the lowest responsive, responsible bidder
- PWC may make:
  - A single award, or
  - Multiple awards by material type
- Reasonable cost reviews may be required under FEMA guidelines
- Board of Commissioners and City Council approval required prior to award

#### **9. Questions & Next Steps**

- Reminder: All questions must be submitted in writing to [procurement@faypwc.com](mailto:procurement@faypwc.com)
- Oral responses are not binding
- Addenda will be posted publicly and must be submitted and acknowledged on the bid form

#### **10. Closing Remarks**

- **Read the bid submittal in its entirety**
- Use the checklist early
- Double-check signatures and addenda
- Submit before the deadline