



FAYETTEVILLE PUBLIC WORKS COMMISSION

PROCUREMENT DEPARTMENT

<https://www.faypwc.com/bids/>

**Bid Addendum**

**PWC Number:** PWC2526093

**Bid Title:** Ames Street 24-Inch Valve Replacement

**Bid Opening Date and Time:** June 25, 2026 @ 2:00 pm

**Addendum Number:** 1

**Addendum Date:** June 18, 2026

**Procurement Advisor:** *Shelby Lesane*  
*procurement@faypwc.com*

1. Addenda acknowledgement is required within the IFB Bid Pricing Form.
2. The solicitation is hereby modified as follows:
  - M1. 00100 – INSTRUCTIONS TO BIDDERS – SECTION F. QUALIFICATION OF CONTRACTORS:** The requirements of items three (3) and four (4) are hereby deleted in their entirety.
3. **Following are questions received about the solicitation and the SME's answers to the questions.**
  - Q1.** In the "Qualification of Contractors" section of the Instructions to Bidders, it says that the "Contractor is to provide utility references for similar projects completed by identified crews." I do not see a form to list this information. Could a form be added to fill in this information, or is another format requested?
    - A1.** No specific form is required for this section. Contractors may submit their utility references in any clear and legible format, provided the submission includes all requested reference information.
  - Q2.** Will PWC consider an allowance for fixing the traffic loops if they are encountered during construction?
    - A2.** At this time PWC believes the excavations will be clear of the traffic loops; if they are encountered during construction, PWC will negotiate a change to the contract.

**Attachments:**

Pre-Bid Conference Meeting

Non-Mandatory Pre-Bid Sign in Sheet

RONNA ROWE GARRETT, COMMISSIONER  
DONALD L. PORTER, COMMISSIONER  
CHRISTOPHER G. DAVIS, COMMISSIONER  
RICHARD W. KING, COMMISSIONER  
TIMOTHY L. BRYANT, CEO/GENERAL MANAGER



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Ames Street 24-Inch Valve Replacement  
Pre-Bid Conference  
June 11, 2026, 11:00 am

## Introduction

### 1. **Contract Items**

- A. Project Overview
- B. Contract duration – 60 days from NTP
- C. Bonds required

### 2. **Small & Disadvantaged Business Enterprise (SDBE) Program Requirements**

- A. **PWC has adopted a new SDBE Program** that promotes utilizing Small & Disadvantaged Business Enterprises for PWC procurements, effective December 1, 2025. The entire program and related documents are included within the contract documents.
- B. The **SDBE Program requires bidders to solicit certified SDBE businesses** and report any efforts to do so. A link to the SDBE online directory can be found in the bid packet.
- C. **PWC's geographical statistical area for the SDBE Program** includes NC DOT Regions 3–8 and 10.
- D. **This project has an aspirational goal of at least 5% SDBE participation** for construction contracts. These goals are evaluated annually and may be adjusted based on market availability.
- E. All **SDBE documents required to be submitted with the bid are clearly marked**. Good faith outreach and subcontractor utilization efforts can be documented in the SDBE forms provided in the contract documents. It is encouraged for bidders to provide these efforts at the time of bid submittal, but it is not required. Program staff will reach out to the lowest responsive, responsible bidder to obtain good faith effort evidence if not included in the bid package. At that time, the bidder is required to provide documentation within 24 hours or the following business day.
- F. The awarded bidder is required to comply with the **SDBE Program requirements** and submit subcontractor payment details on the SLS/SDBE disclosure forms with each pay application, including the final pay application. Non-compliance with subcontractor utilization or payment reporting may result in delays in pay application review and payments.
- G. **PWC also values the participation of local vendors** in our procurements. Contractors are encouraged to consider the use of local vendors whenever possible and identify such vendors in their bid. PWC's Metropolitan Statistical Area (MSA) for local vendors includes Cumberland, Hoke, and Harnett Counties.

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Local vendor payments should also be included with subcontractor payment reporting.

- H. **Bidders with program questions or needing assistance locating certified SDBE businesses** may contact Aaron Harris via email at [Aaron.Harris@faypwc.com](mailto:Aaron.Harris@faypwc.com) or [Elprogram@faypwc.com](mailto:Elprogram@faypwc.com). Please include the type of subcontracted work and/or NAICS code(s) in the request.

### 3. **Schedule**

- A. Questions due Tuesday, June 16, 2026, @ 5:00 pm – must be submitted in writing via email to Shelby Lesane at [procurement@faypwc.com](mailto:procurement@faypwc.com). No phone calls.
- B. Addenda (as necessary), issued Thursday June 18, 2026, 5:00 pm
- C. Bid Opening Thursday June 25, 2026, 2:00 pm

### 4. **Procurement Items**

#### A. Submission Requirements

- Bids must be submitted using PWC-provided forms only (or exact copies)
- Late bids will not be accepted
- All bids must be signed by an authorized representative

#### B. Common Mistakes to Avoid (Critical Section): Vendors are strongly encouraged to review these frequent causes of bid rejection:

- Incomplete Bid Pricing Form
  - Correct Bid Pricing Forms issued via Addendum not used
- Missing unit prices, extended prices, totals, or signatures
- Missing Notary seal of requested documents
- Failure to acknowledge all addenda on the pricing form
- Submitting alternate pricing or modified terms not requested in the IFB
- Including unsolicited marketing materials or samples
- Omitting required affidavits and certifications
- Using piggybacked or sole-source contract language (strictly prohibited)

#### C. Using the Bid Submittal Checklist

- Checklist ensures inclusion of all required documents for submittal
- Reminder: Checklist completion does not replace the actual forms—all documents must be fully completed and executed

### 5. **Questions**



Fayetteville Public Works Commission  
 Non-Mandatory Pre-Bid Meeting  
 PWC2526093 – Ames Street 24-Inch Valve Replacement  
 Thursday June 11, 2026 @ 11:00 am

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